



2014 Summer Camp Policies

**Marian University Camp Policy
Camper and Parent/Guardian Handbook
2014**

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MARIAN UNIVERSITY

Indianapolis

Summer 2014

Dear Parent/Guardian,

Welcome to Marian University! We are delighted that you have chosen to enroll your child in our camp program, allowing us to educate, inspire, and encourage him/her through exciting instruction and novel discoveries. I assure you that the efforts and commitment of our staff will do much to ensure a fun, productive, and meaningful experience for your child as he/she participates in our enrichment program.

Marian University hosts a wide variety of camps, clinics, workshops, and conferences each year. These programs attract many young people to Marian, and the impact which these opportunities have on them will shape their impressions of higher education and their future career paths. The level of care and supervision appropriate for an enrolled student at Marian is not the same as that which is appropriate for a camp participant. We ensure that campers are overseen in a fashion that is appropriate and intended to keep them healthy and safe while visiting Marian.

Further, Marian University is a Franciscan, Catholic University, dedicated to educating all who entered its doors in a strong Liberal Arts education rooted in the guiding values of dignity of the individual, peace and justice, reconciliation, and responsible stewardship. As an extension of the mission of Marian University, those who work under its name are expected to demonstrate respect to all individuals and act in a manner which promotes their physical, psychological, emotional, and spiritual well-being.

This policy statement is intended to provide guidance to both the parents/guardians of minor child participants under the age of eighteen (18) years and the minors themselves who are here for some type of instructional program that involves the use of key facilities and University property.

The policies outlined in this document ensure that the safety of all minors on campus is provided for by establishing certain requirements governing their presence. Although these policies are not exhaustive, they cover a broad range of issues relating to counselor conduct, camper behavior, and general expectations. Because the items set forth cannot be exhaustive, you are encouraged to discuss particular questions and situations with the camp director.

Thank you for entrusting the education and well-being of your child to the employees of Marian University. We are proud of our institution and the work it does to inspire and educate the Indianapolis community. I am delighted that you have chosen to enroll your child in our educational programming—I have no doubt he/she will have a fantastic experience.

Best wishes!

Sincerely,



Daniel J. Elsener
President



II. Camp Information

[Specific to each camp]

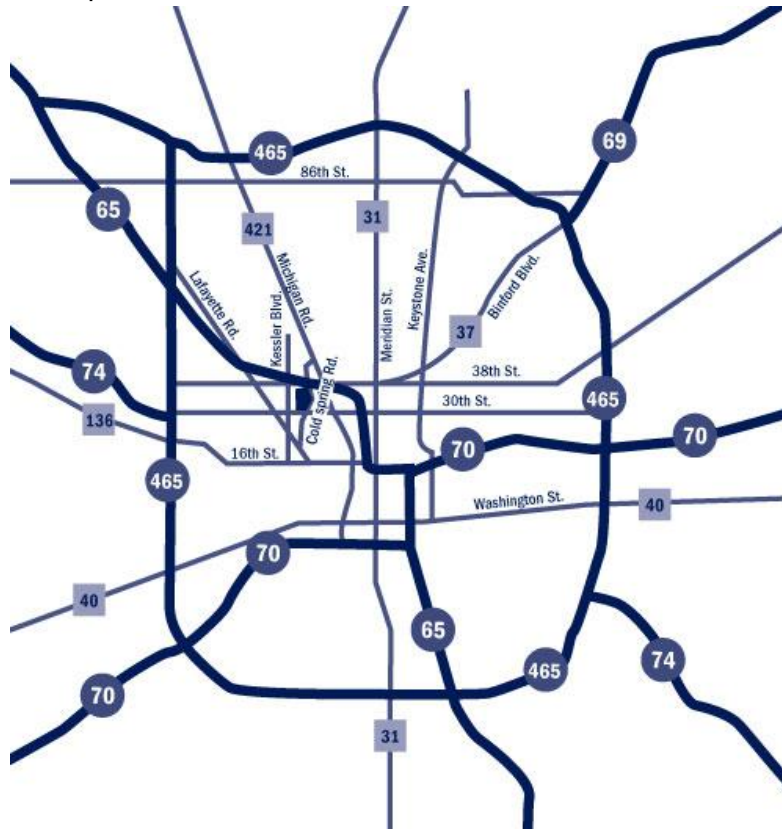
III. Purpose and Scope of the Policy

Purpose: Marian University ("Marian") has an obligation to its students, staff, and visitors to conduct its operations and maintain its facilities in a manner consistent with its mission as a Franciscan institution of higher education. In many cases, camp programs attract youth under the age of 18 to campus. The level of care and supervision appropriate for an enrolled student at Marian is not necessarily the same as that which is appropriate for a camp participant, even though the oldest camp participants are sometimes older than the youngest of our enrolled students. It is imperative that campers be overseen in a fashion that is appropriate and intended to keep them healthy and safe while visiting Marian. Marian University and its employees should provide a reasonably safe environment for participants in the various programs sponsored by Marian and attempt to ensure that clients using Marian facilities for their activities do the same.

Scope: This Policy applies to activities and programs taking place on Marian University's campus, or under the authority and direction of Marian at other locations, in which minors will be physically present and participating. Athletic camps, academic camps, ecological camps, laboratories and workshops intended for elementary and high school students and similar activities will fall within the scope of this policy. This policy addresses responsibilities of camp staff, participants, and parents of participants.

IV. Driving Directions to Campus

Located only 10 minutes from downtown Indianapolis—one of America’s largest and most vibrant metropolitan areas—our wooded, peaceful campus is home to over 2,500 students who benefit from a close-knit community and personalized instruction of professors who are committed to their success.



From the Northwest

Go south on I-65 and take the 38th Street exit. Turn right onto Kessler Boulevard and go south to 30th Street. Turn left at 30th Street and left onto Cold Spring Road.

From the West

From I-74 East, take I-465 North to 38th Street and turn right. Then turn right on Kessler Boulevard, left on 30th Street, and left on Cold Spring Road.

From the South

Go north on I-65 and take the 38th Street exit. Immediately exit again onto Kessler Boulevard and turn right at the light. Proceed south on Kessler to 30th Street. Turn left at 30th Street and left onto Cold Spring Road.

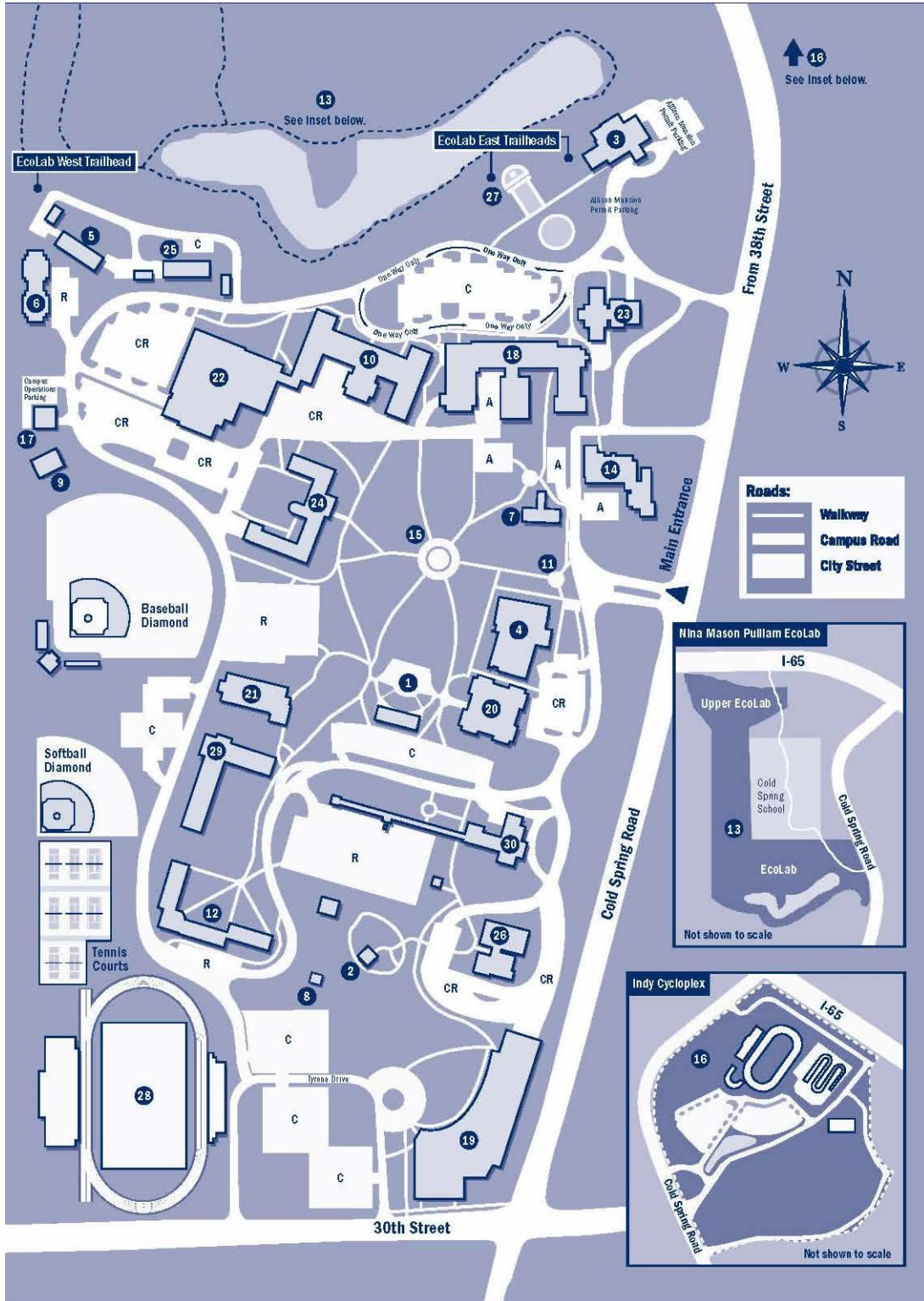
From the East

Go west on I-70 and take the I-65 North exit. Go north on I-65 and take the 38th Street exit. Immediately exit again onto Kessler Boulevard and turn right at the light. Proceed south on Kessler to 30th Street. Turn left at 30th Street and left onto Cold Spring Road.

From the Northeast

Go west on I-465 to I-65 South and take the 38th Street exit. Turn right onto Kessler Boulevard and go south to 30th Street. Turn left at 30th Street and left onto Cold Spring Road.

V. **Campus Map and Parking**



VI. Staff Training

All camp staff are required to specific training regarding the appropriate protection of minors. In addition, key program staff are required to receive American Red Cross certification in First Aid and CPR/AED. This is coordinated through the Athletic Department with the assistance of Mr. Brett Cope.

Camp directors are responsible for training counselors/volunteers working in their camp. This training covers both programmatic materials and Marian University policies and procedures. All staff are required to read the staff manual and sign the Camp Counselor Guidelines and Acknowledgement.

VII. Responsibilities of Program Director

The program director will...

- Provide counselors and staff for the camp at a ratio no smaller than one counselor/staff member to 15 campers;
- Inspect camp facilities immediately prior to and after the camp session;
- Advise participants of camp schedule and camp-specific safety issues, e.g. "safe place";
- Familiarize participants with Marian University policies, especially those pertaining to fire and emergency evacuation procedures, appropriate conduct, possession of controlled substances and fire arms;
- Maintain discipline of participants;
- Advise Marian University facilities department of supply and maintenance issues in any facilities used;
- Collect and have readily available medical release and consent forms for all participants. Forms should contain emergency contact, phone number and known medical conditions;
- Inform Marian University of any accidents, disciplinary matters, or instances which involve negative risk to the university;
- Complete insurance forms at the time of treatment;
- Furnish the Marian University Campus Police department and Dean of Students with a camp roster and schedule of camp activities as soon as possible but no later than twenty-four (24) hours after camp check-in begins; and
- Ensure that programs and activities conducted on the University campus are in compliance with the Americans with Disabilities Act.

VIII. Responsibilities of Program Staff

The camp counselor will...

- Receive all the required training from Marian University and the camp director;
- Provide programmatic instruction to campers;
- Maintain standards of appropriate behavior in the camp;
- Provide First Aid when necessary;
- Create and maintain a safe, nurturing environment for campers by enforcing established rules;
- Facilitate the discovery of knowledge through positive reinforcement of campers;
- Advise the camp director of any behavioral issues, facilities issues, or other such issues when they arise;
- Treat all campers in accordance with Marian University policy, Indiana law, and common standards of decency.

IX. Criminal History and Sex Offender Background Checks

EACH seasonal employee, paid or volunteer, working at the camp must successfully complete an annual criminal and sexual offender background check through Human Resources. Until a successful background check is received, counselors may not work with or around any minors.

X. Guidelines for Touching Minors

Marian University policies and procedures require the following:

- Program staff may not touch a child in any place normally covered by a bathing suit unless for clear medical reasons and then only with another adult's supervision.
- Program staff may not touch a child against his/her will or in a way that would over-stimulate him/her unless the child requires immediate medical attention but is refusing out of pain or fear.
- Program staff are prohibited from hitting or other physical punishment as discipline.
- Positive, reinforcing gestures, e.g. high fives, are neither encouraged nor discouraged; hugs may be appropriate if initiated by the child. However, Program staff will not initiate a hug.
- The program director has the right to correct any counselor behavior that s/he deems inappropriate and will dismiss a counselor for repeated violations and/or a violation deemed to be serious.

XI. Reporting Obligations for Sexual Misconduct, Child Abuse and Neglect

Anyone under the age of 18 is legally considered a child. If camp staff suspect the abuse or neglect of one of the campers, it is their duty to report it IMMEDIATELY. Indiana law requires a person to report suspected abuse/neglect to a state or local law enforcement agency or the Marion County Division of Child Services (Indiana Child Abuse and Neglect Hotline 1-800-800-5556). Similarly, Marian University requires that staff/volunteers/etc. notify their supervisor and Campus Police if they have any suspicions. They do not need to know for certain abuse is taking place. Reasonable cause to believe or suspect that child abuse has occurred is sufficient. When in doubt, staff will report it.

XII. Appropriate Camp Environment

In order to provide a reasonably safe environment for participants in camp activities, each program director, and to the extent necessary each staff member, ensures that certain precautions are taken. All campus rules and regulations are in effect. In addition, program directors are encouraged to do the following:

- **Qualified Staff**
 - Background screening should be accomplished, particularly for those who will be directly involved with children;
 - Care should be taken that those who will be driving as a part of their duties have a valid license to operate the type of vehicle to be used
 - Adequate training should be provided in order that staff members are qualified to direct the activities scheduled.
- **Parent Awareness**

- Parents should be aware of the type of activities in which their child may participate;
 - Known risks associated with each activity should be clearly explained to parents and participants;
 - Safety instructions should be made available and should be easily understood; and waivers should be signed by all participants (or parents when the participants are under the age of 18).
- **Participant Guidelines**
 - Current physicals are required for camps involving vigorous athletic activities;
 - Participants should be in appropriate physical condition for the activity in which they are participating;
 - Participants should be placed in the correct skill level for the activity scheduled, and
 - Questions designed to ensure a participant's level of ability are appropriate, however questions about disabilities are not.
- **Participant Safety**
 - An adequate ratio of staff to participants should be maintained **at all times**; particularly when in residence halls or in restroom/changing facilities;
 - Water related activities require certified lifeguards;
 - Safety equipment should be inspected prior to and during camp for safe conditions;
 - Public safety officials should be made aware of the camp and the daily schedule; and
 - Acceptable procedures for releasing children from camp should be followed (pay particular attention to procedures followed in accepting/releasing commuters).
- **Safe Environment**
 - Grounds should be inspected prior to and during the camp for safe conditions;
 - Equipment should be kept in safe condition and suitable for intended use; and
 - Vehicles used for transportation should be properly inspected.

XIII. Staff—Camper Ratio

Marian University policies and procedures require the following:

- Each program staff member is assigned no more than 15 campers for direct responsibility and supervision.
- Two counselors **MUST** be present during any period when clothes-changing is necessary.
- Campers will maintain the buddy-system at all times, unless the situation demands otherwise. Campers will not be permitted to leave a specific activity unless accompanied by their designated buddy.
- If the situation demands that a minor be alone apart from the group, two program staff members must be present with the minor whenever possible; every effort should be made to avoid a situation where a minor and a program staff member are alone together.

XIV. Chaperoning

Every camper must be chaperoned at ALL times by program employees while that minor is at the camp. At no time will program staff leave a camper unattended or in the care of a person that is not a program employee. Program staff will not release a child to anyone other than the parent without written authorization from the parent that his/her child may be released to that individual.

XV. Injuries/Medication

All program staff will be American Red Cross trained and certified in First Aid, CPR and AED use. This training is coordinated through the Marian University Athletics Department with the assistance of Mr. Brett Cope. Program staff should treat all injuries as they have been trained to do. If staff determine that emergency medical attention is required, Campus Police (955.6789) and local EMS (911) will be contacted. First aid equipment will be easily accessible to all staff.

Program staff may ONLY dispense prescription medications to a camper which s/he has provided on the first day of camp and is documented in the parent/guardian medical release form. Program staff may also dispense appropriate over-the-counter (OTC) medication but ONLY if there are no contraindications on the medical release form. All prescription and OTC medication will be held by the program director/authorized program leadership and dispensed to appropriate staff when need dictates.

Program staff have a responsibility to report all incidents (as defined by specific program director) and injuries to their supervisor (when applicable) and Campus Police (955.6789) immediately when they occur.

XVI. Security Measures

Security, in general, is the responsibility of the program staff and Marian University Police. During the program day, program staff will be expected to stay with campers at all times except for specific programmatic activities in which it might not be reasonable or appropriate to remain with them. If such unsupervised activities are planned, care should be taken to make sure each child's parent(s) are made aware of it and agree to have the child participate.

In order that Marian University Police may assist in providing security, the following is provided to them by the program director no later than 3 hours after camp registration ends:

- Name of the camp
- Contact persons and phone numbers
- Daily schedule
- If applicable, locator list indicating where campers are staying overnight

XVII. Appropriate Language

Program staff are prohibited from using abusive and derogatory language, including words commonly recognized as "cuss words" or slurs. Program staff may correct a camper's behavior but the criticism and correction should be directed toward the behavior and not the camper's personhood. Staff are restricted from engaging in sexual comments, jokes, or innuendo with campers or other staff members.

Campers are expected to follow the same standards of appropriate language. Campers who use language deemed inappropriate and harmful (e.g. initiation of sexual talk; cussing) will be corrected. The program director will make a decision about the camper's continuation if the language concerns become severe.

XVIII. Photographs or Videos of Campers

Program staff are authorized to take photographs or video recordings for any purposes within the scope of the camp program. Slides, photographs (including but not limited to digital, video and/or interview) of minors during the program can be used for advertising, promotion, publicity and any other lawful purpose by Marian

University for the purpose of illustration or publication in any form. The device(s) used to capture these images must be approved by the camp director before any such activity can take place.

Program staff are NOT permitted to take photographs or film video of campers for their own personal use or possession. Photographs and video of campers may NOT be posted to personal accounts on social networking sites (e.g. facebook.com). Photographs and video may NOT violate Indiana law; any activity found to inappropriately depict minors will be reported to the proper authorities and the counselor/volunteer will be removed from the camp permanently by the University.

Parents are required to consent to such photographing/filming and waive their right to inspect or approve the photographs or electronic matter and waive any right to royalties or other compensation arising from or related to the use of the photographs. See Appendix D.

Any questions with regard to this policy should be directed to the program director.

XIX. Disciplinary Procedures

Marian University is committed to the idea that each camper should have a positive and enjoyable experience at camp, and the misbehavior of one camper, or a group of campers, should not be allowed to impact negatively on the experience of others. Most camps are short in duration, so prompt action may be required. Marian University has adopted the following disciplinary procedure:

First Offense: Campers failing to adhere to camp rules, or exhibiting behavior clearly intended to annoy or endanger other campers, will be privately and formally warned by a program staff member and informed that subsequent misbehavior will result in formal counseling by the program director.

Second Offense: Subsequent misconduct will result in counseling by the program director and a warning that further misconduct will result in removal from camp. At this point, the program director will contact the parent or guardian to advise him/her of the situation and the possible need for picking the child up from camp if there is further misconduct.

Third Offense: Any further inappropriate behavior will result in counseling by the campus sponsor of the camp and expulsion from camp.

NOTE: MARIAN UNIVERSITY EXPECTS EACH CAMPER TO HAVE A SUCCESSFUL CAMP EXPERIENCE. ANY OF THE STEPS OUTLINED ABOVE MAY BE OMITTED OR REPEATED AT THE DISCRETION OF PROGRAM STAFF. CAMPERS DISMISSED FROM CAMP FOR DISCIPLINARY REASONS WILL NOT RECEIVE A REFUND OF ANY FEES PAID TO ATTEND CAMP.

It should be understood this procedure is intended to provide a reasonable and consistent method for dealing with the type of behavior that can be disruptive to a camp, but is not so egregious as to warrant immediate dismissal from camp. It in no way precludes immediate dismissal from camp for more serious disciplinary problems or violations of campus or camp regulations. A serious disciplinary problem is defined as one in which the program staff determines that a child is engaging in inappropriate behavior that includes, but is not limited to the following: actions which put the camper, other campers, or program staff member's safety in jeopardy; inflicting physical or emotional harm on self or others, vandalism or destruction of Marian property; theft of Marian property or the property of another camper; consistently disrupting the program; possession of alcohol, drugs, or weapons; fighting; sexual harassment; or behavior that is serious enough to warrant a third offense.

XX. Signed Releases from Participants/Campers

All campers and their parents must read and sign the Participant and Parent/Guardian Acknowledgment of Camp Rules (Appendix A).

In order for a minor to participate in a Marian University-run or sponsored camp, parents/guardians of the child must also complete, sign, and return both the Camp Release Form and Camp Medical Release Form which will have been given to them prior to the first day of camp (Appendix B and Appendix C). These forms must be returned on the first day of camp; no child may participate in the day's activities until this requirement has been satisfied.

XXI. Expected Camper Behavior on Campus

1. Participants are to remain on campus for the duration of the program unless program activities require otherwise. If a participant needs to leave campus for some reason, camp directors must receive prior written permission from the parent or guardian, and grant specific permission.
2. Participants must attend all workshops, classes, and planned social or recreational activities. Full participation is the only way a participant can gain real value from the camp.
3. Campus regulations prohibit the use of alcohol and other illegal substances. Participants may not possess, use, distribute, or sell alcoholic beverages, drugs, firearms, weapons or fireworks. Marian University is a tobacco-free campus. No smoking is permitted on campus property at any time by any individual.
4. Participants must refrain from using inappropriate language (e.g., "cuss" words, sexual innuendo, slurs). Participants must refrain from physical violence, bullying, or other aggressive behaviors. Participants should not misuse internet privileges; attempting to access unauthorized sites is strictly prohibited.
5. Participants must abide by rules and guidelines set by the instructors for each facility in use.
6. Any individual found tampering with any fire equipment (i.e. fire extinguishers, fire alarms, smoke detectors, etc.) will be dismissed from camp immediately. Participants may not interfere with any security system or tamper with locks in participant rooms and other areas.
7. Vandalism and pranks will not be permitted. All furniture must remain unchanged and kept in place. Any damages caused in rooms or common areas will be charged to the responsible party. Replacement cost will be charged to anyone who removes or damages University property.
8. Some participants will need to drive to the campus. Any vehicles parked on campus must have a University Parking Permit. Parking permits will be issued during on-site registration, and clear instructions will be given as to where parking is authorized. It will be the responsibility of the participant to secure a permit, properly place the permit in the vehicle and park the vehicle in an authorized space. Neither Marian University, nor the camp staff, will be responsible for damage to vehicles or for any parking tickets, fines, or towing charges that result from violations.
9. Valuables, including jewelry, iPods, cell phones, radios, cd players, etc., may be brought to camp, but only at participant's own risk. Participants are encouraged to leave excess money and valuables at home. Stealing from other campers or staff is an actionable offense.

XXII. Food Service

The Barbara B Cooling Residential Dining Room in Clare Hall and Subway in the Ruth Lilly Student Center are the primary dining locations for most camp meals, but other types of dining service may be made available. In certain circumstances, campers may bring bagged lunches. If your child has a special food-related need, please confer with the camp director.

XXIII. Care of Facilities and Equipment

All program staff are responsible for ensuring the proper care of Marian University facilities and equipment. Vandalism and/or destruction of property are actionable offenses and the offending staff person will be held financially responsible for the damage. If a camper destroys property, the camper's parent/guardian will be held financially liable.

XXIV. Program Evaluation and Documentation

Where feasible, participants will be asked to complete an evaluation at the end of the camp. The results will be summarized, analyzed, and retained by the camp director and sponsoring program as a measure of participant satisfaction. These evaluations are used to improve overall camp operations.

Records of camp activities will be kept by the program director and/or sponsoring program, which has ultimate authority. For all Marian University camps, ALL release forms are kept on file for three years. Following this date, all documents are securely destroyed.

XXV. Important Telephone Numbers

Campus Police: 317.955.6789

Campus Operations: 317.955.6361

Facilities: 317.955.6759



Participant and Parent/Guardian Acknowledgment of Camp Rules

1. Campers are to stay on campus for the entirety of the program unless program activities require otherwise. If a camper needs to leave campus for some reason, camp directors must receive prior written permission from the parent or guardian and then will grant specific permission.
2. Campers must attend all workshops, classes, and planned social activities. Full participation is the only way a camper can gain real value from the camp.
3. The use of alcohol, tobacco, and/or other illegal substances is not allowed. Campers may not have with them, use, give out, or sell alcoholic beverages, drugs, weapons, or fireworks.
4. Campers may not use inappropriate language (e.g., “cuss” words, negative statements about other campers). Campers must refrain from physical violence, bullying, or other aggressive behaviors. Campers should never misuse internet privileges; attempting to access unauthorized sites is not allowed.
5. Campers must obey the rules and guidelines set by the instructors for each academic facility in use.
6. Any camper found tampering with any fire equipment (i.e. fire extinguishers, fire alarms, smoke detectors, etc.) will be dismissed from camp immediately. Campers may not interfere with any security system or tamper with locks in other areas.
7. Destruction of property and pranks are not allowed. All furniture must remain unchanged and kept in place. Any damages caused in rooms or common areas will be charged to the responsible party. Replacement cost will be charged to anyone who removes or damages University property.
8. Any vehicles parked on campus must have a University Parking Permit. Parking permits will be issued during on-site registration, and clear instructions will be given as to where parking is authorized. It will be the responsibility of the participant to secure a permit, properly place the permit in the vehicle and park the vehicle in an authorized space. Neither Marian University, nor the camp staff, will be responsible for damage to vehicles or for any parking tickets, fines, or towing charges that result from violations.
9. Valuables, including jewelry, iPods, cell phones, radios, cd players, etc., may be brought to camp, but only at a camper’s own risk. Campers should leave excess money and valuables at home. Neither Marian University, nor the camp staff, is responsible for lost or stolen items.

MEDICAL: In cases where medical attention is necessary, parents will be contacted for approval when possible. Marian University requires completion of a medical release form signed by the parent or guardian in order that we may react responsibly in an emergency situation.

Please sign below to signify full understanding of the rules discussed above:

Participant Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____



CAMP RELEASE FORM

Please read and understand this document before initialing and/or signing. Contact the camp director or an attorney with any questions. Marian University, Indianapolis, wants to ensure that participants have a rewarding experience. Marian University staff wish to inform participants and their parent(s) or legal guardian(s) that camp activities are not risk free. The same elements that contribute to the unique character and fun of camp activities such as physical exertion, and RISK can cause loss or damage to equipment, injury, illness, or in extreme cases, permanent injury or death. The intent of this warning is not to heighten or reduce enthusiasm for the experience, but it is important that participants and their parent(s) or legal guardian(s) know, in advance, what to expect and to be informed of the potential risks. It is required that the parent or legal guardian read, sign and return this document. This document is required on an annual basis for participation in camp programs.

ACKNOWLEDGEMENT OF RISK

_____ The risk of injury to my child from the activities involved in these camp programs is significant, including the potential for permanent disability and death, and while particular rules, equipment, and personal discipline may reduce this risk, the risk of serious injury does exist. I (we) acknowledge that all physical activities present certain inherent risks and hazards, including but not limited to temporary or permanent muscle soreness, sprains, strains, cuts, abrasions, bruises, ligament and/or cartilage damage, head, neck or spinal injuries, broken bones, paralysis or even death. I (we) also recognize that there are both foreseeable and unforeseeable risks of injury or death that may occur as a result of my minor child's participation in the camp program, facilities and equipment that cannot be specifically listed.

CONTRACT, WAIVER, RELEASE & INDEMNIFICATION

_____ I am aware that a minor (name) _____ under my legal custody desires to participate in the _____ camp sponsored by Marian University, Indianapolis, and I certify that s/he is fully capable of participating.

_____ I state that I have read the above statement on some of the possible risks involved and therefore assume full responsibility for myself and my minor, for any bodily injury, death and loss of personal property and any expenses as a result of my negligence, negligence of my minor or family, negligence of other participants, negligence of the Marian camp staff, or the negligence of Marian University, Indianapolis. I also understand that Marian University reserves the right to refuse any person it judges to be incapable of meeting the rigors and requirements of participating in the camp.

_____ I agree to indemnify, release, waive, forever discharge and covenant not to sue Marian University, Indianapolis, and its governing board, officers, agents, employees, any students acting as employees, and volunteers ("Releasees") from and against any and all liability for any harm, injury, damages, claims, demands, actions, causes of action, costs, and expenses of any nature that may be sustained by my minor or by any property belonging to her/him, whether caused by the negligence or carelessness of the Releasees. This includes transportation to or from the camp activities, or any supplemental travel being conducted in conjunction with the camp. It is my expressed intent that this release and hold harmless agreement shall bind my minor, myself, the members of my family and spouse, if I am alive, and my estate, family, heirs, administrators, personal representatives, or assigns, if I am deceased, and shall be deemed as a "Release, Waiver, Discharge, and Covenant Not to Sue" the Releasees.

_____ As liquidated damages, I hereby agree that if Marian University, Indianapolis, is forced to defend any action, lawsuit or litigation by myself, my executors, or my heirs, on my family's or my behalf, my heirs or executors and I agree to pay Marian University's costs and attorney fees if they successfully defend such action, lawsuits or litigation. I hereby give Releasees permission for transportation to any medical facility or hospital and I authorize for any qualified guide or medical personnel to render necessary emergency medical

care for my minor. I understand and agree that Releasees assume no responsibility for any injury or damage which might arise out of or in connection with such authorized emergency medical treatment.

_____ In signing this Release, I acknowledge and represent that I have carefully read this agreement and understand its contents and that I sign this document on my own free act and deed. I further state that I am at least eighteen (18) years of age and fully competent to sign this Agreement; and that I execute this release for full, adequate and complete consideration fully intending to be bound by the same. I further state that there are no health-related reasons or problems which preclude or restrict my minor's participation in camp activities, and s/he has adequate health insurance necessary to provide for and pay any medical costs that may be attendant as a result of injury to my minor child(ren).

_____ I also agree that this Release shall be construed in accordance with the laws of the State of Indiana and agree to the site of any lawsuit and the law governing any such lawsuit shall be Indiana and governed by Indiana state law. Should any part of this Release be declared unenforceable by a court of competent jurisdiction, the remaining parts or paragraphs shall remain in full force and effect. A copy of this Release can be used as if it was an original.

_____ I authorize and release Marian University, Indianapolis, the use of my minor's photograph or video recording for any purposes within the scope of the camp program. I consent to the taking and use of any slides, photographs (including but not limited to digital, video and/or interview) of my child during the program for advertising, promotion, publicity and any other lawful purpose by Marian University, Indianapolis, now and in the future, whether that use be known to me or unknown, for the purpose of illustration or publication in any form. I waive any right to inspect or approve the photographs or electronic matter and waive any right to royalties or other compensation arising from or related to the use of the photographs.

_____ Marian University, Indianapolis, reserves the right to dismiss any participant whose behavior is disruptive to the program. Disruptive behavior is described but not limited to conduct that prevents the execution of activities or endangers program participants and/or staff. Failure of the parent/guardian or the camper to abide by the rules and regulations will result in immediate dismissal from camp without a refund.

THIS IS A RELEASE OF LEGAL RIGHTS. READ AND BE CERTAIN YOU UNDERSTAND IT BEFORE SIGNING:

I, (guardian) of my own free will, for my family, minor children, heirs, executors and myself, have read, understand and acknowledge the risks and liability for myself and my family this _____ day of _____ 20 _____.

This form must be signed by a parent or guardian before a child can participate.

(Print) Parent or Guardian

Signature



CAMP MEDICAL RELEASE FORM

Complete and return **before** your child's camp program. One form per child is required to participate in camp.

The information on this form is not part of the camper or staff acceptance process but is gathered to assist us in identifying appropriate care. Provide complete information so that the staff can be aware of your child's needs. Any changes to this form should be submitted to camp personnel upon participant's arrival in camp.

Camper's First Name _____ Last Name _____

Birth date _____ Grade Entering _____ Male _____ Female _____

Address _____

City _____ State _____ Zip Code _____

Parent/Guardian First Name _____ Last Name _____

Address _____ Cell # _____

(If different from above)

Email _____ Home # _____

Parent/Guardian/Emergency contact First Name _____ Last Name _____

Address _____ Cell # _____

(If different from above)

Email _____ Home # _____

Emergency contact First Name _____ Last Name _____

Address _____ Cell # _____

(If different from above)

Relationship _____ Home # _____

Important—This box must be completed for attendance

I, the undersigned, hereby give permission for my child to participate in all activities (unless otherwise specified) and assume all risks and hazards incidental to the program. I also hold harmless Marian University, Indianapolis, its staff and appointed assistants. I also understand and agree to abide by any restrictions placed on my participation in camp activities.

Parent/Guardian Authorizations: This health history and any attached forms are correct and complete as far as I know, and the person herein described has permission to engage in all camp activities except as noted.

I hereby give permission to Marian University, Indianapolis, to provide routine health care, administer prescribed medications, and seek emergency medical treatment including ordering x-rays or routine tests. I agree to the release of any records necessary for insurance purposes. I give permission to the staff to arrange necessary related transportation for me/my child. In the event I cannot be reached in an emergency. I hereby give permission to the physician selected by the staff to secure and administer treatment, including hospitalization, for the camper named above. This completed form may be photocopied.

Signature of parent or guardian or adult camper/staffer

Printed Name

Date

Special needs– List any which the staff should be aware of (medical, emotional, learning)

Allergies- Include medication, food and others (insect stings, hay fever, asthma, animal dander, etc.); List all known; Describe reaction and management of the reaction.

Restrictions (The following restrictions apply to this individual). _____ Kosher _____ Vegetarian

Does not eat: ___ Meat ___ Pork ___ Dairy products ___ Wheat ___ Peanuts ___ Eggs ___ Other _____

Explain any restrictions to activity (e.g., what cannot be done, what adaptations or limitations are necessary)

Medications

Please list ALL medications (including over-the counter or nonprescription drugs) taken routinely. Bring enough medication to last the entire camp. Keep it in the original packaging/bottle that identifies the prescribing physician (if a prescription drug), the name of the medication, the dosage, and the frequency of administration.

_____ This person **takes NO medications** on a routine basis. OR This person **takes medications** as follows:

Med #1 _____ Dosage _____ Specific times taken each day _____

Reason for taking _____

Med #2 _____ Dosage _____ Specific times taken each day _____

Reason for taking _____

(Attach additional pages for more medications.)

Identify any medications taken during the school year that participant does/may not take during the summer:

Health History (Explain "yes" answers below)

Has/does the participant: **Yes/ No**

- | | |
|--|---|
| 1.Had any recent injury, illness or infectious disease? Y / N | 12.Ever had seizures?..... Y / N |
| 2.Have a chronic or recurring illness/condition?..... Y / N | 13.Ever had chest pain during or after exercise?..... Y / N |
| 3.Ever been hospitalized?..... Y / N | 14.Ever had high blood pressure? Y / N |
| 4.Ever had surgery?..... Y / N | 15.Ever been diagnosed with a heart murmur?..... Y / N |
| 5.Have frequent headaches?..... Y / N | 16.Ever had back problems?..... Y / N |
| 6.Ever had a head injury?..... Y / N | 17.Ever had problems with joints (e.g., knees, ankles)?..... Y / N |
| 7.Ever been knocked unconscious?..... Y / N | 18.Have an orthodontic appliance being brought to camp? Y / N |
| 8.Wear glasses, contacts or protective eye wear?..... Y / N | 19.Have and skin problems (e.g., itching, rash, acne)?..... Y / N |
| 9.Ever had frequent ear infections?..... Y / N | 20.Have diabetes?..... Y / N |
| 10.Ever passed out during or after exercise?..... Y / N | 21.Have asthma?..... Y / N |
| 11.Ever been dizzy during or after exercise? Y/N | 22. Had mononucleosis in the past 12 months? Y / N |

Please explain "yes" answers, noting the number of questions _____

Which of the following has the participant had?

_____ Measles _____ Chicken pox _____ German measles _____ Mumps _____ Hepatitis A _____ Hepatitis B _____ Hepatitis C

Immunization dates

Vaccine	Month/Year	Month/Year	Month/Year	Month/Year	Month/Year	Month/Year
DTP						
TD (Tetanus/Diphtheria)						
Tetanus						
Polio						
MMR						
or Measles						
or Mumps						
or Rubella						
Haemophilus influenza B						
Hepatitis B						
Varicella (Chicken pox)						

TB Mantoux Test Date of last test: _____ Result: _____ Positive _____ Negative

Camper's physician _____ Phone _____

Address _____

Camper's dentist/orthodontist _____ Phone _____

Address _____



PHOTOGRAPHY PERMISSION AND USE

I, _____ grant Marian University permission to use photographs of my son or daughter, _____ in publications produced by the university, web sites owned by the university, or public relations activities conducted by the university for the purpose of promoting Marian University and/or our summer programs and camps.

Printed Name

Signature

Permission given this _____ day of _____, 20__