

Marian University Concussion Support Policy

1. Procedure Summary

- 1.1. Marian University, through policy and practice, is committed to supporting students who incur a concussion by the granting of reasonable accommodations. The following policy and procedure have been informed by the Americans with Disabilities Act, as amended (ADAAA), as well as literature on concussion management and recovery.
- 1.2. This procedure establishes the protocol regarding a student who incurs a concussion. The Personalized Learning Center (PLC) oversees the responsibility of guiding students through these procedures, facilitating communication across departments (in collaboration with the Office of the Dean of Students), collecting appropriate medical documentation, determining eligibility for accommodations, and coordinating the application of reasonable accommodations.

2. Procedures

- 2.1 Marian University's Concussion policy is initiated when the student, a parent or guardian of the student, or a Marian University faculty or staff member informs the PLC that the student has incurred a concussion.
- 2.2 Medical documentation is required in accordance with the PLC's Documentation Guidelines. An email from Marian University Athletic Training Staff and/or Student Health Center Staff can also serve as appropriate documentation.
- 2.3 Once documentation is received, the PLC will notify the Dean of Students, as well as the Academic Success Coach for Student-Athletes (if the student is a Marian University athlete). Simultaneously, a member of the PLC staff will reach out to the student, if the student is not the person to make initial contact regarding the concussion, to request a time to meet to discuss temporary accommodations.
- 2.4 Once notified, the Office of the Dean of Students will notify the student's faculty regarding the concussion. Additional offices, including Health Services, Counseling, the Academic Dean, and Athletic staff (when appropriate) will also be included in this message. This notice will provide information about when the concussion occurred, common symptoms, and request flexibility with attendance and engagement for up to **one (1) week** from the date of concussion.
- 2.5 If a student needs additional accommodations beyond the one week of flexibility with attendance and engagement, they are required to connect with the PLC to determine other possible reasonable accommodations. Faculty will not provide accommodations unless the accommodations are generated and approved through the PLC.

- 2.6 The PLC will utilize the initial documentation to determine reasonable accommodations for up to **two (2) weeks** following the concussion. If accommodations are still required beyond **two (2) weeks**, updated medical documentation will be required.
- 2.7 If post-concussive symptoms and recovery persist throughout the semester, accommodations may cease to be effective and reasonable. If this occurs the student may be encouraged to consider dropping one (1) or two (2) classes or potentially consider withdrawing. Should the concussion occur near the end of the semester an incomplete (I) may be considered reasonable, but this is ultimately determined by the faculty of record in collaboration with the PLC.

3. College of Osteopathic Medicine (COM) Students

- 3.1 The entirety of the process and policy articulated above applies to all students enrolled in the College of Osteopathic Medicine (COM) with the exception of items 2.3 and 2.4. Items 2.3 and 2.4 are hereby replaced by 3.2 and 3.3.
- 3.2 Once documentation is received, the PLC will notify the Assistant/Associate Dean of Academic Affairs. Simultaneously, a member of the PLC staff will reach out to the student, if the student is not the person to make initial contact regarding the concussion, to request a time to meet to discuss temporary accommodations.
- 3.3 Once notified, the Assistant/Associate Dean of Academic Affairs will notify the student's faculty regarding any approved absences for up to **one (1) week** from the date of the concussion. Additional offices with a need to know, including Health Services, Counseling, and the Assistant/Associate Dean of Student Affairs may also be included in this message.