

Office of the Registrar • 3200 Cold Spring Rd., Indianapolis, IN 46222 • 317.955.6050 • fax 317.955.6575 • email regis@marian.edu

As of May 2018, to change your current name with the university you must provide legal documentation of a name change. Examples of legal documentation include a state issued ID, passport, marriage license or social security card. For your own security please refrain from sending secure information via email.

Are you a currently enrolled student at Marian?

Yes Undergraduate Graduate MAP Online Nursing MU-COM

Please note: Students **cannot** have their technology information changed (i.e. Marian email) due to licensing, set-up restrictions, and access to course documents within software systems.

Only the official academic record will be changed to reflect the new name.

No

Current name on record at Marian:

Last First Middle

ID#: _____
(6-digit student ID # or SSN)

New name to be updated on your record at Marian (if changing):

Last First Middle

Social Security Number (if changing or adding)*: _____

*You must submit a copy of your social security card with this request.

Effective Date of Change: _____

Reason for Change: _____

Student Signature*: _____ Date: _____

*This document requires an original/legal signature. A typed in name will not be accepted as a signature.

OFFICE USE ONLY			
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