

# MARIAN UNIVERSITY – SPRING 2010 SCHEDULE OF CLASSES

OFFICE OF THE REGISTRAR • Phone: 317.955.6050 • E-Mail: [regis@marian.edu](mailto:regis@marian.edu) • Web: [www.marian.edu/mymarian/registrar](http://www.marian.edu/mymarian/registrar)

The course information listed in this schedule was accurate as of September 28, 2009.  
Students can find up-to-date schedule information in the Course Offering on their CAMS student portal.

## SPRING 2010 REGISTRATION INFORMATION

### ► ACADEMIC ADVISING AND REGISTERING FOR CLASSES

1. **CHANGES IN ACADEMIC PROGRAM AND/OR ADVISOR:** If wishing to change advisors and/or declare or change a major, minor, or concentration, complete and submit the Change of Major/Advisor form available in the Office of the Registrar. Check your registration e-mail to see who is currently listed as your advisor in CAMS; submit a Change of Major/Advisor form well in advance of registration if the advisor listed is not correct. If the advisor listed in CAMS is not your correct advisor, you will be unable to register.
2. **COURSE SELECTION & APPROVAL:** Review course selections and complete a schedule planning form with your advisor.
  - If you are registering for a course for which you do not have the required prerequisite, a course that requires instructor permission to register, or courses with conflicting class meeting times, you must obtain signatures from the applicable instructor(s) in the shaded section of your schedule planning form and bring the form to the Office of the Registrar after you have registered online so these courses can be added.
  - If registering for an independent study or tutorial, obtain and complete an independent study/tutorial form from the Office of Academic Affairs (MH 110). These courses require the approval of Bill Harting, Dean of Academic Affairs.
3. **REGISTRATION:** Registration for continuing students will take place online. **All students are informed of their appointed registration day by e-mail at their Marian University e-mail address;** registration days are assigned based on class level as determined by the number of earned credit hours. Formal registration will take place October 26-November 6. **To register online, follow the directions in the “Step-by-Step Guide to Online Registration” in the Online Registration Resources section of the Office of the Registrar’s website.**
  - Newly admitted students and readmitted students will receive information regarding when and how they can register for classes.
  - **LATE REGISTRATION:** Students who do not register on or before Friday, January 8 may register in person at the Office of the Registrar during the first week of classes, January 11-15. A \$50 late registration fee will be assessed and students will be required to obtain a signature from the instructor of each course before registering.
  - **SCHEDULES & TEXTBOOKS:** Following registration, print a copy of your schedule from your CAMS student portal. You must have a schedule in order to charge textbooks to your Marian University student account.

*You must comply with the published tuition payment policy and meet all tuition payment deadlines in order to confirm your registration. Students who do not comply with the published tuition payment policy will incur late fees on their student accounts.*

### ► WAITING LIST

- If placed on a waiting list, you are not considered to be registered for that course until an opening becomes available.
- Nursing students are not permitted to place themselves on waiting lists for clinicals.
- Check your schedule via your CAMS student portal to see whether you have been taken off the waiting list and added into the class. Other notification of waiting list status will not be provided.
- **All waiting lists will be “frozen” by 4:30 pm on Friday, January 8** and it will no longer be possible to get into a course from the waiting list without following the schedule change procedure as described below. If you are not comfortable taking the risk that you may not get into a closed class at the last minute, select an alternate course to complete your schedule.

### ► SCHEDULE CHANGES

- At any time before 4 p.m. on Friday, January 8, you may drop or add classes online through your CAMS student portal. On or after the first day of the semester, you must submit any changes to your schedule, including section changes, in person at the Office of the Registrar using a Schedule Change (Drop/Add) form. Instructor and advisor signatures are required beginning January 11. You are responsible for adhering to the following deadlines to add and/or drop courses.
  - **LAST DAY TO ADD A CLASS..... JANUARY 15<sup>TH</sup>**
  - **LAST DAY TO DROP A CLASS WITH NO “W” GRADE AND NO \$40 FEE..... JANUARY 15<sup>TH</sup>**
  - **LAST DAY TO DROP A CLASS..... MARCH 26<sup>TH</sup>**
  - **LAST DAY TO DROP ALL CLASSES FOR THE SEMESTER (WITHDRAW FROM THE UNIVERSITY)..... APRIL 30<sup>TH</sup>**
- A \$40.00 fee will be charged for each Schedule Change (Drop/Add) form submitted on or after January 19<sup>th</sup>.
- **If you discontinue a class without following the above procedure to drop the class, you will receive a failing grade.**

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#### SCHEDULE FOR WITHDRAWAL FROM THE UNIVERSITY and REDUCTION OF CHARGES:

A student who withdraws from school may be entitled to full or partial reduction of charges.

Reduction of charges is based on the official date of withdrawal as recorded in the Office of the Registrar.

- withdraw on or before January 15 = 100%
  - withdraw January 19 – January 22 = 90%
  - withdraw January 25 – January 29 = 60%
  - withdraw February 1 – February 5 = 25%
  - withdraw on or after February 8 = 0%
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## **FEES FOR 2009-2010**

*Tuition, full-time students, 12-20 credits, per semester .....	\$12,000.00
*Tuition for enrolled credits over the 20-hour full-time maximum, per credit hour .....	\$1,050.00
*Tuition, part-time students, fewer than 12 credits, per credit hour .....	\$1,050.00
*Audit fee, per credit hour, only charged if course is <u>not</u> taken for credit .....	\$150.00
Additional course fees.....	published in the attached course schedule listing where applicable
Late registration fee for registering on or after the first day of the semester .....	\$50.00
Schedule Change (Drop/Add) form submitted on or after January 19 <sup>th</sup> , per form submitted.....	\$40.00
Copy of university transcript requested <u>in advance</u> .....	\$5.00
Copy of university transcript requested <u>on demand</u> .....	\$10.00
Auto registration .....	\$50.00
Parking violation.....	\$50.00
Late payment of tuition .....	\$50.00 (additional penalties also apply)
*Persons 60 years of age or older should contact the Financial Aid Office at 317-955-6040 regarding a tuition grant equal to 40% of the regular rate per credit hour.	

**PLEASE NOTE:** Students are expected to pay all student account charges by the due dates published by Marian University. The student will be responsible for paying any and all costs associated with collection efforts by Marian University. This may include interest, collection costs, attorney fees and court fees.

## **COURSE LOAD**

The normal load for a full-time student is 12-18 credit hours per semester. Because academic performance may suffer when an overload is taken, students with a cumulative GPA of 2.0 or above wishing to enroll in 19 or more credits and students with a cumulative GPA below 2.0 wishing to enroll in 17 or more credits must receive signature approval from the Office of Academic Affairs, MH 110. Full-time students earning fewer than 16 credits each semester will be unable to complete degree requirements in the prescribed four years for a bachelor degree or two years for an associate degree, unless additional credits are earned during summer school or by examination. An additional per credit hour fee is charged if enrolled in more than 20 credits per semester.

## **CLASS CANCELLATION OR CHANGE**

The university reserves the right to change or cancel courses as needs and enrollment warrant. Because course information may change in between registration and the first day of classes, students should print an updated schedule from their CAMS student portal immediately prior to the start of the classes.

## **2010 SPRING CALENDAR**

Registration for students not previously registered, change of registration, fee payment, placement tests .....	Jan. 7
Residence Halls open.....	Jan. 10
Classes begin at 8:00 am. ....	Jan. 11
Late registration begins at 8:00 am (a \$50 fee is assessed) .....	Jan. 11
Late registration ends at 4:00 pm.....	Jan. 15
Last day to add a course (signatures of instructor and advisor required).....	Jan. 15
Last day to drop a course without "W" grade or change to/from audit status.....	Jan. 15
Martin Luther King, Jr. Day, university closed .....	Jan. 18
Close of Pass/Fail option .....	Feb. 12
Incompletes from Fall 2009 due .....	Feb. 19
Mid-term date.....	Mar. 5
Mid-term recess, no classes .....	Mar. 6-14
Registration for Fall 2010 and Summer 2010 semesters .....	Mar. 22-Apr. 1
Last day to withdraw from a single course with a "W" grade.....	Mar. 26
Holy Thursday: no evening classes (6:00 pm and later) .....	Apr. 1
Good Friday, university closed .....	Apr. 2
Senior comprehensive exam results due.....	Apr. 19
Academic Honors Day, no classes.....	Apr. 30
Last day to withdraw from <u>all</u> Spring 2010 courses (withdraw from the university).....	Apr. 30
Final examinations.....	May 3-7
Graduation .....	May 8

## **FILE FOR GRADUATION**

- 2009-2010 Associate and Bachelor degree candidates must file a Graduation Application in the Office of the Registrar no later than December 1, 2009.

## **ATTENDANCE AND CROSS-REGISTRATION**

- See information and policies as printed in the 2009-2011 Course Catalog. Informational brochures for those interested in the cross-registration program (the Consortium for Urban Education – CUE) are available by request in the Office of the Registrar. All cross-registration forms for spring 2010 classes must be submitted to the Office of the Registrar by December 1, 2009.

## **PASS/FAIL AND AUDIT OPTIONS**

- **PASS/FAIL OPTION** - This option is available to juniors and seniors in elective courses (not applicable to courses required for the major or minor discipline, certification, or general education). Using the Schedule Change (Drop/Add) Form, all changes to or from pass/fail status must be submitted to the Office of the Registrar by February 12.
- **AUDIT GRADING OPTION** – Students wishing to audit a course must be admitted to the university. This option is not available for laboratory, studio, or practicum courses. No credit or grade is given. A fee of \$150.00 per credit hour is charged for an audited course. Persons 60 years of age or older should contact the Financial Aid Office at 317-955-6040 regarding a grant equal to 40% of the regular rate per credit hour. All changes to or from audit status must be recorded on a Schedule Change (Drop/Add) form and submitted to the Office of the Registrar by January 15.

## **HONORS PROGRAM**

- See information and policies as printed in the 2009-2011 Course Catalog. Contact Dr. Carolyn Johnston at 317.955.6144 or [cjohnston@marian.edu](mailto:cjohnston@marian.edu) with questions.
- If a class space exists, a non-honors student may enroll in an honors course during late registration.

## **COURSE LEVELS**

- Courses numbered below 100 level (ENG 099, COL 099, MAT 098) are graded developmental courses designed to bring students up to the college level in these subjects. A combined maximum of 12 credits in developmental, activity, and enhancement courses may apply toward a bachelor degree or 6 credits toward an associate degree.
- Numbers 100-299 are lower division courses designed primarily for students at the freshman and sophomore levels. Numbers 300-498 are upper division courses primarily for juniors and seniors but are open to students who have completed the freshman level of study. Number 499 designates independent study or a research project at an advanced level. Numbers 500-599 are graduate level courses.
- Of the 128 credits for a bachelor degree, at least 64 credits must be at the 200 level or above.

## **CONVOCATIONS**

- Convocations are a required component of each department's senior seminar course. All Marian University students are encouraged and welcome to attend the convocations.

## **ARMY RESERVE OFFICER TRAINING (ROTC)**

Through a cooperative program called the Consortium for Urban Education (CUE), Marian University students may cross-enroll in the Reserve Officer Training Corps (ROTC) program which leads to a commission in the U.S. Army, Army National Guard or Army Reserve. All ROTC classes taken are applied as general electives to your Marian University academic record. The leadership classes are open to full-time students, men and women, without incurring any obligation to continue the program to enter into military service. The first two years are exploratory in nature and offer one or two hours of academic credit per semester. Students wanting to continue the program and receive a commission upon graduation must apply for admission into the advanced program at the end of the second year of ROTC. Selection is competitive. Marian University students who are eligible for assistance can receive significant scholarship assistance by participation in this program. There are no restrictions on majors for students interested in ROTC. Students who do not continue may still use credits as electives earned toward any degree. For more information call 317.274.2691/0073 or email at [goarmy@iupui.edu](mailto:goarmy@iupui.edu). Visit the Army ROTC website at <http://www.iupui.edu/~armyrotc/>. All cross-registration forms for spring 2010 ROTC must be submitted to the Office of the Registrar by December 1, 2009.

## **FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974 (FERPA)**

Marian University operates in compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), as amended. Students have the right to inspect all official records which pertain to them and to challenge inaccurate or misleading information, except parents' financial records and confidential letters and statements placed in the record before January 1, 1975, or placed under conditions where students have signed a waiver of right of access.

All student academic information is considered confidential except the following "directory" information available to the public: student's name, campus address, off-campus address, email address, telephone number, voice mail number, date of birth, photograph, major field of study, participation in university activities and sports, physical and performance statistics of members of athletic teams, dates of attendance, full-time/part-time status, degrees, awards, and honors including the Dean's List, and most recent previous institution attended by student.

***The student may request that "directory" information not be released by completing the FERPA Request form in the Office of the Registrar at the beginning of each semester. Failure to notify the Office of the Registrar may mean that university publications, such as team rosters or student directories, may include some directory information.***

## **DEVELOPMENTAL AND ENHANCEMENT COURSES**

A combined maximum of 12 credits in developmental and enhancement courses may apply toward a bachelor degree or 6 credits toward an associate degree. Not all of the following courses are offered in the current semester. See the course listing for details.

COL 099	College Rdg & Lrng Strategies	HPE 100-119	Phys. Ed. Activity Courses	MUL xxx	Private Lessons
COL 101	Career Exploration	LAW 101-102	Mock Trial I & Mock Trial II	SOC 100	Experiential Learning:
ENG 099	Basic English	MAT 098	Introductory Algebra		Community Service
ENG L10, L20, L30, L40	Writing Tutorial	MUS 100-108	Vocal/Instrumental Ensembles	THL 100	The Practice of Prayer

## ALPHABETICAL KEY TO CLASSROOM LOCATIONS

AA	Art Annex	LIB	Library	PJH	Peace and Justice House
CH	Clare Hall	MB	Steffen Music Center	SF	Saint Francis Hall
DH	Doyle Hall (basement)	MH	Marian Hall	UH	University Hall (3 <sup>rd</sup> floor)
FH	Fisher Hall	PE	Physical Education Center		

## SPECIAL TOPICS COURSES – SPRING 2010

### **BIO 380 Environmental Science and Policy** **3 credits**

Students will learn about the Clean Water Act, the National Environmental Policy Act, and other important environmental legislation. They will also learn about how entities stay in compliance with these laws including performing wetland delineations and Environmental Impact Statements.

### **BUS 380 National Student Advertising Competition** **3 credits**

This course encompasses intensive investigation of the special problems involved in developing campaign concepts. Using the AAF National Student Advertising Competition to determine client, budget and campaign objective, students will develop an advertising/marketing/media strategy. The fully developed and designed campaign will be ready to present to a panel of industry executives at the AAF National Conference in the spring.

### **COM 380 Community Organizing for Social Justice** **3 credits**

This course explores the role of rhetoric in creating social change. Drawing from theory and concrete examples of social struggles across recent history, we examine the kinds of strategies, questions, and dilemmas that confront individuals using their voices to build a more just society. In the process, we will explore several questions: What are the rhetorical strategies that help facilitate positive social change? What strategies might work against it? What is the role of media in times of intense social struggle? How has the Internet changed the character of social movements? What ethical dilemmas affect the relationships between activists and underrepresented communities? What is the relationship between communication and violence in social change? What place do mainstream political parties have in social protest? Ultimately, this class is designed to draw practical lessons from theory and historical examples to inform our own pursuits for social change. We shall interrogate the role of rhetoric in making Franciscan values – dignity of the individual, peace and justice, reconciliation, and responsible stewardship – a reality.

### **ECN 380 Economics and Ethics** **3 credits**

This course seeks to contribute to the establishment of a broad base of general learning within the discipline of economics and to provide an environment that encourages a serious examination of the ethical dimension of economic experience. The class emphasizes the historical, social and cultural dimensions of economic institutions and systems of organization and exposes students to economic problems and phenomena that require structural (rather than marginal) analysis. The class will explore ways contemporary economic institutions and thought may affect our understanding of consumption, production, labor, value, progress and development.

### **ENG 380 Playwriting** **3 credits**

In this course, students will read, analyze and discuss four scripts representing both traditional plays (short and full length) as well as scripts designed for filmed production. These four scripts will represent a variety of different themes, objectives, and styles. Throughout the course, students will develop and write four to six playwriting projects which will vary between short ten minute scenes to thirty minute plays.

### **ESS 380 A Practice and Principles of Athletic Administration** **2 credits**

Marian University and IPS have collaborated to offer Marian students the opportunity to participate in an intern program designed to provide leadership training in the field of interscholastic athletics. The program involves 16 hours of classroom instruction and 64 hours of field experience in one of 8 IPS high schools under the direction of an assigned athletic administrator. Students will gain understanding of the mission and purpose of interscholastic athletics in today's society as well as the principles of the administration of middle school and high school athletics.

### **ESS 380 B Sport in Society** **3 credits**

This course is designed to provide the student with an in-depth overview of the sociology of sport. In this course, we will critically examine some of that research, review recent empirical findings, and discuss classical and contemporary social theories related to sport.

### **GLS 380/SOC 380 Global Health Issues and Interventions** **3 credits**

This course is intended to provide global studies students a comprehensive examination of numerous health and illness topics within the context of social, political, and economic arenas. The goal is to provide students with useful knowledge that would assist them in understanding and addressing the health needs of various communities around the world. Each class will focus on a particular health-related issue and will include an initial lecture with key points, followed with a tutorial/workshop, and conclude with discussion and debate. Students are expected to engage in weekly readings, gain practical insight into current global medical issues, and apply appropriate frameworks in response to global medical issues.

### **HIS 380 The United States in the 1960s** **3 credits**

This seminar will focus on the social, cultural, economic and political history of the United States in the 1960s, addressing such topics as the civil rights movement, the women's movement, the expansion of the welfare state, the war in Vietnam, the growth of a counter-culture, and the emergence of the new literary styles and the new journalism. The purpose of this class is two-fold; first, to investigate "the Sixties" as a watershed in modern U.S. history and second, to interrogate the contested reputation of the decade in contemporary politics: How is the decade remembered and how is it used in contemporary political debate? What are the legacies of the 1960s?

### **HON 340 Great Books Discussion: Gender and the Uncanny in the World of Sherlock Holmes** **2 credits**

This course will focus on the novel *The Hound of the Baskervilles* and selected short stories. We will look at the reality of the Victorian-Edwardian world of Sherlock Holmes and explore the understanding of the uncanny in that world, comparing *The Hound of the Baskervilles* to its contemporary tales dealing with the uncanny. We will also consider gender and its manifestations in the text as well as look at the films of Sherlock Holmes – the classic portrayal by Basil Rathbone and the completely new interpretation by Robert Downey, Jr. We will take a brief look at the current "cottage industry" in the mystery world revolving around "continuations" of the canon by Laurie R. King and others.

### **THL 380 A Latin Reading Course** **3 credits**

Learn to read Latin by reading Latin. Take an immersion course using an all-in-Latin beginning reader with a continuing story from chapter to chapter, supplemented by exercises and oral drills in Latin. The course textbook is highly acclaimed for enabling students to understand Latin quickly and well. Comprehension checks and grammar explanations are in English.