

MARIAN UNIVERSITY

Indianapolis

3200 Cold Spring Road
Indianapolis, Indiana 46222

A.C.T.I.O.N. PROGRAM

Application Process

1. Submit transcripts for review and schedule an appointment with Dr. Karen Bevis (317.955.6089) to learn more about the A.C.T.I.O.N. program and to discuss program requirements and transcript evaluations (Note: transcript can be unofficial for the initial review).
2. Complete the application for admission. Applications may be requested through the School of Education at 317.955.6089.
3. Submit a \$35.00 application fee payable to Marian University. Return Application and fee to Admissions at Marian University.
4. Submit official University transcripts. Candidates must submit official transcripts from *EVERY* college or university attended. Incomplete applications will not be considered for admission. Transcripts should be sent to: *Dr. Karen Bevis, School of Education/A.C.T.I.O.N.*
5. Take the Praxis I test. Information can be found at www.ets.org. Be sure to code Marian University to receive the scores. (#1442). Candidates must pass Praxis I by the end of the first semester courses.
6. Complete the application process by:

<u>A.C.T.I.O.N. Deadlines</u>	<u>Application</u>	<u>Registration</u>
▪ SP2010	January 2, 2010	January 8, 2010
▪ SU I	April 26, 2010	May 7, 2010
▪ SU II	May 31, 2010	June 11, 2010
▪ FA 2010	August 9, 2010	August 20, 2010

After Acceptance to the program

- Schedule an advising appointment with the School of Education by calling 317.955.6089.
- Complete your course registration. (*Students will be unable to register for classes until they have officially met with an academic advisor.*)
- Obtain a Free Application for Federal Student Aid (FAFSA) form from the Marian University Financial Aid Office or file online at www.fafsa.ed.gov. List Marian University, Title IV #001821 on the FAFSA. (If you have already filed and did not list Marian University on your FAFSA, please send us a copy of your Student Aid Report.) Cost of the A.C.T.I.O.N. program is a discounted rate of \$350 per credit hour.
- Complete the Marian University Financial Aid Application and return it to the Office of Financial Aid.
- Purchase your books from the Marian University bookstore located in the Ruth Lilly Student Center.
- Obtain your Marian University student I.D. from the Career Services Office located on the first floor of Clare Hall. (*Opened Monday–Friday 8 a.m.–4:30 p.m.*)
- Purchase your Marian University parking permit at the police department located on the first floor of Clare Hall.
- Take, and pass, Praxis II prior to Indiana Licensure via Marian University.

Please call the Marian University School of Education at 317.955.6089 with any questions or to schedule an appointment. You may reach us by e-mail at pstewart@marian.edu, or by accessing our web site www.marian.edu/education

Chair, Secondary Education, A.C.T.I.O.N., Catholic School Educator, Early University, and Nativity Miguel Schools—Dr. Karen Bevis