

Undergraduate Admission

(as of 7/5/2023)

Marian University encourages applications from members of all cultural, racial, religious, socio-economic, and ethnic groups. Marian University students include those who continue directly from high school, those who transfer from other colleges and universities, adults who seek to earn a degree or professional certification, non-degree students and international students continuing their education in the United States.

Requirements for Admission

Applicants must be graduates of a high school of recognized standing. Their high school program should fulfill eight credits in composition and literature, four credits in social studies, four credits in mathematics (algebra and geometry recommended), and four credits in science. Two credits in the same foreign language are strongly recommended.

All academic information relating to the applicant is examined by the admission staff. Acceptance to the university does not guarantee acceptance and/or immediate placement into specific programs of study. Further information is available from each school or department.

Application Procedures

1. Applications may be submitted online for free at www.marian.edu/apply or via the Common Application.
2. Submit official copies of all high school transcripts and transcripts of all colleges and universities previously attended. Transcripts become property of the university and cannot be returned. Applicants who have previously earned 12 or more credits from a regionally accredited college or university, in courses that are at or above the 100-level, are not required to submit official high school transcripts for admission.

Application Policies

1. The Office of Undergraduate Admission follows the policy of "rolling admission," acting on the application when all credentials have been received.
2. Applicants who do not meet regular admission criteria will be referred to the Admission Committee for consideration. The Admission Committee may request additional information (i.e., personal statement and/or letters of academic recommendation) before acting on a student's acceptance to the university.
3. Students assessed to be academically underprepared may be required to enroll in developmental courses in English, mathematics, writing, and study skills either before or during their first semester of regular classes. In combination with other enrichment and activity courses, up to 12 credits of developmental courses can be counted toward the 128 credits required for the bachelor's degree.
4. Applicants who are 23 years of age or older at the time of matriculation are required to submit a high school transcript or high school equivalency exam and a pre-assessment exam.

5. Applicants must disclose previous and current attendance of all high schools and colleges. Failure to disclose attendance may result in the falsification of the admission application and denial to the university.
6. Consideration will be given to any student who has completed high school through the General Education Development Test (GED) or High School Equivalency Exam (HSE). Scores should be sent to the Office of Undergraduate Admission for evaluation. Completion of the GED or HSE does not automatically imply acceptance to the university.

High School Diploma Policy

The Marian University Office of Undergraduate Admission will confirm all students' transcripts arrive from a high school with a CEEB code, as well as the high school seal and/or signature.

If the Office of Undergraduate Admission receives a high school transcript lacking a CEEB code or seal/ signature, it will investigate to confirm the school is recognized by the state department of education or home school association.

The Office of Undergraduate Admission reserves the right to request a copy of the student's diploma at any point during the admissions process. Official high school transcripts must be sent upon graduation and list the graduation date, if applicable. If a diploma is determined invalid, a General Education Diploma (GED), Test Assessing Secondary Completion (TASC), or High School Equivalency Certificate (HSE) may be required for admission consideration.

After Notification of Acceptance

After notification of acceptance for admission to the university, the student must:

1. Make a non-refundable enrollment deposit of \$100 before course registration.
2. Register and attend a New Student Orientation before the start of classes.
3. Submit a completed student health form and immunization record.
4. Request an official final transcript, from the secondary school counselor or college and university registrars of all previous schools attended, be sent to the Office of Undergraduate Admission.
5. Submit a housing application and a \$200 housing deposit if planning to live in campus housing. This housing deposit is non-refundable after August 1. Commuter students must also file an off campus housing application.

Transfer Students

Transfer students currently in good standing at their previous institution are eligible for immediate transfer. Transfer students must present official transcripts of all college and university records.

1. The Admission Committee must review the applications of students below an accumulative GPA of 2.30/4.00. The committee considers the length of time out of school, the anticipated major upon re-entry, and evidence that the student has an understanding of what happened at the previous institution that placed him/her in unfavorable academic status. The committee may request additional information.
2. Marian University will accept, in transferring of credits, only those courses approved for transfer by the registrar and in which a "C-" or above has been earned.

3. Students not currently in good standing at their previous institution may be considered for probationary acceptance no sooner than one full semester following the last date at that institution.

International Students

Section I: International students who wish to apply for admission to the university must forward following:

1. The International Application for Admission. The application process for international students seeking to enroll for the fall semester must be completed prior to June 1. For those seeking to enroll in the spring semester, the process must be completed prior to October 15.
2. Unofficial copies of all foreign high school (secondary) and foreign university (post-secondary) academic records and official copies of all US high school (secondary) and US university (post-secondary) academic records. If these documents are not issued in English, you must also provide an official word-for-word English translation. If you have attended any universities outside of the United States, we require a course-by-course evaluation after admission to enroll. You may use any AICE-endorsed or NACES-approved evaluation service, such as InCred, WES, or others.
3. If your native language is not English, send an official English proficiency test result directly to Marian University indicating the minimum score(s): TOEFLIBT 69, IELTS 6.0, PTE 48, ELS Level 112, Duolingo 95. If applying to the School of Nursing there are no exemptions; all students are required to submit proof of English proficiency indicating the minimum score(s): TOEFL I BT 83, Speaking score 26, or IELTS 6.5, Speaking score 26. Demonstration of English proficiency is waived in cases where one or more apply:
 - a. Applicants have earned a degree from an accredited college or university in the United States or have earned at least 24 regular semester hours of university credit from an accredited U.S. college or university.
 - b. Applicants have studied at least once a year of high school using the English Language as the medium.
 - c. Applicants are citizens of countries where English is the official language.

All English proficiency criteria are subject to review by the Office of Admission. After all credentials are reviewed by the Office of Admission, the assistant director for international admission will notify the applicant of eligibility for admission.

Section II: Once notified of acceptance by the Office of Admission, students must submit:

1. A non-refundable \$100 enrollment deposit. After the deposit has been received, the university will issue an I-20 or DS-2019 form to the student, so that he/she may apply for a student visa.
2. Official copies of all foreign high school (secondary) and foreign university (post-secondary) academic records, and an official copy of all US high school and university academic records.
3. Copy of passport identity page.
4. A completed Financial Verification Form indicating the source and amount of financial responsibility for all expenses within the United States. A certified bank statement

translated into English and no older than six months must be submitted. A certified government sponsorship letter may be submitted in place of a bank statement.

5. It is Marian University policy that all international students have appropriate medical health insurance and evacuation/repatriation coverage. F-1 and J-1 students are required to maintain this coverage for each semester, including summer, that they are present in the U.S. Marian University partners with Lower Mark Student Insurance to provide insurance coverage to international students. All international students MUST have health insurance through Lower Mark Student Insurance or have an approved waiver confirming alternative coverage that meets certain requirements. Student accounts will be billed before the beginning of each semester through the Business Office. Students can use their payment plans to pay the health insurance fee.
6. If transferring from a university from within the United States, students must submit a completed Transfer-In Form as proof of current immigration status as well as a formal request that the student's SEVIS record be transferred to MU. as proof of status. Once the form is reviewed and accepted by the Office of Admission, the SEVIS record can be accepted by MU.

Non-Degree Students

Applicants who wish to pursue individual courses without qualifying for a degree and are not on probation or ineligible at another school, may be admitted after consultation with the Office of Undergraduate Admission. Students must be officially registered before they may attend classes.

Audit

Students desiring to audit a course must complete an "audit only" application obtained from the Office of Undergraduate Admission. A student must be at least a high school graduate to audit a course. Laboratory, studio, or practicum courses cannot be audited. Students who audit a course receive no credit and no grade.

Summer Session

Admission requirements, quality of work offered, and semester hour equivalents are the same as during the regular semesters. See admission procedures.

Re-admission

A former student who wishes to be readmitted to the university, at the same academic level, after a lapse of enrollment more than one year or by completing a withdrawal from university form after having attended classes within the last year should request a readmission form from the Office of Undergraduate Admission. No fee is required when submitting a readmission application.

The applicant's social, financial, and academic status at the time of their departure is verified. Students currently in good standing are eligible for immediate readmission. Students with an unfavorable status must be approved by the Admission Committee. The committee will consider the nature of the problem and consult with the appropriate department. The committee may ask the applicant for additional information.

Advanced Study for High School Students

Academically outstanding students may apply for Marian University's Advanced Study Program, a dual credit program, following successful completion of their sophomore year of high school. This program allows juniors and seniors to earn university credit while in high school. If admitted, a student may enroll at Marian University for approved introductory level courses.

Enrollment in this program does not commit the student to, or guarantee, enrollment at Marian University after high school graduation. Credits obtained from Marian University are usually accepted for credit by other colleges and universities provided the student achieves at least a "C" grade in the respective courses. Interested high school students should contact the Office of Undergraduate Admission at 317.855.6300, 800.772.7264, or online at www.marian.edu.