

***MAT Online  
Recommendation Form 1 of 2***

Marian Hall #15, Marian University  
3200 Cold Spring Road, Indianapolis, IN 46222

*Instructions: The applicant should complete Section I and forward the form to the recommender to complete Section II. The recommender should send the completed form by mail or email to the Office of Graduate Admission.*

Please have this form completed by someone who can verify your potential to work with children. This person may have a professional or personal relationship with you, but *should not be a member of your family.*

**Section I: To be completed by applicant**

Name of Applicant (*Print or Type*) \_\_\_\_\_

The Family Educational Rights and Privacy Act of 1974 (Buckley Amendment) gives students the right to inspect and review their records, including letters of recommendation. Applicants may choose to waive their rights to inspect specific confidential forms and letters or decline to do so. *Applicants must make their preference clear by signing **one** of the following statements below.*

Option A: I waive my right to examine this form.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

Option B: I do not waive my right to examine this form.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**Section II: To be completed by individual making the recommendation**

The candidate named above is being considered for admission to the Master of Arts in Teaching Online program at Marian University. Please assist in the evaluation of the candidate by appraising his/her personal qualities, scholastic ability, and aptitude for teaching.

How long have you known the applicant? In what capacity?

What is your opinion of the applicant's interaction or work with children and/or adolescents?

What is your opinion of the applicant's ability to improve his/her own performance by accepting and acting upon constructive criticism from others?

What is your opinion of the applicant's ability to undertake and complete an intensive teacher education program that demands studying for long hours and skills in time-management, multi-tasking, and setting and managing priorities?

What is your opinion of the applicant's ability to work as part of a cohort, which requires a great deal of personal interaction?

What is your opinion of the applicant's ability to work with students who are from language and cultural backgrounds different from the applicant's own?

In consideration of the applicant's suitability for study and overall potential as a professional educator, please check ONE of the following:

I highly recommend       I recommend       I recommend with reservation       I do not recommend

### **Recommender's Information**

Signature \_\_\_\_\_

Date \_\_\_\_\_

Name \_\_\_\_\_

Email \_\_\_\_\_

Title/Position \_\_\_\_\_

Employer \_\_\_\_\_

**Thank you for your assistance!**