

Housing Policy Exemption - Parent Verification Form

**1. Student Requesting Exemption**

(Print) Name:	Student ID:
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**2. Parent/Legal Guardian's Information**

Name:			
Home Address:			
City:	State: IN	Zip Code:	County:
Phone Number:	Email Address:		

**3. Conditions for Commuter Status**

- a. The student, if under the age of 21, will be living with the parent/legal guardian in the established family home at the address listed above.  
**Parent's or legal guardian's homes must be included in the following list of counties to commute: Boone, Hamilton, Hancock, Hendricks, Johnson, Madison, Marion, Morgan, Shelby.**
- b. The student will live at the address listed and will not maintain any other residence. If the home address changes for any reason, an updated form must be submitted.
- c. If it should be determined that false information was provided and/or the above conditions are not satisfied, student conduct charges will be filed and the student account will be billed for full room and board charges for the entire academic year.

**4. University Housing Policy**

- a. All single undergraduate students who have not attained their 21<sup>st</sup> birthday on or before August 31 and who do not return to their parent's or legal guardian's home each evening are required to live in University housing.  
**Parent's or legal guardian's homes must be included in the following list of counties to commute: Boone, Hamilton, Hancock, Hendricks, Johnson, Madison, Marion, Morgan, Shelby.**
- b. All requests will be reviewed and approved (or denied) by the office of Residential and Commuter Life.
- c. Refund of room and board fees will be made in accordance with **Section IX, Refunds**, of this Contract or in some cases, at the discretion of the Director of Residential and Commuter Life.
- d. Failure to comply with housing release procedures or the furnishing of false information regarding both on and off campus housing information, will obligate the student for payment of all residence hall fees.
- e. Request deadlines, established forms, and procedures must be followed. Failure to make timely and necessary arrangements will mean that the student is obligated under the provisions of this Contract including responsibility for payments of residence hall fees.

**5. Signatures**

By signing below, you both agree to the conditions outlined above and verify that the information provided is true and correct at the time of application.

<b>Student Signature:</b>	<b>Date:</b>
<b>Student Printed Name:</b>	
<b>Parent/Guardian Signature:</b>	<b>Date:</b>
<b>Parent/Guardian Printed Name:</b>	