

THE EXCHANGE

EXPERIENCE THAT MATTERS

About The Exchange:

The work of The Exchange centers on promoting “Experience that Matters” which is connecting students to learning opportunities of all types to help them hone their communication, problem-solving, team building, and leadership skills. We also teach students how to effectively translate their activities, achievements, and demonstrated abilities to advance their professional goals.

Specifically, we assist with:

- Discussions of purpose and calling
- Career exploration
- Networking opportunities
- Employer relations
- Career fairs and on-campus recruiting
- Mock interviews
- Job/internship search assistance
- Resume, cover letter, personal statement review
- LinkedIn and professional online presence
- Professional dress and etiquette; workplace expectations
- Nationally competitive scholarships/fellowships for graduate study

Contact Us

Feel free to contact us for assistance with questions or to schedule an appointment with an Exchange team member. We can be reached at:

Phone: (317) 955-6500

Email: exchange@marian.edu

Website: www.marian.edu/exchange

Location: First floor of the library



Networking Tips

Stay on Good Terms with Previous Employers & Professors

From the professor in your ENG 101 class to the supervisor who changed your life, stay on good terms with your professional contacts. Never dismiss anyone as unimportant. Keeping connections is a fantastic way to network years down the road.

A great way to stay in touch with these professional contacts is to set up a LinkedIn account. The Exchange offers a "how to" session each semester including a free professional headshot to help you craft a strong LinkedIn profile.

These professional contacts could refer you to great job opportunities in the future. Be sure to follow through promptly on referrals and be easy to reach.

Be Involved

Being involved not only looks great on a resume, but it also helps you make connections and develop relationships that could aid you in your job search.

Participating in clubs and organizations, volunteering, working with church groups, networking, participating in campus life, job fairs, and internships, etc. are great ways to get involved and start making connections.

Connect with The Exchange

The staff in The Exchange is very well connected with local employers of all types. Knowing the right people is a great way to get your foot in the door and make you stand out among other candidates. Connect with The Exchange sooner rather than later and take full advantage of this resource.

Share Your Passion

Don't spend all your time together discussing your vast amount of experience or education. Although those are very important, the most memorable thing for employers is your enthusiasm and interest for the industry.

Get Out There and Meet People

Going to career fairs and recruiting events, offering your resume and a firm hand shake can make a difference if you decide to apply to the company down the road. When meeting new people, ask open-ended questions to get to know them, rather than questions that require yes/no answers. Focusing on learning about them and the industry helps take pressure off you.

The Exchange offers many networking events including "Networking Knights" and on-campus recruiting tables. For more information about these events, visit The Exchange website.