

The following describes the process of maintaining and evaluating agreements:

Modifying or Terminating an Agreement:

The Partnership Advocate Liaison (PAL), department chairperson or dean, Chair of International Programs and Executive Director for Global Initiatives (CIP-EDGI), or another university official whose approval was required to enter into an agreement, may propose to modify or terminate an agreement.

The proposal must address the review criteria applied when the University entered into the agreement.

The proposal must be submitted to the CIP-EDGI. Copies of the proposal should be sent to those listed above, who may, at their discretion, submit a recommendation concerning the proposal to the CIP-EDGI.

Negotiation, legal review, execution, and archiving of a modified agreement will follow the same procedures that are followed when the University enters into an agreement. (Please refer to the Marian University: Strategic International Partnership Guidelines & Protocol)

If an agreement is terminated, the CIP-EDGI will send notice to the PAL, the department chairperson and dean, and the University officials whose approval was required to enter into the agreement.

Responding to a Request from a Partner Institution to Modify an Agreement:

If a partner institution proposes a modification to an agreement, the PAL will forward the proposal and his or her recommendation to the CIP-EDGI. Where relevant, the recommendation should address the review criteria applied when the University entered into the agreement.

Copies of the proposal and recommendation should be sent to the department chairperson and dean, and the University officials whose approval was required to enter into the agreement, who may, at their discretion, also submit a recommendation to the CIP-EDGI.

Negotiation, legal review, execution, and archiving of a modified agreement will follow the same procedures that are followed when the University enters into an agreement.

Periodic Evaluation of an Agreement:

Six months prior to an agreement's date of expiration, the PAL will complete an assessment and submit a report to the CIP-EDGI. The report should outline significant activities since the agreement's signing (or, if the agreement has been renewed, since the last renewal), will assess the partnership's effectiveness and relevance to the Marian University mission, will recommend whether to renew the agreement or allow it to expire, and will provide a brief rationale for the recommendation. Any partnership agreement that is observed to be inactive may be recommended for termination or at minimum significant adjustments.

The CIP-EDGI will send copies of the PAL's progress report to the appropriate department chairperson and dean and the other University officials whose approval was required to enter into the agreement, who may, at their discretion, submit a recommendation to the CIP-EDGI.

Negotiation, legal review, execution, and archiving of an agreement that is renewed will follow the same procedures that are followed when the University initially enters into an agreement.