

Complex Wide Evacuation

Purpose:

To ensure a viable plan to quickly, safely and efficiently evacuate all buildings throughout the complex to provide for the safety of all on the premises.

Procedures:

In the event of an emergency requiring the total evacuation of the premises the following steps should be followed:

1. In the event an emergency arises requiring the evacuation of all complex wide buildings [with the exception of Catherine Kasper Home—they have a state licensed mandate of what procedure they need to follow]
Reception or SASS will page the following: **"Evacuate all buildings immediately!"** three [3] times.
2. Upon hearing this page all residents, student, coworkers, visitors, and guests should quickly and immediately proceed to the nearest exit and leave the building.
3. Once outside proceed to the largest visible parking area and remain there until an "all clear" to re-enter the buildings is announced.