

**Instructor / Residential Assistant Application**

Name \_\_\_\_\_  
(last) (first) (middle initial) (preferred)

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone (home) \_\_\_\_\_ (cell) \_\_\_\_\_ Best to reach \_\_\_\_\_

Birth \_\_\_\_\_ Gender: \_\_\_ Male \_\_\_ Female

**Position Applying For:**

\_\_\_ Teacher \_\_\_ Teacher Assistant \_\_\_ Residential Assistant

**Area(s) Of Interest:**

\_\_\_ Algebra II \_\_\_ Trigonometry \_\_\_ Calculus \_\_\_ Chemistry \_\_\_ Physics

**I. All Applicants** - please provide the following;

a. Resume with educational background, employment history (dates hired and reasons for leaving), skills/certifications, and three references.

**II. Teachers** – please provide the following additional information;

- a. Two lesson plans
- b. Teacher’s certification

**III. Teacher Assistants** – Please provide the following

- a. Transcripts from past two years.
- b. Please provide a cover letter.

**IV. Residential Assistants** – Please provide the following

- a. Transcripts from past two years.
- b. Please provide a cover letter.

**Advanced Institute for  
Mathematics and Sciences**

Name \_\_\_\_\_  
(last) (first) (middle initial) (preferred name)

**Ethnicity** (optional):  African American  Asian  Pacific Islands  American  
 Indian  Hispanic  Caucasian  Chicano  Other \_\_\_\_\_

**US Citizen?**  Yes  No If no, explain \_\_\_\_\_

**Convicted of a felony?**  Yes  No If yes, explain \_\_\_\_\_

**U.S. Military?**  Yes  No If yes, branch? Active? \_\_\_\_\_

**Marian University requires a criminal background check of all potential employees. Please check below to acknowledge understanding of the mandatory requirement for employment with Marian University.**

I \_\_\_\_\_ hereby accept to participate.

(print)

I decline.

How did you hear about this program? \_\_\_\_\_

*All information on the application form must be complete and all questions answered in order for your application to be considered. Please keep in mind employment is contingent upon the receipt of required official documents listed above (i.e. criminal background). Please sign below to verify all information provided is accurate and not falsified information.*

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For more information, please visit the web site at:

[www.marian.edu/academics/MathandScience](http://www.marian.edu/academics/MathandScience)

**Mail Original Copies To:**

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Advanced Institute for Mathematics and Science  
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Indianapolis, IN 46222

Or call 317.955.6331 ~ Ginny Smith  
317.955.6013 (fax)

*Marian University is an equal opportunity employer*