

MARIAN UNIVERSITY

FALL 2011 SCHEDULE OF CLASSES

OFFICE OF THE REGISTRAR • Phone: 317.955.6050 • E-Mail: regis@marian.edu • Web: www.marian.edu/registrar

The course information listed in this schedule was accurate as of March 8, 2011.
Students can find up-to-date schedule information in the course offering on their CAMS student portal.

REGISTRATION INFORMATION

► ACADEMIC ADVISING AND REGISTERING FOR CLASSES

- CHANGES IN ACADEMIC PROGRAM AND/OR ADVISOR:** If wishing to change advisors and/or declare or change a major, minor, or concentration, complete and submit the Change of Major/Advisor form available in the Office of the Registrar. Check your registration e-mail to see who is currently listed as your advisor in CAMS; submit a Change of Major/Advisor form well in advance of registration if the advisor listed is not correct. If the advisor listed in CAMS is not your correct advisor, you will be unable to register.
- COURSE SELECTION & APPROVAL:** Review course selections and complete a schedule planning form with your advisor.
 - Self-tracking guides for graduation requirements are available at the Office of the Registrar to help in schedule planning.
 - If you are registering for a course for which you do not have the required prerequisite, a course that requires instructor permission to register, or courses with conflicting class meeting times, you must obtain signatures from the applicable instructor(s) in the shaded section of your schedule planning form and bring the form to the Office of the Registrar after you have registered online so these courses can be added.
 - If registering for an independent study or tutorial, obtain and complete an independent study/tutorial form from the Office of Academic Affairs (MH 110). These courses require the approval of Bill Harting, Dean of Academic Affairs.
- REGISTRATION:** Registration for continuing students will take place online. **All students are informed of their appointed registration day by e-mail at their Marian University e-mail address;** registration days are assigned based on class level as determined by the number of earned credit hours. Formal registration will take place March 21 – April 1. **To register online, follow the directions in the “Step-by-Step Guide to Online Registration” in the Online Registration Resources section of the Office of the Registrar’s website.**
 - Newly admitted and readmitted students will receive information regarding when and how they can register.
 - LATE REGISTRATION:** Students who do not register on or before Friday, August 19 may register in person at the Office of the Registrar during the first week of classes, August 22-26. A \$50 late registration fee will be assessed and students will be required to obtain a signature from the instructor of each course before registering.
 - SCHEDULES & TEXTBOOKS:** Following registration, print a copy of your schedule from your CAMS student portal. You must have a schedule in order to charge textbooks to your Marian University student account. Required textbooks can be viewed online at www.marian.edu →Academics→Course Catalog and Schedule of Classes→Search the Schedule of Classes. Select “FA-SEMEST-11,” type in the Course ID (i.e. ENG101), then click on the course.
You must comply with the published tuition payment policy and meet all tuition payment deadlines in order to confirm your registration. Students who do not comply with the published tuition payment policy will incur late fees on their student accounts.

► WAITING LIST

- If placed on a waiting list, you are not considered to be registered for that course until an opening becomes available.
- Nursing students are not permitted to place themselves on waiting lists for clinicals.
- Check your schedule via your CAMS student portal to see whether you have been taken off the waiting list and added into the class. Other notification of waiting list status will not be provided.
- All waiting lists will be “frozen” by 4:30 pm on Friday, August 19** and it will no longer be possible to get into a course from the waiting list without following the schedule change procedure as described below. If you are not comfortable taking the risk that you may not get into a closed class at the last minute, select an alternate course to complete your schedule.

► SCHEDULE CHANGES

- At any time before Friday, August 19 at 4 p.m., you may drop or add classes online through your CAMS student portal. On or after the first day of the semester, you must submit any changes to your schedule, including section changes, in person at the Office of the Registrar using a Schedule Change (Drop/Add) form. Instructor and advisor signatures are required beginning August 22. You are responsible for adhering to the following deadlines to add and/or drop courses.

LAST DAY TO ADD A CLASS; LAST DAY TO DROP A CLASS WITHOUT “W” GRADE & \$40 FEEAUGUST 26
LAST DAY TO DROP A CLASS (for semester-long courses).....OCTOBER 28
LAST DAY TO DROP ALL CLASSES FOR THE SEMESTER (WITHDRAW FROM THE UNIVERSITY).....DECEMBER 9

- A \$40.00 fee will be charged for each Schedule Change (Drop/Add) form submitted on or after August 29.
- If you discontinue a class without following the above procedure to drop the class, you will receive a failing grade.**

FEES FOR 2011-2012

Tuition, full-time students, 12-20 credits, per semester	\$13,000.00
Tuition for enrolled credits over the 20-hour full-time maximum, per credit hour	\$1,140.00
Tuition, part-time students, fewer than 12 credits, per credit hour	\$1,140.00
Tuition, second degree students, per credit hour	\$795.00
Audit fee, per credit hour, only charged if course is <u>not</u> taken for credit	\$165.00
Additional course fees..... published in the attached course schedule listing where applicable	
Late registration fee for registering on or after the first day of the semester	\$50.00
Schedule Change (Drop/Add) form submitted on or after August 29, per form submitted	\$40.00
Copy of university transcript requested <u>in advance</u>	\$5.00
Copy of university transcript requested <u>on demand</u>	\$15.00
Auto registration, per semester*	\$100.00
*\$200.00 annual fee charged during fall semester - students who elect to wait until after the mid-term recess (October 18, 2011) to register a car and park it on campus will pay a reduced rate of \$125.00 through summer 2012	
Parking violation, per occurrence	\$50.00
Late payment of tuition	\$50.00 (additional penalties also apply)

PLEASE NOTE: Students are expected to pay all student account charges by the due dates published by Marian University. The student will be responsible for paying any and all costs associated with collection efforts by Marian University. This may include interest, collection costs, attorney fees and court fees.

SCHEDULES FOR WITHDRAWAL FROM THE UNIVERSITY and REDUCTION OF CHARGES:

A student who withdraws from school may be entitled to full or partial reduction of charges. Reduction of charges is based on the official date of withdrawal as recorded in the Office of the Registrar. Consult with the Financial Aid Office concerning the impact that withdrawal may have upon current financial aid awards.

Standard (semester-long) courses

- withdraw on or before August 26 = 100%
- withdraw August 29-September 2 = 90%
- withdraw September 6-9 = 60%
- withdraw September 12-16 = 25%
- withdraw on or after September 19 = 0%

Courses lasting 5 weeks or more

(up to, but not including, semester-long courses)

- withdraw during calendar week 1 = 100%
- withdraw during calendar week 2 = 50%
- withdraw during calendar week 3 or after = 0%
- *last date to withdraw with "W" grade – end of calendar week 2*

Courses lasting 4 or fewer weeks – no "W" grades given without complete withdrawal from the university

- withdraw prior to start of class = 100%; withdraw after class begins = 0%

2011 FALL CALENDAR

Registration for students not previously registered, change of registration, fee payment, placement tests	Aug. 18
Residence Halls open.....	Aug. 21
Classes begin at 8:00 am.	Aug. 22
Late registration begins at 8:00 am (a \$50 fee is assessed)	Aug. 22
Late registration ends at 4:00 pm.....	Aug. 26
Last day to add a course (signatures of instructor and advisor required).....	Aug. 26
Last day to drop a course without "W" grade or change to/from audit status	Aug. 26
Labor Day, university closed.....	Sept. 5
Close of Pass/Fail option	Sept. 23
Incompletes from spring/summer 2011 due	Sept. 30
Mid-term date.....	Oct. 14
Mid-term recess, no classes	Oct. 15-18
Last day to withdraw from a single course with a "W" grade (for semester-long courses)	Oct. 28
Registration for spring 2012 semester	Oct. 31-Nov. 11
Holy Day: Feast of All Saints.....	Nov. 1
Thanksgiving Recess, no classes.....	Nov. 23
Thanksgiving Recess, no classes and university closed	Nov. 24-27
Senior comprehensive exam results due (Dec. 2011 grads)	Nov. 28
Last day for 2011-2012 graduation candidates to file graduation application	Dec. 1
Marian University patronal feast: Immaculate Conception.....	Dec. 8
Reading Day, no classes	Dec. 9
Last day to withdraw from <u>all</u> fall 2011 courses (withdraw from the university).....	Dec. 9
Final examinations.....	Dec. 12-16
Fall graduation date (no ceremony)	Dec. 31

FILE FOR GRADUATION

- 2011-2012 Associate and Bachelor degree candidates must file a Graduation Application in the Office of the Registrar no later than December 1, 2011.

CLASS CANCELLATION OR CHANGE

- The university reserves the right to change or cancel courses as needs and enrollment warrant. Because course information may change in between registration and the first day of classes, students should print an updated schedule from their CAMS student portal immediately prior to the start of the classes.

COURSE LOAD

- The normal load for a full-time student is 12-18 credit hours per semester.
- Because academic performance may suffer when an overload is taken, students with a cumulative GPA of 2.0 or above wishing to enroll in 19 or more credits and students with a cumulative GPA below 2.0 wishing to enroll in 17 or more credits must receive signature approval from the Office of Academic Affairs, MH 110.
- An additional per credit hour fee is charged if enrolled in more than 20 credits per semester.
- Full-time students earning fewer than 16 credits each semester will be unable to complete degree requirements in the prescribed four years for a bachelor degree or two years for an associate degree, unless additional credits are earned during summer school or by examination.

ATTENDANCE AND CROSS-REGISTRATION

- See information and policies as printed in the Course Catalog. Information for those interested in the cross-registration program (the Consortium for Urban Education – CUE) is available by request in the Office of the Registrar. All cross-registration forms for fall 2011 classes must be submitted to the Office of the Registrar by August 1, 2011.

CONVOCATIONS

- Convocations are a required component of each department's senior seminar course. All Marian University students are encouraged and welcome to attend the convocations.

PASS/FAIL AND AUDIT OPTIONS

- **PASS/FAIL OPTION** - This option is available to juniors and seniors in elective courses (not applicable to courses required for the major or minor discipline, certification, or general education). Using the Schedule Change (Drop/Add) Form, all changes to or from pass/fail status must be submitted to the Office of the Registrar by September 23.
- **AUDIT GRADING OPTION** – Students wishing to audit a course must be admitted to the university. This option is not available for laboratory, studio, or practicum courses. No credit or grade is given. A fee of \$165.00 per credit hour is charged for an audited course. All changes to or from audit status must be recorded on a Schedule Change (Drop/Add) form and submitted to the Office of the Registrar by August 26.

HONORS PROGRAM

- See information and policies as printed in the Course Catalog. Contact Dr. Carolyn Johnston at 317.955.6144 with questions.
- If a class space exists, a non-honors student may enroll in an honors course during late registration.

COURSE LEVELS

- Courses numbered below 100 level (ENG 099, COL 099, MAT 098) are graded developmental courses designed to bring students up to the college level in these subjects. A combined maximum of 12 credits in developmental, activity, and enhancement courses may apply toward a bachelor degree or 6 credits toward an associate degree.
- Numbers 100-299 are lower division courses designed primarily for students at the freshman and sophomore levels.
- Numbers 300-498 are upper division courses primarily for juniors and seniors but are open to students who have completed the freshman level of study.
- Number 499 designates independent study or a research project at an advanced level.
- Numbers 500-599 are graduate level courses.
- Of the 128 credits for a bachelor degree, at least 64 credits must be at the 200 level or above.

ARMY RESERVE OFFICER TRAINING (ROTC)

Through a cooperative program with IUPUI, Marian University students may enroll in the Reserve Officer Training Corps (ROTC) program which leads to a commission in the U.S. Army, Army National Guard or Army Reserve. All ROTC classes (indicated with course prefix MIL) taken are applied as general electives to your Marian University academic record. The leadership classes are open to full-time students, men and women, without incurring any obligation to continue the program to enter into military service. The first two years are exploratory in nature and offer one or two hours of academic credit per semester. Students wanting to continue the program and receive a commission upon graduation must apply for admission into the advanced program at the end of the second year of ROTC. Selection is competitive. Marian University students who are eligible for assistance can receive significant scholarship assistance by participation in this program. There are no restrictions on majors for students interested in ROTC. Students who do not continue may still use credits as electives earned toward any degree. For more information call 317.274.2691/0073 or email at goarmy@iupui.edu. Visit the Army ROTC website at <http://www.iupui.edu/~armyrotc/>.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974 (FERPA)

Marian University operates in compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), as amended. Students have the right to inspect all official records which pertain to them and to challenge inaccurate or misleading information, except parents' financial records and confidential letters and statements placed in the record before January 1, 1975, or placed under conditions where students have signed a waiver of right of access.

All student academic information is considered confidential except the following "directory" information available to the public: student's name, campus address, off-campus address, email address, telephone number, voice mail number, date of birth, photograph, major field of study, participation in university activities and sports, physical and performance statistics of members of athletic teams, dates of attendance, full-time/part-time status, degrees, awards, and honors including the Dean's List, and most recent previous institution attended by student.

The student may request that "directory" information not be released by completing the FERPA Request form in the Office of the Registrar at the beginning of each semester. Failure to notify the Office of the Registrar may mean that university publications, such as team rosters or student directories, may include some directory information.

DEVELOPMENTAL AND ENHANCEMENT COURSES

A combined maximum of 12 credits in developmental and enhancement courses may apply toward a bachelor degree or 6 credits toward an associate degree. Not all of the following courses are offered in the current semester. See the course listing for details.

COL 099 College Reading and Learning Strategies
COL 101 Career Exploration
ENG 099 Basic English
ENG L10, L20, L30, L40 Writing Tutorial
HPE 100-122 Physical Education Activity Courses
LAW 101-102 Mock Trial I & Mock Trial II
MAT 098 Introductory Algebra
MUS 100-108 Vocal/Instrumental Ensembles
MUL xxx Private Lessons
PHL 115 Ethical Analysis in Practice
SOC 100 Experiential Learning: Community Service
THL 100 The Practice of Prayer

ALPHABETICAL KEY TO CLASSROOM LOCATIONS

AA	Art Annex	LIB	Library	PJH	Peace and Justice House
CH	Clare Hall	MB/MC	Steffen Music Center	SF	Saint Francis Hall
DH	Doyle Hall (basement)	MH	Marian Hall	UH	University Hall (3 rd floor)
FH	Fisher Hall	PE	Physical Education Center		

SPECIAL TOPICS COURSES – FALL 2011

ENG 380 A/THE 380 A Stratford Shakespeare Festival 3 credits

This course will offer students a detailed examination of four plays through readings, through the viewing of live performances at the Shakespeare Festival in Stratford, Ontario, Canada, and through the viewing of filmed productions. Students are required to have a passport.

ESS 380 A Principles and Practice of Athletic Performance 3 credits

A study of the scientific principles and methodologies to enhance athletic performance. Emphasis on the concepts of the periodization of training as it relates to preseason, competitive season, and off-season goals. Topics include evaluation and assessment protocols, exercise techniques, and safety.

HON 340 A Great Books Discussion: The Federalist Papers 1 credit

This course is designed to provide the honors student with an enriched understanding of the background and authoritative analysis of the Constitution of the United States, its structure and content, and its underlying political philosophy and objectives.

HON 340 B Great Books Discussion: A Hoosier Holiday 1 credit

Course description not available at time of printing. Contact Dr. Karen Hardin (khardin@marian.edu) for more information

HON 380 A Life of Francis: Movement to Completion 3 credits

In this course, we will examine twelve significant events in the life of Francis to discern a model that can be followed yet today. We will read contemporary literature that corresponds to these events in order to understand their continued meaning and impact. We are especially interested in Francis's inclusivity as a model for embracing the world. Students will gain a more complete understanding of the life of Francis as a process and evolution towards completion. This course can be substituted for ENG 320 (Representations of Catholicism) in partial fulfillment of requirements for the Catholic Studies program.

LAW 380 A Moot Court**3 credits**

This course introduces students to the world of appellate advocacy by preparing them to participate in a moot court competition, a simulation that imitates the experience of arguing a constitutional case before the United States Supreme Court. The course is structured to prepare students to compete in the regional and national competitions hosted by the American Collegiate Moot Court Association. In doing so, the course acquaints students with existing legal authority, hones their oral and analytical skills, and puts them in contact with practicing members of the local legal community.

NUB 480 A Personal Self-Care Plan**2 credits**

The purpose of the course is to recognize the relationship between personal health, self-renewal, and the ability to deliver sustained quality care. A holistic approach emphasizing nutrition, exercise, spiritual, and emotional health which empowers and inspires one to make a difference in one's own life in order to effectively care for others.

POL 380 A Revolts and Revolutions**3 credits**

This course explores the experiences of revolts and revolutions in a variety of geographical settings, including Haiti, France, Algeria and Iran. We will address historical and theoretical analyses of revolts and revolutions. We will also cover more journalistic and autobiographical accounts of revolts and revolutions. The broad purpose of the course is to engender a historically informed theoretical and comparative perspective on revolts and revolutions in the modern era.

POL 380 B Human Rights and Humanitarian Intervention**3 credits**

This course is divided into three parts. The first part will cover the basic concepts, topics and problems in the human rights literature. The second part will explore a critical account of humanitarian intervention and human rights. The final part will focus on a critique of the uses of human rights for war. The ultimate purpose of the course is to facilitate broad and critical thinking about human rights.

POL 380 C Contemporary Political Theory**3 credits**

This course explores the development of political theory from the late 20th century to our present, covering theorists as different as Hannah Arendt, Louis Althusser, Michel Foucault, Slavoj Žižek, Jacques Rancière and Alain Badiou. We will draw special attention to the general themes of violence, power, ideology, communism and democracy.

SOC 380 A Social Class and Higher Education**3 credits**

This course focuses on the complex ways in which higher education reflects social class differences in contemporary American society and also plays a role in transforming them. Americans continue to turn to colleges and universities for solutions to the problems of unemployment, retraining, and limited social mobility. Statistics on the likelihood of improved earnings are commonly cited to underscore why people of all ages should obtain a college degree. However, even during the best of economic times, the impact of higher education on earnings remains dependent on the quality of the programs and the reputation for academic rigor of the schools in question. Class differences among students continue to predict academic success. This course examines these issues and the policy debates that they create. This course counts as an elective in the Peace and Justice Studies Program.

NOTES: