# Techniques for Teaching Hybrid & HyFlex

The semester has begun and all that comes with it. We are slowly learning where weak spots might exist in our curriculum design plans. We are slowly learning what our classrooms are going to look like. It’s hard. We continue to learn and be flexible but there are not a lot of easy answers. In an effort to support you, we gathered several articles that provide tips and ideas when teaching HyFlex and/or hybrid. Here is a summary of some of the best practices that are emphasized. The linked articles outline specific ideas.

- **Create a Robust Canvas Course**: Design your Canvas course as if it’s fully online and reserve any face-to-face sessions for connecting, regrouping, and any engagement/interaction not easily duplicated online.
- **Use Video**: Video is important when you can’t see your students on a regular basis. Pre-recorded lectures, summary videos, personalized support videos, or even YouTube videos. all help.
- **Simulate In-Person**: Be intentional if trying to simulate in-person experiences for your online students. Pick specific tools to support specific activities. Several ideas are listed in the articles below.
- **Differentiate for WebEx Learners**: If teaching HyFlex, don’t hesitate to use different types of activities for students attending class via WebEx. A different modality means different types of engagement, and that’s ok.
- **Optimize for Human Touch-Points**: Students need to connect. They crave the human interaction. Consider connecting more frequently but less formally with smaller numbers as often as possible.

The following articles provide several ideas on how to approach the techniques above. For Marian specific information on the technology and best practices for engaging with remote students, visit this page and scroll to the bottom of the list.

- [Examples of HyFlex Course Design](#) created by Kevin Kelly (a MUST view...extremely helpful)
- [Inside Higher Ed: 6 Tips for Teaching Online & In Person Simultaneously](#)
- [Chronicle of Higher Ed: How to Engage Students in a Hybrid Classroom](#)
- [Teaching Naked: The HyFlex Flip](#)

# New Canvas Process: Adding Someone to Your Canvas Course

Over the summer, it was required that we remove access to freely add people to Canvas courses. In an effort to streamline requests for students or faculty to be added to your Canvas course, please use this request form. Please bookmark the form so that you can easily return to it in the future. You may also find the form by going to the Instructional Technology link on the CTL website and clicking on Canvas Resources and Templates.
Mindfulness Series: Change Your Brain
Things are pretty stressful, right now. Mindfulness can help. Brain scans show mindfulness and meditation can actually change the size of key regions of the brain, increasing resilience when under stress, improving memory, and increasing empathy and compassion. If you’d like to become more resilient with how you operate in your day-to-day life and grow an awareness of how your reactions and responsivity to situations impact you, check out the upcoming mindfulness series which starts Friday, October 2nd. Register and learn more here.

Digital Lab & Speaking Studio: For Students but Also for Faculty Use
Do you assign speeches or presentations to your students? Or perhaps you would like assistance with your own multimedia project or recording a lecture? If so, the Marian University Speaking Studio and Digital Lab (Clare Hall 018) can assist! Encourage your students to visit us for a one-on-one peer consultation. Your students can get help with public-speaking anxiety, interpersonal communication, or any stage of the speech-making process (topic selection, research, organizing, outlining, or delivery). Students can stop by or schedule in-person appointments Monday through Friday and online appointments Monday through Friday or Sunday afternoon. The new communication center director, Leah Williams, or one of the consultants can visit your classes to discuss the studio, and even share peer review tips with your students. Faculty are welcome to visit for a consultation as well. Thanks to our new digital lab, our studio also assists with multimedia projects you want to assign and will soon have a podcasting room ready for quiet recording of your lectures. See https://www.marian.edu/college-of-arts-and-sciences/co-curricular-programs/speaking-studio or email lwilliams3@marian.edu for details.

Register for the 2020 Assessment Institute
The 2020 Assessment Institute will be held virtually from Sunday, October 25th to Wednesday, October 28th. This year, in an effort to support faculty and staff facing resource constraints, registration is complementary to everyone. Register HERE by October 12th.

It’s Back & Even Better: Different Levels for Inclusive Certificate
Did you miss the inclusive certificate deadline and want to participate? Or perhaps you completed the certificate and want to go further? To support Marian University’s learning experience framework of impactful, inclusive, and integrated, we started a series of professional development opportunities to support inclusive teaching and to encourage a more inclusive work place. The Inclusive Certificate started in the fall of 2019 and has since blossomed with its popularity. We are reviving the original certificate and have added two more levels. The certification levels include:

- Level 1: Creating Inclusive Experiences (Original offering)
- Level 2: Becoming an Ally
- Level 3: Leading the Change

Please visit the following webpage for more information: Inclusive Certificates

Teaching Effectiveness Team (TET) Meeting Soon
The TET (Teaching Effectiveness Team) will be launching again in a few weeks! Our first meeting will be a Happy Hour on Sept 16, 2020 from 7:30pm-9pm in Colleen Doci’s WebEx room (https://mu.webex.com/meet/cdoci). The goal of these meetings is to improve instruction by collaborating on ways to leverage the latest research, CTL resources, book club insights, and the depth of experience shared by the diverse Marian scholars. During the Fall semester, we meet on the 16th of the month and we hope everyone can join. The theme for September will be “COVID-Free Pedagogy” where we share classroom innovations that are NOT part of a pandemic pivot. If you have any questions or suggestions, please email us at pbible@marian.edu or cdoci@marian.edu. We hope you can join us!
CTL Staff: Who Do I Contact for Which Technology?
Use the list below for who to contact for the various technologies that the CTL supports. You may also always email ctl@marian.edu when you have a question and aren’t sure who to contact.

<table>
<thead>
<tr>
<th>Blake Ide</th>
<th>Mona Kheiry</th>
<th>Michael Lockett</th>
<th>Tony Ribera</th>
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<td><a href="mailto:bide@marian.edu">bide@marian.edu</a></td>
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<td><a href="mailto:tribera@marian.edu">tribera@marian.edu</a></td>
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- Canvas
- Canvas QuizNext
- Canvas Conferences
- Printing
- Panopto
- Poll Everywhere
- Respondus Lockdown Browser/Monitor
- Canvas Course Design
- Teaching Online
- Instructional Support
- Screencast-O-Matic
- WebEx
- Turn-It-In
- Blueprints
- Respondus 4.0
- EvaluationKIT
- Digital Measures
- Canvas Outcomes
- Canvas Rubrics
- Quaitrics

More Volunteers Needed: Invitation to Openly Share Your Classroom with New Faculty
Are you willing to support new faculty by opening up your classroom space, whether physical or remote? Each new faculty are encouraged to visit one or two classrooms this fall semester so they can see what existing Marian faculty are doing with their students. We really appreciate the collaboration and support! Whether you are teaching in-person, hybrid, or completely online, please email Trisha Staab if you are willing to allow new faculty to observe: tstaab@marian.edu

Track Student Progress on Institutional Learning Outcomes in Canvas
Canvas allows instructors to track student progress and mastery of institutional learning outcomes and criteria. A video tutorial and step-by-step guide are available on the assessment resources libguides page HERE. If you have any questions or need any assistance setting up outcomes and rubrics in Canvas for your Fall courses, please contact Tony Ribera.

Crisis Informed Pedagogy: How to Be Crisis Sensitive by Steven Mintz
“Attention, memory, cognition and a capacity to plan and regulate emotions all suffer when students are under overwhelming stress, hindering their ability to focus, process information, organize their time or cope with frustrations and disappointments. This fall, all instructors will encounter students negatively affected, to varying degrees, by pandemic, economic- and politically induced stress and trauma. As a result, all of us owe it to our students to familiarize ourselves with crisis-informed pedagogy and apply that understanding to the design and delivery of our courses. Crisis-aware teaching offers a set of guiding principles to inform pedagogical practices.” Read more here.