

ACCELERATED BSN FOR ST. VINCENT HEALTH MARIAN UNIVERSITY FALL 2011 SCHEDULE OF CLASSES

OFFICE OF THE REGISTRAR • Phone: 317.955.6050 • E-mail: regis@marian.edu • Web: www.marian.edu/registrar

The course information listed in this schedule was accurate as of June 27, 2011. **For up-to-date information:** log on to your CAMS student portal, change the term to FA-SEMEST-11, and click on "Course Offering." Once in the course offering, click on "Show Filter" and, under "Campuses," select "ST. VINCENT," then click on "Apply Filter."

ACADEMIC ADVISING AND REGISTERING FOR CLASSES

- At your initial orientation, a representative of the Office of the Registrar will be present to coordinate the registration process. Your nursing advisor will also be present to answer questions about your specific scheduling needs. The Office of the Registrar will process your registration following completion of a schedule planning form.
- Students who have an outstanding balance at the time of registration will not be registered until all financial holds have been cleared with the Business Office.
- **LATE REGISTRATION:** All students must be registered by Friday, August 19 in order to not be assessed a late registration fee. Students who are not registered on or before Friday, August 19 can still be registered on August 22 or August 23. A \$50 late registration fee will be assessed.

CLASS CANCELLATION OR CHANGE

The university reserves the right to change or cancel courses as needs and enrollment warrant. Because course information may change in between registration and the first day of classes, students should print an updated schedule from their CAMS student portal immediately prior to the start of the classes.

SCHEDULES FOR WITHDRAWAL FROM THE UNIVERSITY and REDUCTION OF CHARGES:

A student who withdraws from school may be entitled to full or partial reduction of charges. Reduction of charges is based on the official date of withdrawal as recorded in the Office of the Registrar. Consult with the Financial Aid Office concerning the impact that withdrawal may have upon current financial aid awards.

Standard (semester-long) courses

- withdraw on or before August 26 = 100%
- withdraw August 29-September 2 = 90%
- withdraw September 6-9 = 60%
- withdraw September 12-16 = 25%
- withdraw on or after September 19 = 0%
- *last date to withdraw from individual courses with a "W" grade – October 28*

Courses lasting 5 weeks or more

(up to, but not including, semester-long courses)

- withdraw during calendar week 1 = 100%
- withdraw during calendar week 2 = 50%
- withdraw during calendar week 3 or after = 0%
- *last date to withdraw from individual courses with a "W" grade – end of calendar week 2*

Courses lasting 4 or fewer weeks – no "W" grades given without complete withdrawal from the university

- withdraw prior to start of class = 100%; withdraw after class begins = 0%

If you discontinue a class without following proper withdrawal procedures, you will receive a failing grade. To withdraw from an individual class, contact Karen Hardin in the School of Nursing; a \$40 change in registration fee will be assessed. To withdraw from all classes for the semester (withdraw from the university), contact the Office of the Registrar.

FEES FOR 2011-2012

Tuition, second degree students, per credit hour	\$795.00
Tuition, Marian's Adult Program courses.....	see MAP office
Audit fee, per credit hour, only charged if course is <u>not</u> taken for credit	\$165.00
Kaplan clinical fee, for all students enrolled in clinicals.....	\$160.00
Late registration fee for registering on or after the first day of the semester.....	\$50.00
Change of registration fee, per form submitted.....	\$40.00
Copy of university transcript requested <u>in advance</u>	\$5.00
Copy of university transcript requested <u>on demand</u>	\$15.00
Auto registration, annually	\$100.00
Parking violation, per occurrence	\$50.00
Late payment of tuition.....	\$50.00 (additional penalties also apply)

PLEASE NOTE: Students are expected to pay all student account charges by the due dates published by Marian University. The student will be responsible for paying any and all costs associated with collection efforts by Marian University. This may include interest, collection costs, attorney fees and court fees. If the tuition balance from summer courses is not paid in full by the tuition due date, the student will be administratively withdrawn from their fall 2011 classes and will be unable to re-register for fall classes until summer tuition has been paid in full.

IMPORTANT DATES – FALL 2011

Fall 2011 semester begins.	August 22
Labor Day, university closed	September 5
Incompletes from spring/summer 2011 due	September 30
Mid-term date.....	October 14
Mid-term recess, no classes.....	October 15-18
Thanksgiving recess, no classes	November 23
Thanksgiving recess, no classes and university closed	November 24-27
Senior comprehensive exam results due (Dec. 2011 grads).....	November 28
Reading Day, no classes	December 9
Last day to withdraw.....	see section on withdrawal from courses
Fall graduation date (no ceremony).....	December 31

FILE FOR GRADUATION

2011-2012 Associate and Bachelor degree candidates must file a Graduation Application in the Office of the Registrar no later than December 1, 2011.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974 (FERPA)

Marian University operates in compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), as amended. Students have the right to inspect all official records which pertain to them and to challenge inaccurate or misleading information, except parents' financial records and confidential letters and statements placed in the record before January 1, 1975, or placed under conditions where students have signed a waiver of right of access. All student academic information is considered confidential except the following "directory" information available to the public: student's name, campus address, off-campus address, email address, telephone number, voice mail number, date of birth, photograph, major field of study, participation in university activities and sports, physical and performance statistics of members of athletic teams, dates of attendance, full-time/part-time status, degrees, awards, and honors including the Dean's List, and most recent previous institution attended by student. ***The student may request that "directory" information not be released by completing the FERPA Request form in the Office of the Registrar at the beginning of each semester. Failure to notify the Office of the Registrar may mean that university publications, such as team rosters or student directories, may include some directory information.***

INFORMATION CENTERS

Admissions: requirements, procedures, applications	955.6300
Dean of Academic Affairs: overload approval, degree programs, general concerns	955.6016
Bookstore	955.6080
Business Office: fee payment.....	955.6020
Financial Aid: scholarships, grants, loans, work study	955.6040
Learning and Counseling Center: placement testing, tutoring, counseling	955.6150
Library	955.6090
Registrar: advisor assignments, schedules, registration, transfer credits, withdrawal from classes.	955.6050

NURSING - ONLINE (accelerated BSN for St. Vincent Health program students ONLY)

Students enrolled in clinicals must enroll in NUR 002, Kaplan Clinical Fee, and pay a \$160 fee for the semester.

Students are not permitted to go on waiting lists for clinicals.

COURSE ID	COURSE NAME	C.H.	COURSE DATES	INSTRUCTOR
NUR 002	Kaplan Clinical Fee		Required for all students enrolled in clinicals.	
NUB 210 100	Fundamentals of Nursing	(4)	October 19 - December 16	McNelis
NUB 210 101	Fundamentals of Nursing	(4)	October 19 - December 16	McNelis
NUB 210 L102	Fundamentals of Nursing Clinical (Tues. and Wed.)		October 19 - December 16	Staff
NUB 210 L103	Fundamentals of Nursing Clinical (Thurs. and Fri.)		October 19 - December 16	Staff
NUB 255 100	Professional Role Socialization II	(1)	August 22 - October 14	Bragg
NUB 255 101	Professional Role Socialization II	(1)	August 22 - October 14	Bragg
NUB 330 100	Maternity Nursing	(5)	September 19 - November 11	Murray
NUB 330 L101	Maternity Nursing Clinical		September 19 - November 11	Murray
NUB 340 100	Pediatric Nursing	(5)	October 19 - December 16	Henderson
NUB 340 L101	Pediatric Nursing Clinical		October 19 - December 16	Staff
NUB 350 100	Nursing Care of Adult Client II	(5)	August 22 - October 14	Freeland
NUB 350 L101	Nursing Care of Adult Client II Clinical		August 22 - October 14	Staff
NUB 400 100	Research in Health Care	(2)	August 22 - December 16	Hardin
NUB 401 100	Leadership and Management	(4)	October 19 - December 16	Bragg
NUB 401 L101	Leadership and Management Clinical		October 19 - December 16	Bragg
NUB 416 100	Professional Role Development III	(1)	August 22 - December 16	Bolyard
NUB 430 100	Mental Health Nursing	(3)	October 19 - December 16	Staff
NUB 430 L101	Mental Health Nursing Clinical		October 19 - December 16	Staff
NUB 440 100	Nursing Care of the Adult Client III - Complex	(5)	August 22 - October 14	Staff
NUB 440 L101	Nursing Care of the Adult Client III - Complex Clinical		August 22 - October 14	Staff
NUB 450 100	Community Health Nursing	(4)	August 22 - October 14	Blackford
NUB 450 L101	Community Health Nursing Clinical		August 22 - October 14	Staff
NUR 104 100	Dosage Calculations	(1)	October 19 - December 16	Smith
NUR 104 101	Dosage Calculations	(1)	October 19 - December 16	Smith
NUR 200 100	Pharmacology	(2)	August 22 - December 16	Staff
NUR 200 101	Pharmacology	(2)	August 22 - December 16	Staff
NUR 231 100	Pathophysiology	(3)	August 22 - December 16	Burns
NUR 231 101	Pathophysiology	(3)	August 22 - December 16	Burns
NUR 238 100	Human Nutrition	(2)	August 22 - October 14	Phelps
NUR 238 101	Human Nutrition	(2)	August 22 - October 14	Phelps
NUR 310 100	Legal and Ethical Aspects of Health Care	(1-2)	October 19 - December 16	Applegate
NUR 350 100	Nursing Informatics	(2)	August 22 - October 14	Hoogerwerf