Steps for making a one-time payment:

1. From your <u>MUHUB</u> homepage, select the Financial Information icon.



2. Click on "Student Finance", and then "Payment and Refund Options".

A	Home	(i) It is important to keep your contact information up-to-date! Click on your user profile to review and update
ŧ	Financial Information へ	Welcome to the MUHUB! Choose a category to get started.
	Student Finance	Student Finance
	Account Summary	Here you can view your latest statement and make a payment online.
	Payment and Refund Options	ng Information Here you can view and update your banking information.
	Account Activity	
	Registration Activity	Ecourse Catalog Here you can view and search the course catalog.
	Tax Information	
	Banking Information	Financial Aid Counseling Here you can view the Financial Aid Hub information as a student would so you can help the student
() \$	Employment V	answer any questions.

3. Click the "Proceed to Processor" button. Marian University online payments and payment plans are managed by Nelnet Campus Commerce.

Payment Plan & Billing Review your account and proceed to processor	
	A new window will open and redirect you to our payment processor, Nelnet Campus Commerce. Proceed to Processor
(i) No account balance to pay.	
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- 4. The <u>first time</u> a student or proxy user links to Nelnet Campus Commerce, they will be required to verify their contact and address information and set up a PIN for added security.
- 5. Click on the "Make a Payment" button.



6. Enter the payment amount into the term you are paying for and select "Next-Payment Method".

Make A Payment	1 Sel Payme	ect A 2 Payment nt Method	3 Receipt
Select Accounts to Pay			
ACCOUNT	TERM	CURRENT BALANCE	PAYMENT AMOUNT
Student Account Balance	Fall Medical 2021	0.00	\$ Enter Amount
Student Account Balance	Fall 2021	0.00	\$ Enter Amount
Student Account Balance	Summer 2021	0.00	\$ Enter Amount
Student Account Balance	Past Due	0.00	\$ Enter Amount
	Cancel New St		PAYMENT AMOUNT \$0.00
	Cancel Next - Pa	yment Method	

7. Select the desired payment method and enter payment details.

Payment Method Bank Account Credit / Debit Card International Payment	Total Amount Institution Amount		\$5.00	
Payment Method Bank Account Credit / Debit Card International Payment	Institution Amount		\$5.00	
Bank Account Credit / Debit Card				
ayment Method Bank Account Credit / Debit Card International Payment			Total \$5.00	
Bank Account Credit / Debit Card International Payment				Cancel
ank Account Details				
All fields are required.			Payment Method Disclosure	
Bank Name			The following processing fee Credit Card - up to 2.7 Debit Card - up to 2.7 Checking or Savings	es apply: 75% 5% Account - no fee
Account Type Chec	cking 🔿 Savings			
Account Number 7				
	✓ Save bank	account to Financ	cial Accounts for future use?	

- 8. Select "Save & Continue" and verify the payment. A receipt will be sent to the email address on file.
- 9. Thank you for making a payment!