MARIAN UNIVERSITY

Undergraduate Catalog of Programs • 2022-2023 Contents

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For more information, contact:
Office of Admission
Marian University
3200 Cold Spring Road
Indianapolis, IN 46222-1997
Telephone: 317.955.6300
800.772.7264
Fax: 317.955.6401
E-Mail: admissions@marian.edu
Web site: www.marian.edu

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CO-EDITORS
William B. Harting, Assistant Provost
Jennifer Schwartz, Registrar
Samantha Eble, Assistant Registrar

ACADEMIC CALENDAR 2022-2023

FIRST SEMESTER • FALL 2022

Clinical Medical term begins ..... Jul. 1
Classes begin at 8 a.m. ..... Aug. 22
Last day to add a course or change from/to audit ..... Aug. 28
Labor Day: university closed ..... Sep. 5
Close pass/fail option ..... Sep. 23
Spring and Summer 2022 incompletes due ..... Sep. 30
Mid-term date ..... Oct. 14
Mid-term recess: no classes ..... Oct. 17-18
Mid-term grades due at 4pm for semester long classes ..... Oct. 19
Final grades due at 4pm for classes ending on or before the mid-term date ..... Oct. 19
Registration for spring semester ..... Oct. 24 – Nov. 4
Thanksgiving recess: no Wednesday classes ..... Nov. 23
Thanksgiving recess: university closed ..... Nov. 24-25
Last day to withdraw from a semester long class ..... Dec. 8
Reading day: no undergraduate classes ..... Dec. 9
Final examinations ..... Dec. 12-16
Final grades due at 4pm ..... Dec. 20
Fall graduation date (no ceremony) ..... Dec. 31
Clinical Medical term ends ..... Dec. 31

SECOND SEMESTER • SPRING 2023

Clinical Medical term begins ..... Jan. 1
Classes begin at 8 a.m. ..... Jan. 9
Last day to add a course or change from/to audit ..... Jan. 15
Martin Luther King, Jr. Day: university closed ..... Jan. 16
Close pass/fail option ..... Feb. 10
Fall 2022 incompletes due ..... Feb. 17
Mid-term date ..... Mar. 3
Mid-term recess ..... Mar. 6-10
Mid-term grades due at 4pm for semester long classes ..... Mar. 14
Final grades due at 4pm for classes ending on or before the mid-term date ..... Mar. 14
Registration for fall semester ..... Mar. 20 - 31
Holy Thursday: no evening classes (4pm and later) ..... Apr. 6
Good Friday: university closed ..... Apr. 7
Last day to withdraw from a semester long class Apr.27
Academic honors day: no undergraduate classes ..... Apr. 28
Final examinations ..... May 1-5
Graduation ..... May 6 or 7
Final grades due at 4pm ..... May 9
Clinical Medical term ends ..... June 30

THIRD SEMESTER • SUMMER 2023

Summer semester begin ..... May 8
Memorial Day observed: university closed ..... May 29
Independence Day observed: university closed ..... July 4
Summer semester ends ..... Aug. 19
Summer graduation date (no ceremony) ..... Aug. 31

Last date to withdraw from any course 4 or fewer weeks in length is prior to the start of the course.
Last date to withdraw from courses lasting 5 weeks or more, but less than a full semester, is 5 business days before the published end date of the course.
Students cannot withdraw from any class in which the final examination has been given.

The University

Vision Statement
To provide an education distinguished in its ability to prepare transformative leaders for service to the world.

Mission Statement
To be a great Catholic university dedicated to providing students with excellent learning, teaching and research in the Franciscan and liberal arts tradition

Our Franciscan Values
Our campus welcomes students of all faiths who seek an educational experience that emphasizes a Franciscan understanding of four values: dignity of the individual, peace and justice, reconciliation, and responsible stewardship. These values guide faculty, staff, and students.

Description and Goals of Marian University
Marian University is a Catholic, coeducational, comprehensive liberal arts university established by the Sisters of Saint Francis, Oldenburg, which provides higher education for a student body of traditional age and adult students, resident and non-resident, with diverse abilities and varied religious, cultural, ethnic, and socio-economic backgrounds. The university integrates a values-centered, liberal arts-based approach into its curriculum. Associate and bachelor degrees are conferred in arts, business administration, nursing, science, and social work. In addition, Marian University confers master's degrees in specific disciplines and doctoral degrees in nursing practice, organizational leadership and osteopathic medicine. Marian University provides a mentoring environment that emphasizes individual attention and fosters multi-faceted personal development. Marian University is engaged in dialogue and conversation within the Catholic Church, with the broader Christian community, with other religious people, and with all people of good will.

Strategic Direction
Marian University has fashioned a bold, clear vision to profoundly transform the lives of our students through an excellent education that addresses every dimension of their collegiate experience. The university intends to educate the human person—mind, body, and spirit. To realize this vision, Marian University's Board of Trustees approved a strategic plan with three overarching priorities:

- attract, retain, graduate and professionally place diverse students, including underserved students, economically challenged students, non-traditional urban and rural students, and adults;
- creatively integrate the liberal arts curriculum with science, technology, engineering, health professions and mathematics (STEHM) - Marian University graduates will achieve distinction in STEHM disciplines and all graduates will be scientifically and technically competent; and
- be a national leader in recruiting, educating, and forming ethical leaders who integrate faith in lifelong service to their religious, professional and civic communities.

These priorities will be achieved primarily through five power goals that build on the traditional strengths of the university and address the needs of our modern society. They are:

- mission and identity
- academic excellence
- enrollment, retention and student success
- leadership integration and community engagement
- securing resources to achieve the priorities of the strategic plan

Accreditation
Marian University is accredited by the Higher Learning Commission; Council for the Accreditation of Education Preparation, the Inidana Department of Education, the Indiana State Board of Nursing, International Assembly of Collegiate Business Education, the Commission on Osteopathic College Accreditation, and the Council on Accreditation of Nurse Anesthesia Educational Programs. The baccalaureate degree program in nursing and Doctor of Nursing Practice program at Marian University are accredited by the Commission on Collegiate Nursing Education (https://www.ccneaccreditation.org).

History

Marian University, dedicated to Mary the Blessed Mother of God, evolved out of the teaching mission of the Sisters of Saint Francis, Oldenburg in Oldenburg, Indiana. Founded in 1851 by Father Francis Joseph Rudolf and Mother Theresa Hackelmeier, a Franciscan sister from Vienna, Austria, the congregation sought to meet the educational needs of the German-Catholic residents of southern Indiana. Soon, the new congregation started teacher-training classes to prepare its members for teaching in its schools.

This teacher-training program, eventually called St. Francis Normal, was established long before Indiana adopted its first tax-supported normal school for the preparation of teachers. St. Francis Normal was accredited by the Indiana State Board of Education in 1910. In 1936, the normal school merged with Immaculate Conception Junior College, founded in 1924, to become Marian College, a four-year institution open to both Sisters and lay women. The following year, under the direction of its founder Mother M. Clarissa Dillhoff, the college moved to Indianapolis after securing a state charter and purchasing the James A. Allison estate.

When the college for Catholic women opened in the fall of 1937, a staff of 16 welcomed 24 full-time women students and a larger number of part-time students; with the addition of evening and Saturday classes, enrollment quickly increased to 100. In June of 1938, the first commencement was held; four bachelor of arts degrees were conferred. For the initial 10-year period, the entire college—classrooms, library, dormitory space, cafeteria, science laboratory, and faculty residences—was housed in existing buildings of the Allison Estate. In 1948, the college embarked on an expansion program, which added Clare Hall and the gymnasium, now known as the intramural gymnasium. Marian Hall, the present administration building, was completed in 1954. In that year, Marian College became the first Catholic coeducational college in Indiana. Monsignor Francis J. Reine was then named president, succeeding Sister Mary Kevin Kavanagh. Two years later the college was accredited by the North Central Association.

The gradual increase in student numbers demanded a larger campus. In 1963, the Frank Wheeler estate, then owned by William Stokely, was purchased. The mansion became the William Stokely Jr. Music Hall. The former estate of Carl Fisher separated the north and south campuses. Until 1967 it served as a private preparatory school for boys, when it was purchased, giving the college 114 adjoining acres. Over time, residence halls and classroom buildings were added to the campus, and features such as the Blessed Mother Mary Shrine and Rosary Walk (2016). Renovations to existing buildings have been ongoing and include the Marian College Cycling Center (2007) and the Arena/Convocation Center (2019). Additional buildings include the new residence halls, University Hall (2008), Drew Hall (2012), and Caito-Wagner Hall (2021), the multi-purpose athletics field (2008-2009), the Evans Center for Health Sciences (2013), the student center, Alumni Hall (2014), the Norman Center for Business (2017) and the Dinning Commons (2018).

All teacher education programs were formerly accredited by The National Council for Accreditation of Teacher Education in 1976; these programs are now accredited by the Council for the Accreditation of Education Preparation. The veterinary nursing program was granted initial accreditation by the American Veterinary Medical Association on Veterinary Technician Education and Activities. The Indiana State Board of Nursing initially approved the bachelor-level nursing curriculum in 1987. The Commission on Collegiate Nursing Education renewed the accreditation in 2021. The Council on Social Work Education granted initial accreditation in 2022.

On July 1, 2009, Marian College became Marian University, and continues to seek means to make significant educational contributions to Indianapolis. This commitment to the community is actively demonstrated through such initiatives as Consortium for Urban Education; advanced placement testing and Advanced Study Program for outstanding high school students; degree-completion programs for the career military; Marian's Adult Programs; career ladder programs in nursing; the Master of Arts in Teaching program; intensive summer science workshops and camps for middle and high school teachers and students; Family Mathematics and Family Science nights; and a partnership with the Nina Mason Pulliam EcoLab.

The Marian University College of Osteopathic Medicine (MU-COM) welcomed its first class of 162 medical students in August 2013. MU-COM combines the strengths of the osteopathic philosophy and Marian University's rich Catholic history, making it one of only five Catholic medical schools, and the only Catholic osteopathic medical school in Indiana.

This effort was followed by the introduction of doctoral level traing in both Nurse Anesthesiology and Family Nursing Practive in 2018, and a doctorate in Organizational Leadership in 2020.

Fall 2019 saw the creation of a specialized two-year college, Marian University St. Joseph's College, with a focused earn and learn program of study in business and liberal arts. This has been followed in 2021 with the creation of Marian University Ancilla College, located in Plymouth, IN, as a second two year college providing educational programing and opportunities to students in north central Indiana.

Mentoring
The Marian University environment encourages mentoring relationships. As with many colleges and universities, natural mentoring relationships develop between students and faculty or staff such as those of academic advisor and advisee, club advisor and club officer, residence hall directors and on-campus students, coaches and team members, etc. Opportunities for Marian University students to volunteer as mentors include both on and off campus programs. For example, students may volunteer to welcome and orient new students in the first weeks of the academic year, to relate to new students residing on campus throughout the year, or to provide extra support to off-campus students, especially those who are "non-traditional" students, age 24 years or older. Off-campus opportunities include outreach to younger students in elementary, junior high, or high schools.

Campus Ministry
Campus ministry is an essential part of the mission of the church on campus. The ministers at Marian seek to "walk with others as Jesus Christ is God walking with us." The components of campus ministry include rich worship, service and education for social justice, faith and evangelization along with ministry to our graduate, online and interfaith community. Much of this work is done through the formation of faith-filled student leaders, to include peer ministers, liturgical ministers, retreat leaders, Alternative Break and service leaders. We seek to deepen the faith of our Catholic students as well as our students of various Christian denominations and are open to and supportive of our interfaith students and those who do not affiliate with any faith tradition.

There are three chapels on our campus; St. Francis Hall chapel in Oldenburg Hall, Our Lady of Perpetual Help in the Evans Center and Bishop Chartrand Memorial Chapel, in Marian Hall, which is the center for liturgical services on campus. Mass is offered daily Sunday through Friday along with the Sacrament of reconciliation. At the opening of each semester and on the regularly established holy days, special all-community liturgical celebrations are scheduled, during which classes are cancelled and professional meetings are discouraged. Regardless of religious affiliation, all are welcome to join the community in worship and prayer.

During the current pandemic, Campus Ministry has adapted the various ministries to include live streaming weekly Mass, putting safe protocols in place for public worship, weekly online reflections, recorded prayer services and sacred music concerts and creating a Canvas course to hold all campus ministry resources, including the ability to make a remote appointment with any one of our mission and ministry team. Marian.instructure.com/courses/2894447. Information regarding the real time offerings from campus ministry, can be found on the weekly email, through social media outlets such as Facebook and Instagram. To receive this weekly email, please contact Lesley Bartone— lbartone@marian.edu.

Family Educational Rights and Privacy Act of 1974
Marian University operates in compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), as amended. Students have the right to inspect all official records pertaining to them and to challenge inaccurate or misleading information. Exceptions are parents' financial records and confidential letters and statements placed in the record before January 1, 1975, or placed under conditions where students have signed a waiver of right of access.

All student academic information is considered confidential except for the following "directory" information available to the public: student's name, campus and off-campus address, e-mail address, telephone and voice mail number, date of birth, photograph, major field of study, participation in university activities and sports, physical and performance statistics of members of athletic teams, dates of attendance, full- or part-time status, degrees, awards, honors, dean's list, and the most recent previous institution attended by the student.
Students may waive the right of nondisclosure, allowing access to their records by anyone designated on the waiver form. The waiver form is effective through the student's graduation or until the student designates otherwise.

The student may request that directory information not be released. This must be made in writing to the Office of the Registrar within 15 days of the beginning of each term. Failure to notify the Office of the Registrar may mean university publications, such as team rosters, promotional brochures, or the student directory, may include some directory information.

Main Campus
The Marian University main campus, located six miles from the center of Indianapolis, extends over 165 wooded acres, and includes the estates of three of the four developers of the Indianapolis Motor Speedway: James A. Allison, Carl G. Fisher, and Frank H. Wheeler. The university is within easy access of state and interstate highway systems which pass through Indianapolis.

A 95-acre wetland and forest area that was part of the original Jens Jensen landscape plan for the Allison estate has been established as an outdoor environmental science laboratory, known as the Nina Mason Pulliam EcoLab, which is used by central Indiana educational groups as an educational resource and learning center.

On July 1, 2021, Marian University launched Marian University Ancilla College (MUAC) in Plymouth, Indiana.

Buildings include:

- Allison Mansion – The former home of James Allison was known as the "House of Wonders" when it was completed in 1914. The Sisters of Saint Francis purchased it in 1936 and relocated Marian College from Oldenburg to the property in 1937. It was originally the main building on campus and housed the library, administrative offices, classrooms, and sleeping quarters for the Sisters. Biology and chemistry offices and student dormitory were located in the former greenhouses. Listed in the National Register of Historic Places, today the offices of the university's president are located here.

- Alumni Hall – This building opened in fall 2014 to serve as the new student center for the campus. The university bookstore and a food court with a Starbucks, grill, and pizza, serves the students, faculty and staff. There are outdoor and indoor seating options and gathering spaces, including nooks designed for small group collaboration. The building was designed to also serve as a banquet hall with seating for up to 300 guests.

- Arena and Convocation Center – In 1983, the university opened the Physical Education Center, a building attached to Clare Hall at the west end. It houses the varsity gym, an intramural gym (the former Clare Hall gymnasium), a weight room, physical assessment lab, and classrooms as well as offices for athletics administration. To accommodate the growing need for better equipment and more space, an expansion and renovation of the center was completed in 2019. There is now a fitness center, expanded locker rooms, and weight room, and all are open to all students, faculty, staff, and alumni.

- Caito-Wagner Hall – This hall opened in 2021 and serves as first year student housing for over 200 students. A attached bell tower dedicated to the Sisters of Saint Francis, Oldenburg, Indiana–Marian's founder and sponsor– is highest point of elevation on campus. The hall also houses Saint Joseph Chapel and includes a garden and reflection area.

- Caretaker's Cottage – This building served as the caretaker's cottage for the Wheeler-Stokely estate.

- Clare Hall – Named for Mother Clarissa Dillhoff, the first president of Marian College, Clare Hall was completed in 1949 and used as the primary residence hall. The lower level of Clare Hall houses the Speaking Studio and an art studio. The first floor of this building houses the campus dining commons, the Counseling and Consultation Services Office, the Center for Academic Success and Engagement, Student Health Services, the Personalized Learning Center, multiple classrooms, and our Unity Center. Two ypper floors serve as a residence for students.

- Doyle Hall – Opened in 1964 as a men's residence hall, it was dedicated and named for Monsignor John J. Doyle on May 17, 1967. Today it is a coed residence hall that is home to 250 students, including incoming freshmen.

- Drew Hall – A residence hall that opened in 2012 as a residence hall, it has four floors of suite-style rooms, with four students sharing a common living area and private bathroom in each suite. The building's amenities extend to its exterior, with a bricked courtyard and fire pit available for student use. A coed residence, the hall is home to 144 upper class students.

- Huntington Hall – Home is to Marian University's St. Joseph's College. The facility was opened in 2019. The hall was a former church located on the western edge of Marian's main campus. Saint Joseph's College offers a

unique earn and learn model of associate degree level education to students. Graduates are prepared to enter the workforce with accumulated experience or to continue their educational pursuits with Marian University.

- Marian University Cycling Center – The indoor cycling training facility opened in the spring of 2007 and is the training ground for the over 45 time national champion Marian University cycling team. It also serves as a health and fitness resource for the larger campus and Indianapolis community.

- Marian Hall - Dedicated in 1954 by Archbishop Paul Schulte of Indianapolis, Marian Hall, like the university, was named for and dedicated to Mary, the Mother of God, by the Sisters of Saint Francis, Oldenburg. The statue of Mary located at the building's center was also dedicated in 1954. The cornerstone of the building is set in the chapel wing to symbolize the Christ-centered education Marian University provides. Marian Hall houses the Bishop Chartrand Memorial Chapel and Marian Hall Theatre on opposite ends, with classrooms and Scotus Science Hall in the middle. In addition to being a classroom building, this central administration building houses the offices for academic and financial student services, and human resources. It also houses faculty offices for natural and social sciences.

- Michael A. Evans Center for Health Sciences - Home to the Marian University College of Osteopathic Medicine (MU-COM), the Leighton School of Nursing, and an art gallery and classrooms, the building opened in 2013. It is a 140,000 square foot building with four floors and is LEED Gold certified. Classrooms, two lecture halls, and the admissions and student affairs offices for graduate programs occupy the first floor. The building also houses an anatomy lab and osteopathic manipulative medicine lab. Modern patient simulation centers, which duplicate hospital and clinic treatment areas for teaching and assessment of student skills and competencies for both medical and nursing students, are also located here.

- Mother Theresa Hackelmeier Memorial Library – Named for the founding member of the Oldenburg Franciscan congregation and dedicated in 1970, this contemporary structure can house 200,000 volumes. Students have access to individual and group study spaces as well as several collaborative research pods combining computing technology and research tools. The library offers students and faculty traditional library collections, electronic resources, and a wireless network in a friendly student-centered environment. The library Learning Commons includes the largest open computing lab on campus, SmartSuite seminar rooms, a Writing Center, student presentation rehearsal room, and a 220-seat auditorium. The Exchange, the career development office located on the first floor, connects students with key stakeholders in the community and assists them in identifying and honing their skills and talents.

- Paul J. Norman Center - Built in 2017 to represent the changing work styles and mobile technology of businesses today, the Norman Center has breakout areas, expansive glass walls, and open perimeter spaces. The building includes a total of seven classrooms, 14 offices, three conference rooms, four collaboration rooms, a large board room, and a presentation venue. The center is home to the Bryum School of Business, campus safety and police services and Subway restaurant.

- Sisters of Saint Francis Oldenburg Hall – Built in 1967 as a residence for the members of the Sisters of Saint Francis, Oldenburg who worked at Marian College. The Sisters lived there until additional room was needed to accommodate the school's growing enrollment. After serving as a residence hall for many years, it now houses many liberal arts, theology and philosophy department offices, the offices of the Klipsch Educator's College, Office of Mission Effectiveness, Rebuild My Church, San Damiano Scholars, Campus Ministry, the offices of the Department for University Marketing, offices of the Athletics Department, and the St. Francis Chapel. Originally named St. Francis Hall, the name of the building was changed to Sisters of Saint Francis of Oldenburg Hall in 2014.

- Sommers Mansion – Added to the university in 2017, this mansion serves as the home for the University Advancement offices as well as outreach segments of the Klipsch Educator's College.

- Steffen Music Center – The music center was originally built in 1968 as a home for the incoming president, Dominic Guzzetta. In 1990, the Department of Music relocated from the Wheeler-Stokely Mansion to this building after the university renovated the house and added classroom and rehearsal space. Special features were added during the renovation, making the acoustics tremendous in the teaching studios, practice rooms,

and rehearsal room. A renovation and expansion project began in 2009 with a gift from the estate of the late Andrew Steffen. To honor the university's Catholic foundation, the building façade features the first 10 notes of the fight song, We Rise and Cheer for You Dear Marian, marked in pneumatic notation, a style most commonly associated with Gregorian chants and Catholic liturgical music. Additions included multiple Wenger practice rooms; a large rehearsal hall; large instrument, percussion, and uniform storage rooms; and instrument repair station.

- The Overlook at Riverdale –The home of graduate student apartments, the facility opened in 2015 and has studio, 1, 2, and 3 bedroom apartments.

- University Hall – A residence hall opened in the fall of 2008 and designed in consultation with Marian University students. The hall has suite-style rooms with kitchenettes on every floor as well as large common areas for student gathering. A coed residence, the hall is home to 190 upper class students.

- Wheeler-Stokely Mansion – The Wheeler-Stokely Mansion was built for Frank Wheeler in 1911 as the main house on his estate, which he named Hawkeye. The most distinctive feature associated with the building is the 324-foot long colonnade known as the "dog walk" that extends across campus to the west. Monty Williams, purchased the estate in 1921 following Wheeler's death. He filled in Wheeler's lake and built a swimming pool. Williams occupied the house until 1937 when William B. Stokely purchased the property. He sold it to Marian College in 1963; the college subsequently removed the servant's house, garage, and water tower to make room for a much-needed student residence, Doyle Hall. Marian University first used the mansion to house the music department. The office of admission currently occupies the mansion. The outdoor swimming pool, used for many years by students, alumni, and friends, was filled-in in 2003. The estate was listed on the National Register of Historic Places in 2004.

Ancilla College of Marian University Campus
On July 1, 2021 Marian University launched Marian University's Ancilla College (MUAC) near Plymouth, IN. This location offers an education to students in North Central Indiana on the campus of the Congregation of the Poor Handmaids of Jesus Christ. Coursework leading to associate level degrees as well as baccalaureate level nursing is offered here. Upon completion of their degree work, students may continue their studies on the main Marian University campus in Indianapolis.

Undergraduate Admission

Marian University encourages applications from members of all cultural, racial, religious, socio-economic, and ethnic groups. Marian University students include those who continue directly from high school, those who transfer from other colleges and universities, adults who seek to earn a degree or professional certification, and international students continuing their education in the United States.

Requirements for Admission
Applicants must be graduates of a high school of recognized standing. Their high school program should fulfill eight credits in composition and literature, four credits in social studies, four credits in mathematics (algebra and geometry recommended), and four credits in science. Two credits in the same world language are strongly recommended.

All academic information relating to the applicant is examined by the admission staff. Factors considered are curriculum studied, academic potential, and appropriate recommendations by counselors and teachers.

Acceptance to the university does not guarantee acceptance into specific programs of study. Programs in Nursing, Education, Math and Science, and Social Work, as well as other programs, have additional admission requirements stated in this publication. Further information is available from each school or department.

Application Procedures
1. Applications may be submitted online for free at www.marian.edu/apply. Paper applications may be requested by contacting the Office of Undergraduate Admission, Marian University, 3200 Cold Spring Road, Indianapolis, Indiana 46222-1997; 317.955.6300 or 800.772.7264

2. Submit official copies of all high school transcripts and transcripts of all colleges and universities previously attended. Transcripts become property of the university and cannot be returned. Applicants who have previously earned 12 or more credits from an institutionally accredited college or university are not required to submit official high school transcripts for admission.

Application Policies

1. The Office of Undergraduate Admission follows the policy of "rolling admission," acting on the application when all credentials have been received.
2. Applicants who do not meet regular admission criteria will be referred to the Admission Committee for consideration. The Admission Committee may request additional information (i.e., personal statement and/or letters of academic recommendation) before acting on a student's acceptance to the university.
3. All first-time students who scored below 500 SAT Math/530 Math (revised SAT – March 2016 or later)/19 ACT Math or 530 SAT Verbal/19 ACT Reading are required to participate in placement testing prior to registration. Students assessed to be academically underprepared may be required to enroll in developmental courses in English, mathematics, writing, and study skills either before or during their first semester of regular classes. In combination with other enrichment and activity courses, up to 12 credits of developmental courses can be counted toward the 128 credits required for the bachelor degree.
4. Applicants who are 23 years of age or older at the time of matriculation may be required to submit measures of ability regarding writing or mathematics skills or successful work experience and written recommendations.
5. Consideration will be given to any student who has completed high school through the General Education Development Test (GED) or High School Equivalency Exam (HSE). Scores should be sent to the Office of Undergraduate Admission for evaluation. Completion of the GED or HSE does not automatically imply acceptance to the university.
6. The Marian University Office of Undergraduate Admission will confirm all students' transcripts arrive from a high school with a CEEB code, as well as the high school seal and/or signature. If the Office of Undergraduate Admission receives a high school transcript lacking a CEEB code or seal/signature, it will investigate to confirm the school is recognized by the state department of education or home school association. The Office of Undergraduate Admission reserves the right to request a copy of the student's diploma at any point during the admissions process. Official high school transcripts must be sent upon graduation and list the graduation date, if applicable. If a diploma is determined invalid, a General Education Diploma (GED), Test Accessing Secondary Completion (TASC), or High School Equivalency Certificate (HSE) may be required for admission consideration.

After Notification of Acceptance

After notification of acceptance for admission to the university, the student must:

1. Make a non-refundable enrollment deposit of $100 before course registration.
2. Submit a completed student health form and immunization record.
3. Request an official final transcript, from the secondary school counselor or college and university registrars of all previous schools attended, be sent to the Office of Undergraduate Admission.
4. Submit a housing contract and a $125 housing deposit if planning to live in campus housing. This housing deposit is non-refundable after August 1. Commuter students must file an off-campus residency registration form.

Transfer Students

Transfer students currently in good standing at their previous institution are eligible for immediate transfer. Transfer students must present official transcripts of all college and university records.

1. The Admission Committee must review the applications of students below an accumulative GPA of 2.30/4.00. The committee considers the length of time out of school, the anticipated major upon re-entry, and evidence that the student has an understanding of what happened at the previous institution that placed him/her in unfavorable academic status. The committee may request additional information.
2. Marian University will accept, in transferring of credits, only those courses approved for transfer by the registrar and in which a "C-" or above has been earned.
3. Students not currently in good standing at their previous institution may be considered for probationary acceptance no sooner than one full semester following the last date at that institution.

International Students

Section I: International students who wish to apply for admission to the university must forward the following:

a. The Marian University Application for Admission. The application process for international students seeking to enroll for the fall semester must be completed prior to June 1. For those seeking to enroll in the spring semester, the process must be completed prior to November 1.

b. An official copy of all high school (secondary) and university (post-secondary) academic records. If these documents are not issued in English, you must also provide an official word-for-word English translation. If you have attended any universities outside of the United States, we require a course-by-course evaluation. You may use any AICE-endorsed or NACES-approved evaluation service, such as InCred, WES, or others. International student athletes must use InCred.

c. A completed Financial Verification Form indicating the source and amount of financial responsibility for all expenses within the United States. A certified bank statement translated into English and no older than six months must be submitted. A certified government sponsorship letter may be submitted in lieu of a bank statement.

d. Copy of passport identity page.

e. If your native language is not English, send an official English proficiency test result directly to Marian University indicating the minimum score(s): TOEFL IBT 69, IELTS 6.0, PTE 48, or ELS Level 112. If applying to the School of Nursing there are no exemptions; all students are required to submit proof of English proficiency indicating the minimum score(s): TOEFL IBT 83, Speaking score 26, or IELTS 6.5, Speaking score 26.

Demonstration of English proficiency is waived in cases where one or more apply:

- Applicants have earned a degree from an accredited college or university in the United States or have earned at least 24 regular semester hours of university credit from an accredited U.S. college or university.
- Applicants have studied at least once year of high school using the English language as the medium.
- Applicants are citizens of countries where English is the official language.

All English proficiency criteria are subject to review by the Office of Undergraduate Admission. After all credentials are received by the Office of Undergraduate Admission, the associate director for international admission will notify the applicant of eligibility for admission.

Demonstration of English proficiency is waived in cases where one or more apply:

- Applicants have earned a degree from an accredited college or university in the United States or have earned at least 24 regular semester hours of university credit from an accredited U.S. college or university.
- Applicants have studied at least once year of high school using the English language as the medium.
- Applicants are citizens of countries where English is the official language.

All English proficiency criteria are subject to review by the Office of Undergraduate Admission. After all credentials are received by the Office of Undergraduate Admission, an international admissions representative will notify the applicant of eligibility for admission.

Section II: Once notified of acceptance by the Office of Undergraduate Admission:

a. Students must submit a nonrefundable $100 enrollment deposit.

b. After deposit has been received, the university will issue an I-20 or DS-2019 form to the student, so that students may apply for a student visa.

c. It is Marian University policy that all international students have appropriate medical health insurance and evacuation/repatriation coverage. F-1 and J-1 students are required to maintain this coverage for each semester, including summer, that they are present in the U.S. Marian University partners with LewerMark Student Insurance to provide insurance coverage to international students. All international students MUST have health insurance through LewerMark Student Insurance or have an approved waiver confirming alternative coverage that meets certain requirements. Student accounts will be billed before the beginning of each semester through the Business Office. Students can use their payment plans to pay the health insurance fee.

d. If transferring from a university from within the United States, students must submit a completed Transfer-In Form as proof of current immigration status as well as a formal request that the student's SEVIS record be

transferred to MU. as proof of status. Once the form is reviewed and accepted by the Office of Admission, the SEVIS record can be accepted by MU.

Non-Degree Students
Applicants who wish to pursue individual courses without qualifying for a degree, and are not on probation or ineligible at another school, may be admitted after consultation with the Office of Undergraduate Admission on the requirements and procedure. Students must be officially registered before they may attend classes.

Audit
Students desiring to audit a course must complete an "audit only" application obtained from the Office of Undergraduate Admission. A student must be at least a high school graduate to audit a course. Laboratory, studio, or practicum courses cannot be audited. Students who audit a course receive no credit and no grade.

Summer Session
Admission requirements, quality of work offered, and semester hour equivalents are the same as during the regular semesters. See admission procedures.

Re-admission
A former student who wishes to be readmitted to the university, at the same academic level, after a lapse of enrollment of more than one year or after completing a withdrawal from university form should request a readmission form from the Office of Undergraduate Admission. No fee is required when submitting a re-admission application.

The applicant's social, financial, and academic status at the time of their departure is verified. Students currently in good standing are eligible for immediate readmission. Students with an unfavorable status must be approved by the Admission Committee. The committee will consider the nature of the problem and consult with the appropriate department. The committee may ask the applicant for additional information.

Advanced Study for High School Students
Academically outstanding students may apply for Marian University's Advanced Study Program, a dual credit program, following successful completion of their sophomore year of high school. This program allows juniors and seniors to earn university credit while in high school. If admitted, a student may enroll at Marian University for approved introductory level courses. Tuition rates for high school students interested in dual-credit study are offered at a discount. Students may take up to 36 hours of dual credit courses at Marian University.

Enrollment in this program does not commit the student to, or guarantee, enrollment at Marian University after high school graduation. Credits obtained from Marian University are usually accepted for credit by other colleges and universities provided the student achieves at least a "C" grade in the respective courses. Interested high school students should contact the Office of Undergraduate Admission at 317.955.6300, 800.772.7264, or online at www.marian.edu.

Finances

The tuition and fees that each student pays to Marian University meet only a percentage of the expenses incurred by the university in providing a student's education. The remainder of these expenses is met through gifts and grants made to the university by individual and business donors, contributed services of the religious faculty, and from other sources. Despite the reduced tuition and fee charges, some students face difficulty in meeting their university financial obligations. Therefore, a wide variety of scholarships, grants, employment, and loan opportunities are available to Marian University students to help offset expenses.

Tuition and Fees
A complete listing of current fees is available at https://www.marian.edu/business-office. For more information, call 317.955.6020 or 800.952.3917, or email busoff@marian.edu.

Tuition and Fee Payment Policy
Tuition and fees for each semester are due and payable by the published tuition due date for all students who are not formally enrolled in a monthly payment plan with the approved provider. Students who fail to pay tuition on time or make a scheduled payment plan payment may be charged a late fee.

Student accounts must be paid in full in order for students to enroll in or attend classes for any subsequent semester. Academic records, including transcripts and diplomas, are encumbered until the student account is paid in full. Students in professional programs that require additional or external certifications or testing to progress will have restricted access to official records allowing them to participate in these certifications or tests.

Outstanding account balances for students who have ceased enrollment at Marian University may be forwarded to an outside billing service for installment billing or a collection agency for collection action. At the time the account is sent for installment billing or collection, the account may be assessed interest. All collection costs associated with the collection of an outstanding balance, which may include collection costs, interest, and attorney fees are the responsibility of the student. Marian University or its agent may report unpaid balances to national credit bureaus.

All students who make application to Marian University and who register for classes agree to this policy by signing and submitting their paper application or online application for admission.

Installment Payment Plan
Marian University offers a monthly payment option which allows all or part of educational expenses to be spread over each semester without interest charges. The plan is currently administered by Nelnet Campus Commerce and is available to all students, with the exception of students taking classes through the MAP program. The payment plan is accessed through the MUHUB under the 'Student Finance' tab. The plan administrator charges a semester fee for use of the plan. Marian University reserves the right to change payment plan providers at any time.

Reduction of Charges Due to Withdrawal from University
A student who officially withdraws from school is entitled to full or partial reduction of charges for tuition, fees, housing, and meal charges. Tuition, other related fees, and housing and meal charges will be reduced in the following manner in the event the student withdraws from Marian University after confirming registration:

Standard (semester-long) courses
- Withdraw during calendar week 1 = 100 percent
- Withdraw during calendar week 2 = 90 percent
- Withdraw during calendar week 3 = 60 percent
- Withdraw during calendar week 4 = 25 percent
- Withdraw during calendar week 5 or after = No refund

Courses lasting five weeks or more (up to, but not including, semester-long courses)
- Withdraw during calendar week 1 = 100 percent
- Withdraw during calendar week 2 = 50 percent
- Withdraw during calendar week 3 or after = No refund
- Last date to withdraw with "W" grade is six (6) business days before the published end date of class

Courses lasting four weeks or less
- Withdraw during calendar week 1 = 100 percent
- Withdraw during calendar week 2 or after = No refund
- Last date to withdraw with "W" grade is six (6) business days before the published end date of class
- If the class meets less than six (6) days, withdraw is not permitted after class begins
- You cannot withdraw from any class in which the final examination has been given

Return of federal aid funds will follow federal law and regulations. See the Office of Financial Aid for specifics.

Refund of Overpayment
Refunding of student account overpayment, whether or not the student receives federal Title IV aid, will be made in compliance with federal guidelines for federal student loans.

Financial Aid

Marian University wants to work with you and your family to assist in financing your Marian University education. The financial aid office will help you consider the financial options that Marian University offers, so that you and your family can plan the best ways to manage your educational investment over the coming years. The professionals at Marian University's Office of Financial Aid are pleased to provide information and answer questions about the financial aid application process. Contact the Office of Financial Aid by phone at 800.834.5494 or 317.955.6040, or by email at finaid@marian.edu, or visit the web site at www.marian.edu/financialaid.

More than 99 percent of first-year students at Marian University are eligible to use a combination of scholarships, grants, work-study, and loans to assist in financing their education. Marian University awards more than $45 million annually in scholarships, grants, and self-help.

How to Apply for Financial Aid

Students interested in applying for financial aid at Marian University must complete the following steps:

1. New students must apply and be accepted for admission to the university. In order to be considered for financial aid, students must be regularly admitted and enrolled in a degree-granting program at least half-time (six credit hours) for federal and full-time (twelve credit hours) for state aid. Only students who are United States citizens, nationals, or permanent residents are eligible for federal and state aid through Marian University's Office of Financial Aid.
2. File your Free Application for Federal Student Aid (FAFSA) online at https://fafsa.ed.gov/. List Marian University, Title IV School Code 001821, on your FAFSA application.
3. If you have already filed the FAFSA, yet did not list Marian University or as a recipient of your FAFSA information, please return to https://studentaid.gov/h/apply-for-aid/fafsa and add the Title IV School Code 001821.

This information will be used to determine eligibility for all federal and state aid. The FAFSA application must be received before April 15 to ensure consideration for the Indiana State Grant programs. Students applying for Marian University aid only are not required to file the FAFSA. However, they are still strongly encouraged to file, if only to determine student loan eligibility. The university will notify you if the federal government, through the verification process, requires you to send current federal tax forms (or additional documents) to the Office of Financial Aid.

Financial aid at Marian University is tentatively offered as soon as possible after the student has been admitted and the FAFSA results have been received by the Office of Financial Aid. Students who file for financial aid by April 15 are given first priority. After that date, offers are made as funds become available.

To receive federal aid, a student must not be in default on a Federal Direct Loan, National Defense/Direct Student Loan, Income Contingent Loan, Consolidated Loan, Perkins Loan, Federal Stafford, SLS, or PLUS loan. In addition, a student must not owe a refund on a Pell Grant, Supplemental Educational Opportunity Grant, or State Student Incentive Grant at any institution. Students certify that they have not and will not possess, use, or distribute illegal drugs during the current financial aid award year.

A student's financial aid award will be based upon the number of credit hours for which they are registered. After classes begin, enrollment status will be verified with the Office of the Registrar. Adjustments will be made to any student's financial aid if their status changes from full-time (12 credit hours or more) to less than full-time. If the adjustment drops a student below half-time attendance (six hours), the student will be ineligible to receive federal loans. Students must make separate application for the Federal Direct Stafford and PLUS loan programs.

Eligibility for students in Marian's Adult Programs (MAP) is limited to the federal and state financial aid programs. Second degree, graduate degree, and certificate program students are eligible for federal loans.

Scholarships

Marian University offers scholarships based on the student's academic performance in high school and/or college. All scholarships are renewed automatically, as long as the student remains in good academic standing and maintains a 3.00 cumulative GPA at Marian University, which is computed at the end of each semester. Please refer to the following pages for specific information concerning academic scholarships and other Marian University financial aid.

Many of Marian University's scholarships require specific GPA requirements. For students who may be eligible for multiple scholarships and grants, institutional guidelines will be used to determine awarding and amounts. Scholarships are subject to deadlines. Dollar amounts of scholarships may change.

Saint Mary Academic Scholarship, half tuition – full tuition

- Competitive. Requires completion of resume and essay by invitation.
- Minimum 3.90+ cumulative grade point average
- Must gain admission by November 15.

Saint Francis Academic Scholarship, $18000

- Minimum 3.90+ cumulative grade point average

Saint Clare Academic Scholarship, $16,000

- Minimum 3.75-3.89 cumulative grade point average

Mother Theresa Hackelmeier Academic Scholarship $13,000

- Minimum 3.50-3.74 cumulative grade point average

Oldenburg Academic Scholarship $10000

- Minimum 3.25-3.49 cumulative grade point average

Assisi Academic Scholarship $8000

- Minimum 3.00-3.24 cumulative grade point averag**e**

Transfer Scholarships, $12,000 - $16,000

San Damiano Scholarship, amount varies

- Demonstrated academic performance
- Church or religious involvement
- Post-graduate church-related employment and volunteer service
- Deadline for application: November 15

Bishop Bruté Scholarship, amount varies

- Residence in the Bishop Simon Bruté College Seminary required

Lugar Fellow Global Studies Scholarship, amount varies

- Competitive with an interest in global issues
- Deadline for consideration: December 1

Athletic Award, up to full tuition

- Competitive. Selection based on athletic eligibility and potential contribution to team. Recommendation of coach required.

Fine Arts Talent Award for Instrumental Performance, amount varies

- Competitive. Selection based on audition and talent and potential contribution to the marching band/concert band.
- Application Deadline December 1

Fine Arts Talent Award for Theatre Arts, amount varies

- Competitive. Selection based on audition, and talent and potential contribution to program.
- Application Deadline December 1

Fine Arts Talent Award for Vocal Performance, amount varies

- Competitive. Selection based on audition and talent and potential contribution to Show choir.
- Application Deadline December 1

Fine Arts and Design Talent Award, amount varies

- Major in visual arts. Competitive. Selection based on portfolio, interview with faculty, and talent and potential contribution to the visual arts program.
- Application deadline for portfolio review December 1

Speech Award, up to amount varies

- Competitive. Selection based on talent and potential contribution to the Marian University Speech Team.
- Deadline for consideration: December 1

21st Century Scholars, up to full tuition and fees

- Full tuition and fees funded through a combination of federal, state, and Marian University grants up to 50 new scholars each year
- Must complete and file the Free Application for Federal Student Aid (FAFSA) by April 15 and meet Indiana state requirements for the program. Renewable for three additional years for students in good social and academic standing.
- Deadline for consideration: November 6

Diocesan Employee Family Grant, up to half tuition

- Requires completion of the Diocesan Employee Family Grant Application and Verification Form
- Covers one half of the tuition cost each year through a combination of institutional scholarships and aid.

St. Vincent Health Family Grant, up to half tuition

- Requires completion of the St. Vincent Health Family Grant Application and Verification Form
- Covers one half of the tuition cost each year through a combination of institutional scholarships and aid.

Marian University Grant, amount based upon financial need

- Must complete and file the Free Application for Federal Student Aid (FAFSA) by April 15

Marian University Housing Grant, amount based upon financial need

- Must complete and file the Free Application for Federal Student Aid (FAFSA) by April 15
- Must live in campus housing; Not eligible after moving off campus

Legacy Award

- Award amount is $1,500
- Annually renewable for entering students who have had a parent, legal guardian, or grandparent graduate from Marian University
- Award eligibility is determined off admission application

Lilly Endowment Community Scholars

- Full-tuition scholars who live on campus are awarded a housing grant to cover standard double room and board cost

State of Indiana Grants

- Indiana State Frank O'Bannon Grant: A program administered by the Indiana Commission for Higher Education for students attending private colleges and universities in Indiana, who show a financial need after receiving the Higher Education Award.
- Twenty-First Century Scholarship Program: Students must have enrolled in an Indiana high school during the eighth grade, agreeing to fulfill a specific pledge of responsibilities. The student must complete the FAFSA before April 15 for every subsequent academic year. Must graduate high school with a 2.5 GPA.

The requirements for receiving the Indiana State Frank O'Bannon Grant or Twenty-First Century awards are: (1) the filing of a FAFSA before April 15, (2) demonstrating need, (3) attending an Indiana university or university, (4) being an Indiana resident by January 1 preceding the award year, and (5) maintaining academic progress toward a degree. (6) Must be a U.S. citizen or eligible non-citizen.The FAFSA may be filed online at www.fafsa.ed.gov.

Federal Grants
The Federal PELL Grant is a federal grant based on financial need and requires a student to file a FAFSA.

The Federal Supplemental Education Opportunity Grant (FSEOG) is a federal grant for students demonstrating exceptional financial need. Eligibility for this program is determined by federal guidelines.

The Federal TEACH Grant is a federal grant that provides funds to students who are completing or who plan to complete coursework that is required to begin a career in teaching, and who agree to teach full-time. Please website the federal website at https://teach-ats.ed.gov/ for more information.

Federal Loans
For more information on the federal loans described below, please go to our web site; you can download brochures and apply online.

Federal Direct Stafford has two types of loans: (1) the Subsidized Loan, with an interest subsidy, and (2) the Unsubsidized Loan, without an interest subsidy. Maximum annual loan limits depend upon:

- the student's status as a dependent or independent
- the student's year in college
- the student's financial need

The Federal PLUS Loan allows the parent of a dependent student to borrow up to the cost of attendance minus other aid available. Parents must have no adverse credit history.

Private Alternative Loans: You will also find information on other loan resources at www.marian.edu/financialaid.

All student loan programs have loan deferral provisions. All borrowers with outstanding indebtedness in the Perkins, Stafford, PLUS, and HPSL programs are eligible to consolidate their loans. Please contact the Office of Financial Aid for details

Veteran Affairs Benefits
Students eligible for GI Bill® benefits should to go www.marian.edu/current-students/registrar/gi-bill-benefits-information to obtain information on using these education benefits at Marian University.

Marian University does not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or require that covered students borrow additional funds, if the student is covered and unable to meet financial obligations to Marian University due to any delayed disbursement funding from the VA under Chapter 31 or 33. GI Bill is a registered trademark of the U.S. Department of Veterans Affairs (VA).

Satisfactory Academic Progress (SAP) As required per federal guidelines, Marian University's SAP policy is at least as strict as our policy for students not receiving federal Title IV aid. Progress is measured by both a qualitative standard (cumulative GPA) and a maximum timeframe and credit hours attempted standard. Progress is measured at the end of each semester, including summer.

SAP Status Warning Status – Status for a student who fails to meet SAP. Students in this status are one semester away from losing financial aid eligibility. Students do remain eligible for aid while in this status.

Suspension Status - Warning status students who fail to meet SAP standards the subsequent semester or a qualifying student who has failed at least one half of their courses in a given semester. Students are not eligible to receive aid while in this status. Students may appeal this status.

Probation Status – A student who has successful appealed a suspension status. If at the end of the probation status semester, the SAP standard is met, the student is considered in good standing and continues to be eligible for aid. If the SAP standard is not met, the student will be placed back into suspension status. Students will be notified via letter if they are not making SAP requirements.

Qualitative Standard

Undergraduate Programs Students will be placed in warning status if their cumulative GPA does not meet the guidelines below for credits enrolled:

Undergraduate	Undergraduate
Total Credits Enrolled (includes A-F, S, U, P, FL, I, IP, and W grades, and advanced standing credits)	Minimum Cumulative GPA
Up to 17.999	1.50
18.000 - 34.999	1.75
35.000 - 51.999	1.90
52 or more	2.00

Students in warning status who raise their cumulative grade point average to or above the required GPA are removed from warning status. Students on warning status who do not achieve the required cumulative grade point average after one payment period will be place in suspension status.

After one semester of enrollment at Marian University, full-time students who fail in as much as one-half or more of their subsequent semester credit hours in a given semester will be placed in suspension status. After one semester of enrollment at Marian University, part-time students who fail in as much as six or more credits for any subsequent 12 consecutive semester credit hours will be placed in suspension status.

Students who fail to earn a "C" the second time they take a developmental course (COL 099, ENG 099, MAT 090, MAT 095) are place in suspension status based on the lack of academic progress. Students who voluntarily withdraw from the university while in warning status, as well as those who are in suspension status, must have special permission to re-enroll, after a case has been made that the student is more likely to succeed.

Students readmitted while on warning or suspension status are expected to meet the special terms indicated in their admission letter. They will be evaluated for continuation at the university at the end of their first semester.

Graduate and Professional Programs
Students must maintain a cumulative grade point average equal to, or higher than, the standards set by the University. Failure to meet these standards will place students in a warning status. These requirements are:

Graduate – Maintain a cumulative GPA of 3.0 with no course grade below a 2.33.

Professional – Maintain a cumulative GPA of 2.0 with no course grade below 2.00

Maximum timeframe and attempted credit hours:
Students must complete 2/3 of the cumulative credit hours they attempt. Failure to meet this requirement will result in the student being placed in a warning status. Failure to meet this requirement the subsequent semester will result in the student being placed in a suspension status.

Students must also be making progress toward a degree. To quantify progress toward a degree, Marian University sets a maximum timeframe in which you are expected to finish a program. Accumulation of excess hours results in not meeting timeframe standards. Excess units are defined below:

Maximum Timeframe
Undergraduate- 150% program length (128 hours are needed to graduate, 192 is the maximum attempted hours allowed)

Graduate & professional- Monitored by graduate school & Student Promotions and Academic Progress Committee

Change of Major
For students who change majors, only coursework attempted and earned that is applicable to the new program of study is counted in the maximum timeframe. However, if you are appealing the cumulative grade point average requirement a

change of major/degree is not an automatic appeal approval. Appeals for GPA on the basis of a change of major will be limited to one change of major.

Repeat Coursework
Financial aid is available for the first repeat of any previously passed course. Each attempt is factored into the timeframe and attempted credit hours standard. The last grade and credit replace the previous ones in computing the grade point average. A student who fails a repeated course for which they had received credit, forfeits the original grade and credit earned.

Remedial Coursework
Students admitted into an eligible program at Marian University who take remedial courses may receive financial aid for a maximum of 30 attempted credits. A remedial course may be repeated only one time. Remedial courses attempted and grades earned in these courses are counted in the qualitative and quantitative academic progress measures. Advisors will work with students to make sure that a student is on track to graduate within 150 percent of program length along with the remedial coursework.

Transfer Credits
All accepted transfer credit hours that are applicable to the student's current degree or certificate program of study are subject to being counted for SAP purposes. Transfer credits accepted will be included when calculating the Quantitative Measure and the 150 percent maximum time frame. Transfer credits are not included in the GPA calculation.

Incomplete Grades
Students who receive a grade of "I" in a course will have the course counted in the attempted credits, but will not count the course as earned credit for the SAP calculation. SAP will still be determined and calculated based on the current grades and will be reviewed and reevaluated once the final grade is updated.

Second Degree
If a student has completed a previous degree and is now seeking a second degree they will still be held to the 150 % maximum timeframe, however, only the credits from the first degree which apply to the second degree will be counted as attempted hours. For a student pursing a second Bachelor's degree all graded undergraduate courses count in the GPA calculation.

Withdrawals
All courses a student withdraws from and earns the grade of "W" are considered attempted, but not earned. Withdrawn courses will be included in determining the SAP calculations for the Quantitative Measure and the 150% maximum timeframe, but will not be included in the Qualitative Measure.

Appeal Process
Students who lose aid eligibility because they are not meeting SAP cumulative GPA or attempted credit hour standards may regain eligibility by submitting a Marian University Financial Aid Appeal Form. This form provides a non-exhaustive list of circumstances for which a student may appeal. A student who successfully appeals their suspension status will be placed on probation status for one semester. If the student meets the SAP standards at the end of the probation status semester, they are removed from probation status and considered in good standing for SAP. If a student does not meet the SAP standards at the end of their probation status semester, they will be placed back in suspension status and must subsequently meet the standard(s) in order to regain aid eligibility. Students can regain eligibility any semester once they meet the standards of Satisfactory Academic Progress by having 2.00 cumulative GPA, 67 percent completion rate, and not exceeding their 150 percent of their program plan.

If a student with an approved appeal is determined to be unable to meet SAP in one payment period; the student will be placed on probation and an academic plan will be developed for the student. The student will be evaluated after one payment plan to determine if the student is meeting the requirements of the academic plan and or is now meeting SAP.

Appeals decisions will be determined by the information presented on the appeal form and any supporting documentation provided. Unusual and or mitigating circumstances such as illness, family catastrophe and other conditions beyond your control which have had an influence on your academic performance, may be considered in the evaluation process.

If a student's appeal is denied notification will be sent via letter to the student with an explanation of how they can regain eligibility. If you are allowed to enroll at Marian University during any subsequent semester, you must do so at your own expense until you once again meet the SAP criteria or submit an SAP Appeal that's approved. You may wish to consider applying for other types of financial aid, such as alternative/private loans.

Even during periods when you are not receiving financial aid due to suspension progress will still be measured by both a qualitative standard (cumulative GPA) and a maximum timeframe and credit hours attempted standard. Progress will be evaluated again at the end of the subsequent semester.

Return of Title IV Funds (R2T4 Policy)

Students who received financial aid or could have received financial who do not complete at least one course in the semester will be reviewed for a Return of Title IV Funds calculation. This includes students who drop, withdraw, are dismissed, or take a leave of absence. Marian University's financial aid leave of absence policy is separate from the academic leave of absence policy. Therefore, a Marian University leave of absence after the semester starts may be treated as a federal withdrawal and could be subject to Title IV return of funds calculation.

Return of Title IV funds is based on students earning financial aid for each calendar day they attend class. For example, if a student attends 42 of 100 calendar days they will have earned 42% of their aid. Scheduled breaks of 5 or more consecutive days are not counted in the total semester calendar days.

Students subject to calculation who complete more than 60% of the semester are considered to have earned 100% of the financial aid.

Return of Title IV Funds policy is separate from the university's refund/reduction of charges due to withdrawal from university policy. A student may be required to return unearned Title IV financial aid funds and may then owe Marian University for institutional charges. Refer to the course catalog for the policy on refund/reduction of charges due to withdrawal from university.

For an official withdrawal, by which the student completes the Withdrawal from University Form, the withdrawal date used in the Return of Title IV Funds calculation is the actual date indicated on the form. For unofficial withdrawals, by which the student just stops attending classes without notification, the withdrawal date will be the midpoint of the semester or the last date of documented academic activity determined by Marian University. Additional documentation supporting the last date of academic activity may be provided by the student, if they verify a later date of attendance than determined by Marian University.

Return of Title IV Funds does not apply to federal work-study, Indiana State grants, any Marian University aid, or any outside scholarship. Please contact the Office of Financial Aid for the consequences of dropping classes for any of these types of aid.

The Office of Financial aid will begin the calculation of Return of Title IV Funds immediately upon receipt of the completed official Withdrawal from University Form or the notification of an unofficial withdrawal.

The following summarizes the steps in the Return of Title IV Funds policy:

Step 1: **Student's Title IV aid determination**

The Office of Financial Aid will determine:

A. The total amount of Title IV aid disbursed for the semester in which the student withdrew. The student's Title IV aid is counted as aid disbursed in the calculation if it has been applied to the student's account on or before the date the student withdrew.

B. The total amount of Title IV aid disbursed plus the Title IV aid that could have been disbursed for the semester in which the student withdrew.

S*tep 2*: Percentage of Title IV aid earned

The Office of Financial Aid will calculate the percentage of Title IV aid earned as follows:

The number of calendar days completed by the student divided by the total number of calendar days in the semester in which the student withdrew. The total number of calendar days in a semester shall exclude any scheduled breaks of five days or more.

Days Attended ÷ Days in Enrollment Period = Percentage Completed

If the calculated percentage completed exceeds 60%, then the student has "earned" all the Title IV aid for the enrollment period.

Step 3: **Amount of Title IV aid earned by the student**

The Office of Financial Aid will calculate the amount of Title IV aid earned as follows:

The percentage of Title IV aid earned (Step 2) multiplied by the total amount of Title IV aid disbursed or that could have been disbursed for the term in which the student withdrew (Steps 1A&B).

Total Aid Disbursed x Percentage Completed = Earned Aid

Step 4: **Amount of Title IV aid to be disbursed or returned**

- If the aid already disbursed equals the earned aid, no further action is required.
- If the aid already disbursed is greater than the earned aid, the difference must be returned to the appropriate Title IV aid program.

Total Disbursed Aid – Earned Aid = Unearned Aid to be Returned

- If the aid already disbursed is less than the earned aid, then Office of Financial Aid will calculate a post-withdrawal disbursement.
- Marian University will notify a student or parent in writing prior to making any post withdrawal disbursements within 30 days of the date Marian University determined that a student has withdrawn.
- If the post-withdrawal disbursement calculation indicates that a post withdrawal disbursement is due from grant funds and the student has outstanding institutional charges, the funds are automatically applied to the student's billing account. If the calculation indicates that a post-withdrawal disbursement is due from loan funds or grant funds remain available after being applied to outstanding institutional charges, the student/parent is sent a letter notifying him/her of the amount available. The student/parent is asked to return the letter within 14 days indicating whether students wish to receive the aid and if so, the amount.

The order of return of any federal aid funds is as follows:

- Federal Direct Loan - Unsubsidized
- Federal Direct Loan - Subsidized
- Federal Perkins Loans
- Federal Direct Grad PLUS Loans
- Federal Direct Parent PLUS Loans
- Federal Pell Grant
- Federal Supplemental Educational Opportunity Grant (FSEOG)
- TEACH Grant

After a Return of Title IV Funds calculation is performed, the student will receive a revised award letter from the Office of Financial Aid and a revised billing statement from the Business Office. Marian University will return funds on the student's behalf to the appropriate federal and institutional aid program(s). Any balance due must be paid to the Business Office in accordance to the terms of their billing. Marian University is required to return unearned funds as soon as possible but no later than 45 days after the date of determination of a student's withdrawal.

The Office of Financial Aid will notify students if they owe federal funds back to the U.S. Department of Education (ED). Amounts that must be returned by the student will first be applied to federal loans. The student/parent will be permitted to repay loans based on the terms of the Master Promissory Note (MPN) which usually consists of scheduled payments to the servicer of the loan over a period of time. Any grant overpayment the student has to return to the federal government must be repaid within 45 days after the student receives notification from the Office of Financial Aid. If the grant overpayment cannot be paid in full, a repayment plan may be arranged with the ED.

Academic and Student Services

Center for Academic Success and Engagement (CASE)
The Center for Academic Success and Engagement provides integrated services to support students' academic and co-curricular success. The main CASE Office is located at Marian's Main Campus in Clare Hall 127; offices within CASE are on the first floor of Clare Hall, and on the second floor at the Ancilla Campus, including: 21st Century Scholars, Academic Advising, Academic Engagement, Academic Support Services, and First Year Experience.

21st Century Scholars Support
The Marian University Office of 21st Century Scholars offers support and resources to all 21st Century Scholars by connecting students to campus resources to help ensure student success.

First year and new transfer scholars pair with a scholar mentor to guide them during their first year. The scholar mentor is an upperclassman who connects mentees to academic services, campus activities and opportunities in Indianapolis. The mentor also serves as a support system for scholars transitioning to life at Marian University. New scholars also pair with local alumni who serve as career coaches who help each student explore a chosen profession and life after college.

Academic Advising
Advising is a collaborative process that encourages students to take ownership of their academic experience by exploring dreams, identifying goals, and developing meaningful academic plans. Academic advising is available through each school and the Office of Academic Advising.

New students, full and part-time, are assigned to an academic advisor by the Office of Academic Advising. Assignments are made according to the student's declared major. Exploratory students are advised by the Director of Academic Advising who assists them in exploring options and planning their general education base. Non-degree students may be assisted by the Registrar when the student is not part of a regular program.

After initial schedule planning, the student continues to consult with the academic advisor about program changes, educational goals, and general progress. The most important reference tools for academic advising is the current edition of the Marian University *Catalog of Programs.*

If a student needs to change a major or request a different academic advisor, a Change of Major/Advisor form can be obtained from the Office of the Registrar. After obtaining all the necessary signatures, the form must be returned to the Office of the Registrar for recording.

Academic Engagement
The Office of Academic Engagement offers a variety of services to help students meet their academic needs, including: Peer Tutoring, Supplemental Instruction, Success Seminars, an academic course focused on reading and learning strategies, and Academic Success Coaching, and Academic Peer Mentoring.

<u>Peer Tutoring</u>
Marian University's peer tutoring program is a free resource and service offered through the Office of Academic Engagement. The goal is to help students develop the confidence and skills necessary to be successful at the university level.

The Peer Tutor Center is located on the first floor of the Library. Tutoring is provided on a one-to-one basis or in small groups. Open tutoring times are also available and take place in the Peer Tutor Center.

All peer tutors come recommended by Marian University faculty members because they have displayed success in the classroom, possess well-developed communication skills, and share an enthusiasm for helping others. After being selected, tutors participate in a training program to develop their skills as peer leaders.

Tutoring is available for most entry-level courses, and many upper level courses. Please note that we may be unable to guarantee that a tutor can be found for every courses offered at the university.

Supplemental Instruction

Supplemental Instruction (SI) helps students successfully navigate historically difficult courses through peer-facilitated study sessions. SI is an academic program that allows students to meet during regularly-scheduled times in an informal setting to compare notes, discuss course readings, and predict exam content.

All students who are enrolled in an SI course are encouraged to attend. Because the focus is on historically difficult courses, there are no remedial stigmas. Students who attend SI sessions have the opportunity to engage in weekly sessions to better understand and review course material.

SI is available during the fall and spring semesters only. These services are not available for accelerated classes, summer courses, during finals week, holidays, or official school closings.

Student Success Seminars

Student success seminars are offered throughout the academic year. Seminars are usually 50 minutes long, focus on academic skills building and strategies, and are followed by discussion. Dates and locations of success seminars are published throughout the semester and promoted through the Office of Academic Engagement.

Reading and Learning Strategies Course

COL099: Reading and Learning Strategies is a course that includes instruction in learning strategies such as note taking, test taking, time management, and reading text books effectively. Reading improvement skills including comprehension skills, reading rate, and vocabulary building make up the three major units of study. Students also learn to utilize their personal learning styles. These strategies are applied to students' academic coursework.

Academic Success Coaching

Academic success coaching is offered to help students develop key study skills while empowering them to maximize their potential in the classroom. Professional staff members offer success coaching opportunities to individuals or small groups. All sessions are tailored to meet specific academic goals.

Students interested in obtaining a success coach should visit the CASE office located in Clare Hall.

Personalized Learning Center (PLC)

Marian University, through policy and practice, is committed to providing equitable access to learning opportunities for all students. In the Catholic, Franciscan tradition, we celebrate the dignity of each individual to ensure students with disabilities have equal access and opportunities as Marian Knights.

The Personalized Learning Center staff, along with students and faculty, engage in an interactive process to ensure accommodations are set up in a reasonable and supportive manner. This may also include connecting students to other on-campus resources, such as peer tutoring, academic success coaching, and career exploration services.

Applying for Accommodations

At Marian University, we are committed to supporting students with all different types of disabilities and diagnoses including, but not limited to, attention-deficit/hyperactivity disorder (ADHD), learning disabilities, physical and sensory disabilities, medical and mental health conditions, autism, as well as temporary disabilities. More than 150 students actively engage with the accommodation process each year. The accommodation process is easy to engage with and can be started with an email to the PLC.

English as a Secondary Language
The PLC additionally supports students, domestic and international, in which English may not be their primary language. Supports most generally include extended time testing support. To learn more about how this support is structured and what can be offered, students should contact the PLC.

Contact information: plc@marian.edu, 317-955-6540, or check out our website www.marian.edu/plc

First Year Experience
The Office of the First Year Experience supports positive transitions for all undergraduate students within their first year at Marian University. The office provides opportunities for students to connect to one another, faculty, the Marian University community and the city of Indianapolis.

The Exchange Career Development and Experiential Learning
The Exchange is a team empowering students and alumni to explore and discern potential career paths and develop key skills critical to their long-term professional success. The Exchange engages with students early and often and connects students to the larger community in the form of on-campus employment, informational interviews, networking, internships, mentoring, and community-engaged learning. The Exchange was recognized as a '20-'21 and '21-'22 Career Development College of Distinction.

The Exchange also coordinates application for on and off-campus employment, through our career service management system, Handshake, which can be accessed by students and alumni at www.marian.edu/exchange. Exchange staff members assist with resume and cover letter development and interview skills, as well as guidance on graduate school admission and competitive graduate scholarships and fellowships. The Exchange also hosts many career preparation events throughout the school year: career fairs, networking opportunities, employer visits and tailored workshops.

University Ministry
Committed to serving all in their spiritual journeys, University Ministry creates an environment for students to find faith-filled answers to the big questions of life: "Who am I? What are my most deeply felt values? Do I have a mission or purpose in life? Why am I in college? What kind of person do I want to become? What sort of world do I want to create?"

Led by passionate staff and student leaders, University Ministry creates Outreach, Spiritual Formation, and Fellowship opportunities that meet people where they are, reveal God, and call for a response. We do so by empowering faith-filled leaders who are discerning, developing and discipling.

University Ministry offers the Mass (daily), service opportunities, prayer services, retreats, and leadership experiences that will help students find faith-filled answers in a supportive community.

So if you're ready to make the best friends you may ever have and give back to the community and world through fun, challenging experiences, consider University Ministry at your service. And, along the way, prepare to discover just what you are really made of!

Campus Safety and Police Services
The safety and well-being of our students, faculty, and staff are a top priority. Maintaining a safe and secure campus requires the involvement and support of everyone. Keeping our environment relatively crime free can be achieved only through the cooperation and vigilance of all persons in the community. Services provided by the department, staffed by sworn law enforcement officers, include 24-hour escort service, victim assistance program, motorist assistance program, disabled vehicle program, and crime prevention presentations and information. Emergency information is shared via the Campus Shield app, available on the iPhone app store and Google Play. Campus Safety and Police Services can be reached at 317.955.6789.

Commuter Student Services
Alumni Hall, the campus living room, is also a gathering space for commuter students. Lockers in the lower level of Marian Hall may be reserved by contacting the Office of Student Affairs in Clare Hall, Room 123. Commuter students are encouraged to participate in campus activities. Commuter students can stay connected to the campus and informed about campus events through the *Student Activities* web pages, Connect, the Student Government

Association, and email. Commuter students may add Knight bucks to their account by contacting campus dining (Clare hall 121) or at www.marian.campusdish.com. Assistance and resources for commuter students are available from the Office of Residential and Commuter Life in Clare Hall or by phone at 317.955.6318.

Counseling and Consultation Services

The Office of Counseling and Consultation Services (CCS) offers therapeutic services for Marian University students' emotional health in order to assist in their academic functioning and overall wellness. Individual and group therapy are offered to assist students in addressing concerns such as anxiety, depression, grief and loss, sexual assault survivorship and other trauma, substance abuse, and relationship difficulties. Students seeking other mental health resources, information, or off-campus referrals can also use CCS for assistance. Licensed psychologists, social workers and closely supervised doctoral trainees staff the services. When necessary, and at the discretion of the counseling staff, referrals to community agencies may be required which would result in fee for service costs to the student.

Counseling and Consultation Services staff members make use of education programs and prevention workshops as part of their support services for the academic and personal growth of Marian University students. Information is provided on a varitetyvariety of topics including, but not limited to, depression, anxiety, stress management, time management, communication skills, and personal wellness.

Students are seen by appointment and can contact the CCS office at CCS@marian.edu or 317-955-6150 to set up an initial appointment. For additional information, please see our website: https://www.marian.edu/campus-life/counseling-services-and-programs.

Dining Services

Dining with friends is an integral part of your college experience. Dining locations on campus include: the Dining Commons (located in Clare Hall), Subway (located in the Paul J. Norman Center), Knights Table Oath Pizza, and Starbucks (located in Alumni Hall) and P.O.D Market (located in the Evans Center). The All Access or the Block 175 Meal Plan for residential students is purchased when students sign their housing contracts. The Commuter Student Meal Plan will automatically be assigned to all full-time undergraduate commuter students. Whether you eat every meal on campus or just grab a bite now and then, you'll love the variety, convenience and flexibility of your meal plan.

Supplemental Knight Bucks (dining dollars) and commuter meal plans can be purchased at the Dining Services office (Clare Hall) or online at www.marian.campusdish.com.

Health and Wellness Services

The Marian University Student Health Center, provides vital clinical opportunities to all Marian University students to achieve their level of optimal wellness. The Catholic Franciscan heritage coupled with current medical information and resources guide the implementation of clinical services. The Student Health Center addresses a wide range of needs and provides treatment for acute illness, wellness visits, immunizations, physical exams, minor injuries, breathing treatments, allergy injections, and can test for COVID 19, strep, mono and the flu. The health care providers of the Student Health Center are able to write prescriptions as well as provide some over the counter treatments.

Health education is a focus as well and the Student Health Center presents promotional health and wellness education programs, biannual health fairs and events throughout the academic year geared towards health and wellness.

All students must complete a Student Health and Immunization Record form (forms can be found on the Marian University Health and Wellness web site) so that The Student Health Center can obtain the most accurate health status of the student in order to provide the most beneficial guidance and treatment. The student's signature, (or parent's signature for a student younger than 18), is required for authorization to administer treatment.

Marian University requires students hold active health insurance coverage and The Student Health Center is able to submit services rendered to a patient's health insurance policy. Lack of health insurance should not be an obstacle to treatment and in the event a student does not have an active policy, The Student Health Center and Marian University are able to work with each student to ensure healthcare is provided and not avoided or delayed.

Please visit https://www.marian.edu/campus-life/health-and-wellness to learn more about The Student Health Center, our staff and services.

International Student Support
The Executive Director of the Global Engagement Office (GEO), International Student Success connects International students with services, provides academic support, and shares programs to help them become more familiar with the university and American culture. This office also assists in all matters regarding immigration (such as passports, visas, and employment), health insurance, as well as the celebration of our students' cultures. The executive director oversees Marian University's travel grants and exchange programs, as well as develops more opportunities for global engagement.

Intramurals and Recreation
Consistent with students' needs and interests, the coordinator of intramurals and wellness coordinates a comprehensive program of sports and recreational activities. For the active participant, activities are offered in competitive team sports such as flag football, basketball, volleyball, ultimate frisbee and kickball. Please visit www.imleagues.com to sign up to participate. All intramural information will be posted on the website.

Language Center
The Language Center, located in Clare Hall 128, provides electronic and media support for the study of languages. Student stations are equipped with technology to facilitate the study of French, German, and Spanish. Computer stations offer possibilities for practice and skill-building in vocabulary, language structure, reading, composition, and review of historical and cultural information. Access to the Internet broadens the scope of resources and information available to the student. The center serves as a classroom as well as an electronic library for individual study.

Mother Theresa Hackelmeier Memorial Library
See the University section for the description of the library and its services.

Residential and Commuter Life
At Marian University, we believe that living on campus ensures that students gain the most from their college experience. College is a time for self-exploration and preparation for the future. It is a time to meet new people and develop lifelong friendships. The convenience of living on campus, freedom from most domestic responsibilities, and opportunities to live, learn, and connect with others, make on-campus living the best option for our students.

Students are strongly encouraged to participate in the living-learning communities offered in their residence hall. Students in the Peace and Justice Community engage in topics and activities related to our humanity and service to others while taking a First Year Seminar course together. Students interested in exploring or deepening their faith from any culture are welcomed into our Alverna Community, which builds community within itself through events, activities, and prayer.

Our approach to housing allows students to begin college in traditional double occupancy housing and gradually move to more independent living each year. Students who have attained their 21st birthday on or before August 31 may live off campus. Students who return to their parent or legal guardian's home each evening may be approved to live off campus by submitting the application and appropriate paperwork. Students who are married, have dependents and/or are veterans who have served at least two years active duty in the armed forces may also apply to live off campus. Seminarians should also complete the off campus application.

Room and board contracts traditionally provide residents double or triple room accommodations and meals, exclusive of vacation periods. A limited number of singles are available for students with a documented medical need. For additional information on food services, please see the Dining Services section or visit www.marian.campusdish.com.

Double residence hall rooms include two single beds, desks with chairs, and dressers. Students must supply their own bedding, toiletry items, shower supplies, microwave, refrigerator, electronics, etc. A list of what items to bring/not bring can be found at www.marian.edu/housing. Wired and wireless internet access is available in all residence hall rooms. All rooms are equipped for access to basic cable television channels. Vending machines and free laundry are also available in each residence hall.

New Student Orientation
New student orientation, advising, and registration take place in January and throughout the spring and summer for first-time freshmen and transfer students. All new students are required to attend New Student Orientation, prior to the first

day of classes. This is an orientation for new students and their families, and the gateway to the student experience at Marian University. The program is designed to answer questions, introduce students and families to campus resources, and prepare students to begin classes.

Student Organizations and Activities
Opportunities for student involvement are available through departmental, social interest, professional, athletic, and nationally affiliated clubs and organizations. A complete list of groups is available online at www.marian.edu/clubs and on Connect, www.connect.marian.edu. The Director of Student Activities coordinates and promotes a variety of educational, volunteer, recreational, social, cultural, and entertainment programs and services.

Numerous opportunities are available to develop leadership skills, interact with students, faculty and staff, and to share in personally enriching experiences through participation in student government, clubs and organizations, and in class offices.

Undergraduate Student Government Association
The Marian University Student Government Association (SGA) provides an opportunity for the expression of student views and interests; all currently enrolled undergraduate students are members. The executive board, elected representatives of the student body, is designed to assist in providing for students' social, cultural, and physical well-being and to help promote better educational standards.

SGA provides an opportunity for students to participate in the governance of the university. It also affords a means whereby students may gain experience and training through participation in community leadership, for student cooperation and communication with the faculty and administration, and for demonstrating that students may effectively and responsibly govern themselves. Make sure to join the SGA portal on Connect, www.connect.marian.edu to get involved or stay up to date on what's happening around campus.

Unity Center
Located on the first floor of Clare Hall, the Unity Center's mission is to develop and create stronger, more culturally competent, transformative leaders in their service to the world. The Unity Center is committed to fostering diversity and inclusion throughout campus and welcome all students, while specifically supporting underrepresented populations.

Standards of Conduct
When a student enrolls, a commitment is made to abide by university policies. The policies are based on the university's foundational values. The Office of Student Affairs in the division of Student Success and Engagement assists students, faculty, and staff in following formulate guidelines intended to maintain an atmosphere conducive to attaining educational goals. This office is responsible for the administration of the Code of Students' Rights and Responsibilities. To view the code, please go to www.marian.edu/studentrights

Student Publications
On-campus publications include *The Fioretti*, a student literary magazine.

Varsity Athletics
Marian University is a member of the National Association of Intercollegiate Athletics (NAIA) and provides opportunities for men and women students to compete in intercollegiate sports. The official rules governing these sports are those adopted by the NAIA. In addition, the university belongs to the Crossroads League, which includes the following member schools: Bethel College, Goshen College, Grace College, Huntington University, Indiana Wesleyan University, Mt. Vernon Nazarene University, Spring Arbor University, University of Saint Francis, and Taylor University.

Men may compete in intercollegiate basketball, baseball, bowling, cross country, football, track and field, tennis, golf, soccer, wrestling and cycling. Women may compete in intercollegiate basketball, bowling, volleyball, tennis, golf, lacrosse, softball, cross country, track and field, soccer, and cycling. Men and women may participate in varsity cheerleading. Women may also participate on a dance team which performs throughout the year. Marian University plays intercollegiate football as a member of the Mid-States Football Association and won the NAIA national championship in 2012 and 2015. The Knights cycling team, winner of over 45 national championships, competes as a member of the National Collegiate Cycling Association (NCCA). Go to www.muknights.com to view the athletic web site and to find the athletic handbook.

Writing Center
The Writing Center offers a range of writing and literacy related services for Marian University students, faculty, staff, alumni, and Indianapolis residents. The Writing Center is located in Mother Theresa Hackelmeier Memorial Library.

Individual Consultations – Peer Tutors are available to collaborate with English and Spanish language writers in generating ideas, responding to texts, composing drafts, identifying writing strategies, and navigating the academic and creative writing process. Individual consultations are available on a walk-in basis, but appointments are encouraged and may be made by visiting the Writing Center website at www.marian.edu/writing-center . Online individual consultations are also available.

English Composition Lab, Writing Tutorial Courses, and Multilingual Writing Tutorial Courses — The Marian University Writing Center offers 1 credit courses in which students meet once a week with a professional lab instructor. The ENG-L01 English Composition Lab and ENG L10-L40 Writing Tutorial courses are tailored around individual schedules and academic demands. Multilingual Writing Tutorials provide support best suited for ENL students. To enroll in the Writing Tutorial Lab Hour, please see your advisor or contact the Writing Center faculty.

Workshops– Workshops are regularly offered to Marian University students covering topics including research writing, plagiarism, professional writing, personal statements, developing ideas for essays, navigating writing situations, MLA/APA formatting, and general composing and revising strategies. Current workshop schedules are available at www.marian.edu/writing-center.

Public & K-12 Outreach—Indianapolis residents are invited to visit with a Writing Center peer tutor both at the center or at one of our community writing center sites (please see our website for current times and locations). High school and homeschooled students are also encouraged to collaborate with a Marian University Writing Center peer tutor. Appointments may be created by visiting the Marian University Writing Center website.

Transformational Journey Program

At Marian University, our vision is to provide an education distinguished in its ability to prepare transformative leaders for service to the world. Our mission is to be a great Catholic university dedicated to providing students with excellent teaching and learning in the Franciscan and liberal arts tradition. Marian roots its curriculum in the Catholic and Franciscan Intellectual Traditions and our four Franciscan sponsorship values of dignity of the individual, responsible stewardship, peace & justice, and reconciliation to help focus this vision and achieve our mission.

The Transformational Journey Program (TJP) supports students in the pursuit of this mission and vision. Marian's TJP curriculum aligns with the six, institutional-level outcomes that are central to intellectual, moral, social, physical, and spiritual development. The TJP courses, which support these areas of competency, provide the base for exploration in new areas of learning, for deeper understanding of previously acquired learning, for recognition of one's place in a global environment, and for examination of social and spiritual existence. Our four Franciscan sponsorship values and our Catholic and Franciscan intellectual traditions are integrated throughout the program. In essence, the Transformational Journey Program provides crucial development in our student's lifetime of learning, analysis, and leadership.

The Transformational Journey Program Goals

1. **Faith, Reason, and Ethics**
   To practice the Catholic and Franciscan Intellectual Traditions, the four Franciscan sponsorship values, and develop a deep understanding of their ethical implications.

2. **Problem Solving**
   To demonstrate the ability to solve problems in an inquisitive, thoughtful, creative, informed, and just manner

3. **Communication**
   To apply exceptional listening, writing, critical reading, and oral communication skills to build and sustain relationships with others

4. **Cultural and Global Awareness**
   To display respect for individual differences by embracing and learning from diverse cultures, Perspectives, and traditions

5. **Health and Well-Being**
   To experience the practice of self-awareness and self-care focused on their physical, mental, and spiritual well-being

6. **Disciplinary Knowledge and Skills**
   To exhibit a high degree of proficiency in their disciplinary area and in the application of their learned expertise

Bachelor Degrees Requirements for Graduation

BACHELOR DEGREES REQUIREMENTS FOR GRADUATION • 128 CREDITS

A. Transformational Journey Program – TJP Core (40 - 47 credits)

General education courses require a passing grade ("D" or higher) in order for the requirement to be fulfilled. Certain major programs or professional licenses may have a higher-grade requirement for some or all Transformational Journey courses. The Transformational Journey Program listed below aligns with the Indiana Statewide Transfer General Education Core with the exception of Marian- specific curriculum that includes Theology and Broad Integrative Knowledge Outside the Major requirements listed below.

1. First Year Experience (3 credits)

FYS 110*	First Year Seminar

*Each entering first time, full-time student or transfer student (with fewer than 24 credit hours and who has not taken an approved first-year seminar at a previous institution) will take FYS110 during their first semester at Marian University.

2. Faith, Reason, and Ethics (9 credits)

THL 105	Introduction to Theology
PHL 130	Human Nature and Person
THL XXX	A Theology Course 200-Level or higher

3. Problem Solving (10 - 17 credits)

A. Scientific Problem Solving (4 credits)

One of the following science courses with a corresponding lab

BIO 151	General Biology (includes lab)
BIO 202	Evolution and Ecology (includes lab)
BIO 214	Microbiology (includes lab)
CHE 100/108L	Elements of General and Biological Chemistry / Lab
CHE 140/141L	General Chemistry I / Lab
SCI/ENV 170 with 171L or 173L	Sci, Env, & Soc/Intro to Env Sci/ Labs
PHY 201	University Physics (includes lab)

B. Quantitative Problem Solving (3-4 credits)

One of the following quantitative courses:

MAT 115	Mathematics for Elementary School Teachers I
MAT 130	Statistics in the Contemporary World
MAT 145	Precalculus
MAT 215	Fundamentals and Special App. of Calculus
MAT 230	Calculus and Analytic Geometry I
BIO 205	Exp. Design and Statistical Analysis for Biologists
BUS 205	Business Statistics
CST 150	Introduction to Programming
PHL 150	Logic
PSY 205	Statistical Methods
SOC 205	Social Science Statistics
STA 205	Elementary Applied Statistics

C. Civic Problem Solving (3-9 credits)

One of the following civics courses:

ECN 200	Elementary Economics
EGR 317	Engineering Economics
HIS 100	Civics and Democratic Engagement
BUS 109	Business Plan Competition (ECN 200 embedded within the course)

3. Communication (6 credits)

A. Written Communication

ENG 112	Writing and Community

B. Oral Communication

COM 101	Public Speaking

4. Cultural and Global Awareness (6 credits)

A. One of the following global and cultural courses.

GLS 101	Global Perspectives
HUM 210	The Search for Meaning Through Culture

B. One of the following world language courses as determined by placement:

FRE 101	Introduction to French I
FRE 102	Introduction to French II
FRE 200	Intermediate French I
FRE 201	Intermediate French II
FRE 220	Readings in Contemporary French Culture
FRE 230	Oral Communication in French
FRE 310	Written Communication in French
GER 101	Introduction to German I
GER 102	Introduction to German II
GER 200	Intermediate German I
GER 201	Intermediate German II
GER 220	Narrative Prose in German
GER 230	Oral Communication in German
GER 310	Written Communication in German
LAT 101	Latin I
LAT 102	Latin II
LAT 200	Intermediate Latin I
LAT 201	Intermediate Latin II
SPA 101	Introduction to Spanish I
SPA 102	Introduction to Spanish II
SPA 200	Intermediate Spanish I
SPA 201	Intermediate Spanish II
SPA 220	Introduction to Hispanic Literary Studies
SPA 230	Oral Communication in Spanish
SPA 310	Written Communication in Spanish

Note: Upon successful completion of the world language course with a "C", equivalent credit *may* be awarded. See "World Language: Advanced Placement" section in the catalog.

5. Health and Well-Being (6 credits)

A. One of the following behavioral and social science courses:

PSY 101	General Psychology
PSY 220	Human Growth Development
SOC 101	Introduction to Sociology

B. Health and Wellbeing

HWB 110	Holistic Health: Mind, Body and Spirit

B. Disciplinary Knowledge and Skills (33+ credits)

A. Major— The major is a field of concentration requiring at least 33 credits. See individual majors for the exact number of credits required. Students who choose to major in more than one field must fulfill corresponding degree requirements. Students are encouraged to declare a major through a formal process by the end of the sophomore year.

C. Broad Integrative Knowledge Outside Major (18+ credits)

1. Bachelor of Arts

   This requirement can be met in one of two ways:

   i. Completion of a minor

      The minor must be outside of a student's major school, unless within the College of Arts & Science. If within the CAS, then the minor must be outside of the student's major.

   ii. Completion of a second major

      The second major must be outside of the first major school, unless within the College of Arts & Science.

2. Bachelor of Science, Bachelor of Business Administration, Bachelor of Science in Engineering, Bachelor of Science in Nursing, Bachelor of Social Work

   This requirement can be met in one of three ways:

   i. Completion of a minor.

      The minor must be outside of a student's major program or school, unless within the College of Arts & Science. If within the CAS, then the minor must be outside of the student's major.

   ii. Completion of a second major

      The second major must be outside of the first major program or school, unless within the College of Arts & Science.

   iii. Completion of a Pathway*

      Pathways consist of approved courses organized into specific themes intended to immerse students in a focused area of study from multiple disciplines within the Liberal Arts tradition. Exposure to diverse methods, theories and perspectives grounded in the Liberal Arts tradition produces graduates prepared to excel professionally, ethically, and with a commitment to transformational leadership.

      a. Pathways:

         i. <u>Science, Technology, Health, and Society</u>

         Students will develop the skills necessary to grasp the forces that shape the contemporary STEM landscapes both empirically and qualitatively by examining the study of science, technology, and healthcare through a multidisciplinary lens.

         ii. <u>Cultural and Global Perspectives</u>

         21st Century globalization and cultural expansion demands that our students possess the knowledge, intercultural sensitivity, and analytical tools necessary to perform effectively in a globalized world. By engaging in multidisciplinary coursework, students will develop the understanding and skills necessary to navigate cultural differences in our complex and rapidly changing world through a broad understanding of the contemporary global context and its implications for human experience.

         iii. <u>Holistic Leadership</u>

         The rapid-paced and ever-changing landscape of the 21st Century professional requires an appreciation for the power of collaboration, diversity of thought, and mastery of holistic leadership skills. By engaging in multidisciplinary coursework, students will develop the understanding and skills necessary to become socially conscious, self- aware, ethical, and compassionate leaders.

iv. Social Justice and Civic Engagement
Students will develop skills to become change-agents within their chosen profession as well as their larger community by engaging with multidisciplinary coursework that explores theoretical and practical questions of economic, political, religious, and social rights through a variety of perspectives.

Students must select four courses from a single thematic Pathway. Courses must each be from a different discipline.

**Courses for the Pathways are still in development and a list of courses will be finalized no later than December 2022.*

D. Elective and Enhancement Courses
Students may elect to complete elective courses from different areas to complement their major field of study or to explore an area of intellectual or professional interest. Enhancement courses can include activities, developmental, and enrichment courses. A combined maximum of 12 enhancement course credits can apply toward the required total of 128 credits for bachelor degrees, or six enhancement credits toward the required 64 credits toward the associate degree.

E. Senior Comprehensive—Bachelor degree candidates may be required to satisfactorily complete a written comprehensive examination or the equivalent in the major field. Bachelor degree candidates in art and music prepare a public exhibit or performance. The comprehensive requirement for each major field of study will be part of the requirements for passing the senior seminar course if applicable.

Specialization
Within some majors, a student may choose a focused course of study requiring 12-22 credits of guided electives to earn a specialization.

Minor
Students may elect to complete a minor in a specific area to supplement their area of major study. Minor requirements range from 18-26 credits.

Associate Degrees Requirements for Graduation

ASSOCIATE IN ARTS • ASSOCIATE IN SCIENCE • ASSOCIATE OF BUSINESS ADMINISTRATION • 64 CREDITS

A. Transformational Journey Program – Associate Degree Core (34 – 35 Credits)

General education courses require a passing grade ("D" or higher) in order for the requirement to be fulfilled. Certain major programs or professional licenses may have a higher-grade requirement for some or all general education courses.

1. First Year Experience (3 credits)

FYS 110* First Year Seminar

* Each entering first time, full-time student or transfer student (with fewer than 24 credit hours and who has not taken an approved first-year seminar at a previous institution) will take FYS110 during their first semester at Marian University

2. Faith, Reason, and Ethics (6 credits)

THL 105 Introductionto Theology
PHL 130 Human Nature and Person

3. Problem Solving (10-11 credits)

A. Scientific Problem Solving (4 credits)

One of the following science courses with a corresponding lab:

BIO 151 General Biology (includes lab)
BIO 202 Evolution and Ecology (includes lab)
BIO 214 Microbiology (includes lab)
CHE 100/108L Elements of General and Biological Chemistry / Lab
CHE 140/141L General Chemistry I / General Chemistry I Lab
SCI/ENV 170 with 171L or 173L Sci, Env, & Soc/Intro to Env Sci /Labs
PHY 201 University Physics (includes lab)

B. Quantitative Problem Solving (3-4 credits)

One of the following quantitative courses:

MAT 115 Mathematics for Elementary School Teachers I
MAT 130 Statistics in the Contemporary World
MAT 145 Precalculus
MAT 215 Fundamentals and Special App. of Calculus
MAT 230 Calculus and Analytic Geometry I
BIO 205 Exp. Design and Statistical Analysis for Biologists
BUS 205 Business Statistics
CST 150 Introduction to Programming
PHL 150 Logic
PSY 205 Statistical Methods
SOC 205 Social Science Statistics
STA 205 Elementary Applied Statistic

C. Civic Problem Solving (3 credits)

One of the following civics courses:

ECN 200 Elementary Economics
HIS 100 Civics and Democratic Engagement

4. Communication (6 credits)

ENG 112 Writing and Community
COM 101 Public Speaking

5. Cultural and Global Awareness (6 credits)

Two of the following global and cultural courses:

GLS 101	Global Perspectives
HUM 210	The Search for Meaning Through Culture

World Languages Course:

FRE 101	Introduction to French I
FRE 102	Introduction to French II
FRE 200	Intermediate French I
FRE 201	Intermediate French II
FRE 220	Readings in Contemporary French Culture
FRE 230	Oral Communication in French
GER 101	Introduction to German I
GER 102	Introduction to German II
GER 200	Intermediate German I
GER 201	Intermediate German II
GER 220	Narrative Prose in German
GER 230	Oral Communication in German
LAT 101	Latin I
LAT 102	Latin II
LAT 200	Intermediate Latin I
LAT 201	Intermediate Latin II
SPA 101	Introduction to Spanish I
SPA 102	Introduction to Spanish II
SPA 200	Intermediate Spanish I
SPA 201	Intermediate Spanish II
SPA 220	Introduction to Hispanic Literary Studies
SPA 230	Oral Communication in Spanish

Note: Upon successful completion of the world language course with a "C", equivalent credit *may* be awarded. See "World Language: Advanced Placement" section in the catalog.

6. Health and Well-Being (3 credits)

One of the following Social and Behavioral Science courses:

PSY 101 General Psychology
PSY 220 Human Growth and Development
SOC 101 Introduction to Sociology

7. Disciplinary Knowledge and Skills (15+ credits)

A. Associate in Arts

Major, Core, and Specializations - Areas of primary disciplinary content is at least 15 credits. See individual programs for the exact number of credits required.

B. Associate in Science and Associate of Business Administration

Major, Core, and Specializations - Areas of primary disciplinary content is at least 24 credits. See individual programs for the exact number of credits required.

ASSOCIATE IN APPLIED SCIENCE • 64 CREDITS

A. Transformational Journey Program Core – Associate of Applied Science (23 – 24 Credits)

General education courses require a passing grade ("D" or higher) in order for the requirementto be fulfilled. Certain major programs or professional licenses may have a higher grade requirement for some or all general education courses.

1. First Year Experience (3 credits)

FYS 110* First Year Seminar

* Each entering first time, full-time student or transfer student (with fewer than 24 credit hours and who has not taken an approved first-year seminar at a previous institution) will take FYS110 during their first semester at Marian University.

2. Faith, Reason, and Ethics (3 credits)

THL 105 Introduction to Theology

3. Problem Solving (7-9 credits)

A. Scientific Problem Solving (4 credits)

One of the following science courses with a corresponding lab:

BIO 151	General Biology (includes lab)
BIO 202	Evolution and Ecology (includes lab)
BIO 214	Microbiology (includes lab)
CHE 100/108L	Elementary General Biological Chemistry / Lab
CHE 140/141L	General Chemistry I / General Chemistry I Lab
SCI/ENV 170 with 171L or 173L	Sci, Env, & Soc/Intro to Env Sci /Labs
PHY 201	University Physics (includes lab)

B. Quantitative Problem Solving (3-4 credits)

One of the following quantitative courses:

MAT 115	Mathematics for Elementary School Teachers I
MAT 130	Statistics in the Contemporary World
MAT 145	Precalculus
MAT 215	Fundamentals and Special App. of Calculus
MAT 230	Calculus and Analytic Geometry I
BIO 205	Exp. Design and Statistical Analysis for Biologists
BUS 205	Business Statistics
CST 150	Introduction to Programming
PHL 150	Logic
PSY 205	Statistical Methods
SOC 205	Social Science Statistics
STA 205	Elementary Applied Statistic

4. Communication (6 credits)

ENG 112	Writing and Community
COM 101	Public Speaking

5. Cultural and Global Awareness & Health and Wellbeing (3 credits)

One of the following courses:

PSY 101	General Psychology
PSY 220	Human Growth and Development
SOC 101	Introduction to Sociology
GLS 101	Global Perspectives
HUM 210	The Search for Meaning Through Culture

World Language Course:

FRE 101	Introduction to French I
FRE 102	Introduction to French II
FRE 200	Intermediate French I

FRE 201	Intermediate French II
FRE 220	Readings in Contemporary French Culture
FRE 230	Oral Communication in French
GER 101	Introduction to German I
GER 102	Introduction to German II
GER 200	Intermediate German I
GER 201	Intermediate German II
GER 220	Narrative Prose in German
GER 230	Oral Communication in German
LAT 101	Latin I
LAT 102	Latin II
LAT 200	Intermediate Latin I
LAT 201	Intermediate Latin II
SPA 101	Introduction to Spanish I
SPA 102	Introduction to Spanish II
SPA 200	Intermediate Spanish I
SPA 201	Intermediate Spanish II
SPA 220	Introduction to Hispanic Literary Studies
SPA 230	Oral Communication in Spanish

Note: Upon successful completion of the world language course with a "C", equivalent credit *may* be awarded. See "World Language: AdvancedPlacement" section in the catalog.

B. Disciplinary Knowledge and Skills (24+ credits)

Major - Areas of primary disciplinary content is at least 24 credits. See individual programs for the exact number of credits required.

Additional Graduation Information and Requirements:

Elective and Enhancement Courses
Students may elect to complete elective courses from different areas to complement their major field of study or to explore an area of intellectual or professional interest. Enhancement courses can include activities, developmental, and enrichment courses. A combined maximum of 12 enhancement course credits can apply toward the required total of 128 credits for a bachelor degree, or 6 enhancement credits toward the required 64 credits for an associate degree.

Determining the Catalog in Effect for You
Marian University students who maintain continuous enrollment each fall and spring semester use the catalog in effect at the point they first enroll at the university as a degree-seeking student.

Former Marian University students readmitted to complete a degree use the catalog in effect at the point of readmission.

Second degree students who earned their first degree at Marian University use the catalog in effect at the point when they first enroll in courses for the second degree.

The same catalog is used for meeting both major and general education requirements. Sometimes a program change is approved for both new and current students, particularly when it is required for professional certification.

Special approval of the registrar would be required to vary from the above guidelines. For example, graduation applicants who were close to meeting all requirements 15 or more years ago, but were not able to persist at that time, may seek approval to complete the few requirements remaining at that time. Students are responsible for making the choice and completing the appropriate requirements, although advisors can facilitate the process. Beyond this example, the registrar would be expected to approve, by exception, a catalog no older than five years from the anticipated graduation date, and not to mix parts of requirements from more than one catalog.

Credits Required for Graduation
Candidates for the bachelor degree must complete a minimum of 128 credits and earn a 2.00 minimum overall GPA, as well as maintain the required minimum GPA in their major. The major includes all graded courses required by the major and any additional courses with the department prefix. Of the 128 credits, a minimum of 64 credits must be from courses numbered 200 and above, i.e., courses beyond the introductory level. Candidates for the associate degree must complete 64 credits and earn a 2.00 minimum overall GPA.

Graduation Application and Ceremony
All graduating students, whether participating in the graduation ceremony or not, must complete a Graduation Application. This is available on MUHUB and will initiate the final graduation audit and the process of preparing diplomas. Upon completion of all degree requirements, and following the student's graduation date, diplomas may be picked up or will be mailed to the permanent address of record within ten weeks of the ceremony. December graduates are invited to participate in the graduation ceremony the following May; August graduates are invited to participate in the graduation ceremony the previous May.

Double Major
A double major is awarded to students who simultaneously complete the requirements for two bachelor of science or two bachelor of arts degree programs. There must be an essential difference between the two majors. Students who plan to double major must have their programs approved by both major departments. Students declaring a double major must satisfy the department requirement and general education requirements for each major as stated in the catalog.

Double Degree
A student may be awarded two degrees by simultaneously completing two bachelor degree programs, one each from the arts, nursing, sciences, or social work. Students cannot simultaneously earn an associate and a bachelor degree. A student who plans to pursue a double degree must receive approval from the two major departments and there must be an essential difference between the two majors. A student who declares a double degree must satisfy the requirements for each program as stated in the catalog. The student will receive two diplomas upon graduation.

Residency Requirements
In the bachelor programs the last 12 credits in the major and the last 30 credits overall must be earned at Marian University. In associate degree programs, the last nine credits in the major and the last 15 credits overall must be earned at Marian University. Special programs, such as study abroad and concentrated study in specialized areas, will be accepted on the recommendation of the Academic Policies Committee.

Non-traditional collegiate credits are not allowed to be earned in the last 30 credits for the bachelor degree, or in the last 15 credits for the associates' degree. Non-traditional collegiate credits are those defined as being earned from CLEP, DSST, Advanced Placement, military service and training, ACE recommendations, departmental examinations, portfolios, and other experiences as approved in collaboration between the Office of Academic Affairs and the dean of the appropriate school. In addition, at most one-half of the allotted non-traditional credits are allowed to be earned through any one testing program or methodology.

The bachelor degree's required 128 credits can include a maximum of 60 credits earned through non-traditional means. The associate degree's required 64 credits can include no more than 30 credits earned through non-traditional means.

Special waiver requests concerning the above policy must be submitted in writing and approved by the Assistant Provost. Waiver request forms are available in the Office of the Registrar.

Equivalent Major or Minor
An equivalent major or minor may be granted to a student if the student has already earned a bachelor degree from Marian University or another institutionally accredited college or university. Official records indicating this become part of the student's permanent file. All specific requirements of the new major or minor must be met.

There must be an essential difference between earlier major programs of study and the new major or minor; between earlier minor programs of study and this minor. However, under this policy, a student might be able to upgrade a minor to a major.

A minimum of 12 credits in the major must be earned at Marian University.

Second Bachelor and Associate Degrees
Students who have earned a bachelor degree from Marian University or another accredited college or university may, with the approval of the registrar, continue their education as a special non-degree student or as a second degree student.

A second bachelor degree may be granted to a student if all specific requirements of the new degree and major are met, and there is an essential difference between the two degrees. A minimum of 30 new credits is earned for the second bachelor degree, regardless of the number of credits needed to meet the above requirements. A minimum of 12 new credits must be earned in the major.

A second associate degree may be granted to a student if all specific requirements of the new degree and major are met and there is an essential difference between the degrees. A minimum of 15 new credits are earned for the associate degree, regardless of the number of credits needed to meet the above requirements. A minimum of nine new credits must be earned in the major.

Undergraduate Certificate Programs
Undergraduate certificate programs are designed for degree or non-degree seeking students who want to obtain additional skills in a specialized area of interest. Certificate programs are a minimum of 9 credit hours and can be earned prior to completion of an associate or bachelor's degree.

Courses required for a certificate program are credit-bearing classes that will impact the undergraduate grade point average (GPA) and count in the cumulative total earned hours. Some certificate courses may fulfill major, minor, or specialization program requirements for students enrolled in an associate or bachelor degree seeking program.

Students are required to submit a certificate completion application which will trigger the Registrar's Office to verify pending completion of the certificate requirements. The awarding of an earned certificate will take place approximately one week after the published graduation date on the academic calendar in August, December, and May. Degree seeking students are invited to an appropriate commencement ceremony as specified in the graduation section of this catalog.

Assessment and Placement

The assessment of university outcomes is central to strategic planning, budgeting, and improvement of university programs and operations. Periodically, the university will conduct university-wide assessment activities to gather data for such purposes. Students and university personnel are expected to participate in annual data gathering, which may include placement testing, learning assessments, attitudinal surveys, and administrative/departmental annual reports and self-studies. The results of data analyses are used to improve academic programs and university services.

Assessment of Student Learning Outcomes
All major programs have program learning objectives to be attained by their graduating seniors. Evidence for attainment is gathered annually, using a program-specific assessment plan and rubrics for evaluation. As part of annual institutional assessment, reports of program learning outcome attainment are sent to the Teaching and Learning Committee for review and compilation. Revisions in program curricula, academic strategic planning, and budgeting flow from assessment findings and recommendations. Academic departments are responsible for periodic evaluation of their assessment plans.

The General Education Program is evaluated annually for attainment of the general education goals and objectives, using a university-specific assessment plan. Seniors enrolled in the seminar capstone courses are administered an assessment of general education content. The assessment is designed to measure goal attainment of Marian University general education and institutional goals, and is administered during the senior seminar course. Performance results are compiled for use by faculty to improve learning outcomes of the General Education Program as part of annual institutional assessment. The Teaching and Learning Committee is responsible for periodic evaluation of the General Education Program assessment plan.

Placement Testing
Placement testing is administered to assist students in achieving academic success. Placement testing can include an evaluation of mathematics, reading comprehension, writing and world language skills. Advisors receive the results of the placement tests and assist students in selecting appropriate course levels.

Mathematics Placement
All students enrolling in the 2022-23 academic year are required to take the mathematics placement test. The results of the test are used to place students in the appropriate level mathematics course.

Reading Comprehension Placement
The Reading Placement test is being assigned to incoming students based on GPA at the time of admission. The determinants are as followed:

GPA of 3.5 or above- testing not required
GPA of 3.0 or below-testing required

Students who have a weighted GPA between 3.01 and 3.49 will be subject to individual review by the Center of Academic Success and Engagement (CASE).

The placement test determines whether students will be required to take COL-099: College Reading and Learning Strategies. This course will prepare students for success in Marian University coursework. If a student is required to take the Reading Comprehension test, they will be notified and given access through their Marian University email account.

Writing Placement
Students will select the writing course appropriate to their needs after viewing an informational module on the first-year writing courses.

Students who place into a remedial level (Math, Reading and/or Writing) course must enroll and pass that course with a grade of "C" or better in the first available semester that the course is offered. The remedial course may be repeated only one time; if the second attempt is unsuccessful, the student is ineligible to return based on lack of progress. Students who need to repeat the course must do so in the next available semester the course is offered.

World Language Placement and the General Education Requirement
Some degree programs at Marian University require some coursework in a language other than the student's native language (see Graduation Requirements). Marian University offers courses in French, German, Latin, and Spanish. Classes in other languages (Chinese, Japanese, etc.) may be available through consortium opporunities with other universities.

To ensure proper placement in language classes it is important to consider the level of study already completed satisfactorily. Students who plan to continue study of a language begun in high school will be tested in that language before or on the first class day to determine appropriate placement. These tests are administered by the Department of Languages and Cultures. If, after the first few class days, any student that thinks they have been misplaced, a course change may be requested.

The sole purpose of the test is to determine the level of placement of the test taker for language study. Test scores serve as only one indicator of a student's probable success. They do not imply that a student has demonstrated proficiency at any level, therefore they do not qualify for course equivalency or academic credit on the student's record.

In order to qualify for academic credit, a student must complete a course at the expected level of performance. The recorded course demonstrates a student's achievement for the university record.

World Language: Advanced Placement
Students who place in FRE, GER, LAT, or SPA 102, and who complete that course with a "C" or better, receive credit for the course plus four credit equivalency for 101. Students who place in FRE, GER, LAT, or SPA 200, and who complete that course with a "C" or better, receive credit for the course plus eight credit equivalency for 101/102. Students who place in FRE, GER, LAT, or SPA 201, and who complete that course with a "C" or better, receive credit for the course plus seven credit equivalency for 102/200. Students who place in FRE, GER, LAT, or SPA 220 or above, and who complete that course with a "C" or better, receive credit for the course plus six credit equivalency for intermediate level 200/201.

Language achievement tests include the AP tests available at the high school level and CLEP tests at the university level. Credit may be awarded on the basis of achievement.

World Language and the International Student
A student whose first language is other than English, and who completed high school study in the first language, may request that the world language requirement be waived by contacting The Office of the Registrar.

World Language Alternative for Students with Communication and Specific Learning Disabilities
This option, approved on a case-by-case basis, is provided for those students unable to meet the world language general education requirement for a degree at Marian University due to a mitigating disability. The applicant must present documentation which attests to the fact that a learning disability or communication disorder would adversely affect the learning of a world language. There is also an evaluation process. Students must start the process of qualification with the Director of Academic Support Services in the Counseling and Consultation Services Office. Since many of the alternative courses which apply are not offered every semester, students are encouraged to seek information about this option in their first semester at Marian. For more information contact the Director at 317.955.6150.

Academic Success and Progress

Academic Integrity
The search for truth, the transmission of knowledge, and the facilitation of moral development are the avowed goals of institutions of higher education around the world. These goals cannot be achieved unless the men and women who participate in their achievement are honorable persons with a common desire for the highest level of academic integrity.

Members of the Marian University community are expected to maintain the highest level of honesty in every phase of their academic lives and to help create and promote an ethical atmosphere in which the goals of the university can be fully realized. Students must understand that by accepting admission to Marian University, they have agreed to abide by all the provisions of the Code of Student Rights and Responsibilities. Their willingness to respect and comply with the code should depend less on an expectation of punishment for violation than on a sincere belief in the university's commitment to foster their intellectual and moral integrity.

The university has a positive obligation to protect this commitment by stating its code of academic integrity clearly and by taking decisive and responsible action when the code is violated. All Marian University students are responsible for knowing and avoiding academically dishonest behaviors. The code, the procedures and sanctions (up to permanent dismissal from the university) for violation, are specified in the Code of Student Rights and Responsibilities.

Academic Honors

Dean's List
At the end of each semester, the Dean's List is published to honor students whose grade point average for the semester is 3.50 or above. In addition to a 3.50 minimum GPA, students must have been enrolled in at least 12 semester credits of courses graded "A-F," and not earned any incompletes.

Graduation with Latin Honors
Students who have earned at least 60 credit hours at Marian University and who have maintained a superior grade point average, are eligible to graduate with honors as follows:
Students receiving a B.A. (excluding H.H.S.), B.S., B.S.N. or B.S.W. degree receive:

- cum laude – if at least 3.50 but less than a 3.70 GPA average is earned
- magna cum laude – if at least 3.70 but less than a 3.80 GPA average is earned
- summa cum laude – if at least 3.80 GPA average is earned

Students receiving a B.B.A. or a B.A. in H.H.S. receive:

- Honors – if at least 3.50 but less than a 3.70 GPA average is earned
- High Honors – if at least 3.70 but less than a 3.80 GPA average is earned
- Highest Honors – if at least 3.80 GPA average is earned

Honor Societies

Marian University recognizes honor societies for superior accomplishments in the academic and extracurricular spheres.

Alpha Delta Sigma - A national honor society that recognizes and encourages scholastic achievement in advertising studies. Students must have achieved a 3.25 grade point average overall and within all advertising related courses, and must have completed at least two upper-level advertising courses. Students may be nominated for membership during their senior year.

Alpha Mu Gamma (Lambda Upsilon Chapter) – A national collegiate world language honor society recognizing superior achievement in world language and/or work in a native country.

Delta Epsilon Sigma (Beta Eta Chapter) – A national scholastic honor society recognizing and encouraging high scholarship among students of Catholic colleges and universities.

Iota Sigma Pi – A national honor society open to women chemists.

Kappa Delta Pi (Alpha Tau Chapter) – An international honor society in education recognizing excellence in education. Kappa Delta Pi members make up the top ten percent of those entering the field of education, exhibiting the ideals of scholarship, high personal standards, and promise in teaching and allied professions.

Kappa Gamma Pi – A national Catholic university honor society recognizing students for scholarship, leadership, and concern for others. Must have completed the Marian University Honors Program.

Lambda Iota Tau (Alpha Upsilon Chapter) – A national literary honor society, recognizing excellence in the study of English and world literature.

Lambda Pi Eta (Lambda Omicron Chapter) – The official honor society of the National Communication Association recognizing outstanding academic achievement in the discipline of communication.

Psi Chi – A national psychology honor society for students with a major or minor in psychology, who have maintained a 3.00 general average, a 3.25 average in psychology, and have completed at least nine hours in psychology at the time of nomination.

Sigma Tau Delta (Alpha Beta Omicron Chapter) – An international honor society for students with a major or minor in English, who have maintained a 3.00 accumulative average, a 3.25 average in English, and who have completed at least nine hours in English at the time of nomination.

Sigma Theta Tau International (Omega Chapter-at-Large) – A nursing honor society recognizing achievement and leadership in nursing and commitment to high standards of the profession. Bachelor degree nursing students may be nominated to membership in their junior year.

Grading and Performance Standards

Grading System

The quality of each student's work as determined by class achievement, tests, and examinations, is reflected in terms of letter grades. Points are given for each semester hour of credit in the course in which the grade is earned.

- **A** 4.00 points: highest level of achievement, implying originality and initiative
- **A-** 3.67 points
- **B+** 3.33 points
- **B** 3.00 points: achievement above average
- **B-** 2.67 points
- **C+** 2.33 points
- **C** 2.00 points: average achievement
- **C-** 1.67 points: below average achievement
- **D+** 1.33 points
- **D** 1.00 points: below average but meeting the minimum requirements
- **F** 0.00 points: failure to successfully complete the course

S/U Satisfactory/Unsatisfactory are used to evaluate experience-related courses such as practica, co-ops, and internships. An "S" grade does not increase the number of divisor credits or grade points earned, but it does increase the number of credits earned. A "U" grade does not increase the number of divisor credits, credits earned, or grade points earned. See Academic Progress, Probation, and Dismissal.

P/FL Pass or fail evaluation may be chosen for selected electives taken during the junior and senior years which are courses other than those fulfilling general education requirements or requirements in the major or minor department. No more than two P/FL courses may be taken in any one semester, with a maximum of four P/FL courses counting toward graduation. A "P" grade does not increase the number of divisor credits or grade points earned, but it increases the number of credits earned. A "FL" grade does not increase the number of divisor credits, credits earned, or grade points earned.

The pass/fail option is usually chosen by the student at the time of formal registration. However, a change from "grade" to "pass/fail" may be made within the first five weeks of a semester (by the second scheduled meeting day of a course in the summer semester unless published otherwise) provided the paperwork for this option is submitted to and recorded in the Office of the Registrar.

I Incomplete is given when it is determined that, in unusual circumstances, the student should have the opportunity to finish incomplete work. To be eligible to arrange an incomplete, the student must have completed substantial portions of the course and be in good academic standing in the course (2.00 GPA or above). In consultation with the faculty member, the student initiates the request; final approval of awarding an incomplete grade is determined by the College/School Dean or Assistant Provost. An incomplete form must be submitted within one week after the last day of the semester. All incompletes must be removed by March 1st for Fall and Ocobter 1st for spring and summer courses or the incomplete becomes an "F." Earning an incomplete for a course disqualifies the student for inclusion on the Dean's List. Graduate course incompletes are due within one calendar year of the course end date.

IP In progress grade for courses which span two or more semesters.

AU Audited courses carry no credit and no grade. Laboratory, studio, private lessons and/or practicum courses are excluded from audit.

W A grade of "W" is recorded when a student withdraws from a course after the first week until six business days before the published end date of the course. If the course meets less than six days, withdraw is not permitted after the course begins. Students cannot withdraw from any class in which the final examination

has been given. The semester withdrawal from a course is official only if the student initiates the drop through the MUHUB. A student who stops attending classes without processing the formal drop/withdraw in the MUHUB incurs an automatic “F” in the class.

Students withdrawing from all university classes must complete the withdrawal process prior to the scheduled final exam in order to receive a "W" in the classes. Students can initiate a "request to withdraw from the university" if they wish to separate from the university permanently or for 3 or more consecutive semesters. Students withdrawing from the university are also removed from all future classes enrolled in through advanced registration. To re-enter school, students who have withdrawn must process a readmission application with the Office of Admission.

Grade Reports
At the end of each term, grade reports are available online on each student’s MUHUB. Mid-term grade reports are calculated for advising purposes.

Transcripts
Official transcripts of credits earned at Marian University are available at the Office of the Registrar. Students can locate fee information and order transcripts online at www.marian.edu/current-students/registrar.

Academic Progress, Probation, and Dismissal
To graduate, the university requires a 2.00 or higher grade point average for all courses taken at Marian University and all courses which apply toward the major. The major, for the purpose of calculating the 2.00 graduation requirement, is defined as all courses required by the major (in and out of the department) plus any required or elective courses with the department prefix. To meet degree requirements, some disciplines require higher grades in each course or a higher cumulative grade point average.

Probation and Ineligible GPA Standing:
Students are not considered in good academic standing if their cumulative grade point average falls below 2.00. If this occurs the student is warned and academic progress is watched closely.

Students will be placed on academic probation if their *cumulative* GPA does not meet the guidelines below for *attempted credits enrolled*:

Total Credits Attempted (Includes A-F, S, U, P, FL, I, IP, and W grades, and advanced standing credits)	Minimum Cumulative GPA
Up to 17.999	1.50
18.000 - 34.999	1.75
35.000 - 51.999	1.90
52 or more	2.00

If the required minimum cumulative grade point average is not achieved after the next 12 semester credits enrolled, the student will be dismissed. Students on probation who raise their cumulative grade point average to or above the required GPA are removed from probation as long they meet other academic standing requirements.

Ineligible Half-F Grades Standing:
Full-time students: After one semester’s enrollment at Marian University, full-time students who fail in as much as one-half or more of their subsequent semester credit hours in a given semester will be dismissed.

Half-time students: After one semester’s enrollment at Marian University, part-time students who fail in as much as six or more credits for any subsequent 12 consecutive semester credit hours will be dismissed.

Developmental Probation and Ineligible Standing:
Students who fail to earn a "C" the first time they take a developmental course (COL 099, ENG 099, MAT 090, MAT 095) are put on probation. Students who fail to earn a "C" the second time they take a developmental course (COL 099, ENG 099, MAT 090, MAT 095) are ineligible to return based on the lack of academic progress.

Students who voluntarily withdraw from the university while on probation, as well as those who are dismissed, must have special permission to re-enroll, after a case has been made that the student is more likely to succeed.

With the permission of the academic advisor, students may repeat courses for which they have received credit. The last grade and credit replace the previous ones in computing the grade point average. A student who fails a repeated course for which they had received credit, forfeits the original grade and credit earned. All courses attempted are listed on the students' records. Courses may only be taken for credit once unless otherwise stated in the course description.

Students admitted or readmitted on probation are expected to meet the special terms indicated in their admission letter. They will be evaluated for continuation at the university at the end of their first term.
The university reserves the right to dismiss any student who does not meet the guidelines stated above.

Appeal Process—Academic Status
When students are notified of dismissal due to poor scholarship, they may appeal their academic status. The appeal procedures are spelled out in the letter of dismissal and must be followed without exception. Such waivers are not easily obtained. Evidence of the student's commitment to academic progress is a major, but not the only, consideration in deciding whether or not to waive dismissal.

Appeal Process—Course Grade
The student can expect and should request from the instructor information about class standing during the course of the semester. Questions about procedure, requirements, and the grading system can thereby be resolved between student and professor.

However, if at the end of a term, a student has cause to question the computation or "fairness" of a final grade, an appeal process is available to review the case.

1. The student must consult with the individual instructor concerning the grade. The meeting is to be documented by means of a memorandum of record containing the meeting date, a summary of the results of the meeting, and the signatures of student and instructor. If there is no resolution at this level, then move to step two if the grade in question is concerning a course in the College of Arts and Sciences. Move to step three if the grade in question is concerning a course in the School of Business, Educators College, or Nursing.
2. The student meets with the department chairperson in the College of Arts and Sciences, presenting the documents generated in step one. The meeting is to be documented by means of a memorandum of record containing the meeting date, a summary of the results of the meeting, and the signatures of the student and chairperson. If there is no resolution at this level, then move to step three.
3. The student next meets with the dean or designee of the appropriate college or school, presenting the documents generated in previous steps. This meeting is to be documented by means of a memorandum of record containing the meeting date, a summary of the results of the meeting, and the signatures of the student and dean. If there is no resolution at this level, then move to step four.
4. The student must submit a written appeal to the dean of academic affairs with a copy to the dean with whom the student met in the previous step. The written appeal must state what is requested concerning the grade, the reasons that the assigned grade is not considered a complete or fair assessment of work accomplished in the course, and must be accompanied by the documents of record generated in each of the previous steps. The time limit for filing the written appeal with the dean of academic affairs is six weeks from the release of grades.
5. The dean of academic affairs presents the written case and documentation to the vice president for academic affairs (VPAA). If the VPAA determines that further clarification is needed to reach a decision, a

meeting is arranged involving the student, the instructor, and the VPAA for discussion of the appeal. The purpose of this meeting is primarily clarification of the situation.

6. After considering all the information received, the final decision on the fairness of the grade is made by the VPAA. In this context, "fairness" applies to the objective and unbiased assignment of the grade. If the VPAA determines that the grade was unfairly assigned, this decision is conveyed to the instructor, the chairperson, and/or dean of the school for objective and unbiased correction. The student will receive written documentation of the outcome.

Academic Forgiveness Policy

An academic forgiveness policy option is available to Marian University students who re-enroll at Marian University after a lapse of five or more years. The following guidelines apply:

1. An academic advisor should discuss this policy with the student at the time of re-enrollment. Students must file a completed request with the dean of academic affairs before the end of their first academic semester back. The request form must be signed by the student and the academic advisor.
2. Only course grades of "C-" or better apply to the current degree: these are not calculated in the GPA.
3. All courses and grades remain on the record. GPA is calculated from returning point forward.
4. The Academic Forgiveness Policy can only be used one time and is non-reversible.
5. Students who have previously earned a degree or have a cumulative GPA of 2.00 or higher are not eligible.
6. The transcript states that an Academic Forgiveness Policy is in effect.
7. Students accepting this policy are eligible for academic honors after accumulating 60 new earned hours.

Registration Policies

Class Level

Class level is defined by the number of credits earned: 30 credits are needed for sophomore status, 62 for junior status, and 94 for senior status.

Registration and Class Changes

Students should register for classes via MUHUB during the registration dates as published in the academic calendar. Students are eligible to register for available course sections if all financial obligations have been met. The university reserves the right to edit the schedule including the cancelling of course sections, day/time changes, instructor changes, etc. Students are required to meet with an academic advisor prior to registration. Students must register online through the MHUB.

For additional registration information, please visit:
https://www.marian.edu/current-students/registrar/online-registration-resources

For information regarding withdrawal, please visit:
https://www.marian.edu/current-students/registrar/schedules-for-withdrawal

Course Load

The normal load for a full-time student is 12-18 credits per semester. To be eligible for a course overload (19 credits or more), a student must have a minimum 2.75 cumulative GPA and be enrolled full time at the time of the overload request. The Registrar's Office will grant the overload approval if the student meets criteria to enroll in an overload. Students wishing to take 19 credits or more, but do not have a minimum 2.75 cumulative GPA, must petition an overload approval from the Center for Academic Success and Engagement.

Full-time students earning fewer than 16 credits per semester will not be able to complete degree requirements in the prescribed period (four years for a bachelor degree and two years for an associate degree) unless additional credits are taken during summer school, during regular semesters, or are earned through examination. An additional per credit fee is charged for enrolling in more than 19 semester credit hours.

Class Attendance
Attendance and active participation in all scheduled class meetings are expected. Every absence deprives the absent student, those students who are present, and the faculty member of a richer educational experience.

Each faculty member, with prior appropriate departmental review, has the right to establish and enforce his or her own attendance policy. Such a policy must be clearly stated in the syllabus including how different kinds of absences will be treated or tolerated, as well as the full range of and specific sanctions which the faculty member employs. In MAP Online Programs, students should be actively engaged in the online Canvas courses daily.

Many departments sponsor trips for students that supplement or enhance their classroom education. These are planned after the first week and before the last two weeks of each semester. They are not planned during the scheduled mid-term examination period. Instructors in charge of the classes certify the trip and students notify their other instructors before leaving the campus on a field trip which will require their absence from class. Marian University reserves the right to administratively drop or withdraw students who are reported as never attending class(es). Administrative drops or withdraws may affect financial aid, billing, and enrollment status.

Student Status
Students who are admitted, enroll and attend, and maintain continuous enrollment and attendance are considered "active" students at Marian University. Students who do not maintain continuous enrollment for a calendar year or complete a withdrawal from university form become "inactive" students. Please refer to the Admissions section of the catalog for additional information on readmission.

Alternate Location Co-registration (Fall/Spring)
Currently enrolled students may request approval to enroll in a course(s) at an alternate location different from their current home location by completing the alternate MU location co-registration form in the fall and spring semesters.

Student eligibility requirements and responsibilities:

- Must be in good academic standing (as defined on page 30 of the university catalog) and have a minimum of 30 earned credit hours. If not in good academic standing, additional approval from the Assistant Provost IS required.
- The enrollment request should be in a course NOT offered at the student's home location. Enrollment in a course that is offered at the student's home location requires additional approval from the Assistant Provost.
- Students are eligible to enroll in a maximum of one course at another Marian University location in the fall or spring semester. Enrollment in more than one course requires additional approval from the Assistant Provost.
- Enrollment in courses taken at another Marian location may incur additional tuition charges.
- Completion and submission of this form does not guarantee course availability or enrollment.

Current MU locations for alternate location co-registration include: Main campus, Marian's Adult Programs online, Ancilla campus.

Alternate Location Registration (Summer)
Currently enrolled students are eligible to enroll in classes during the summer semester by contacting the Registrar's Office via email at regis@marian.edu for registration in a course offered through an alternate MU location.

Student eligibility requirements and responsibilities:

- Advisor approval is required for enrollment in a course offered at another MU location during the summer semester.
- Students must be in good financial standing with the business office.

- Tuition for summer enrollment will vary depending on the listed location of the course(s). Students should contact the business office for estimated charges.
- The alternate MU location co-registration form is not required for enrollment in courses during the summer semester.
- Contacting the Registrar's Office for enrollment in an alternate location course does not guarantee course availability or enrollment.

Current MU locations for alternate location registration include: Main campus, Marian's Adult Programs online, Ancilla campus.

Consortium Options

Acadeum Consortium for Independent Colleges (CIC)
Students may enroll in courses not available at Marian University through the Consortium for Independent Colleges (CIC). In order to participate, the student must be active an active student in good academic standing and be degree or certificate seeking. Tuition for the course is paid to Marian University based on the cost as outlined by the host school. This is a fully online option available during spring, summer and fall semesters.

Consortium for Urban Education (CUE)
Students may enroll in courses not available at Marian University through the Consortium for Urban Education (CUE). This program is generally reserved for students with a junior or senior standing at Marian. A student may enroll in a maximum of one CUE course a semester, not to exceed a total of four courses throughout the student's program. In order to participate, the student must be enrolled in at least three credit hours at Marian University, have a 2.00 cumulative GPA, and be degree or certificate seeking. Tuition for the course is paid to Marian University. All other fees are paid to the host CUE institution by the student (including parking, book, laboratory or other course fees). Seven area institutions participate: Butler University, Franklin College, IUPUI, Ivy Tech Community College, Martin University, and University of Indianapolis. Information is available from the Office of the Registrar. This option is only available during the spring and fall semesters.

Transfer between MAP and Traditional Programs
Students may transfer one time from one Marian University program to the other if they meet the admission requirements. Transfers must be approved by the Office of Academic Affairs, taking into account relevant academic criteria. Students fulfill the graduation requirements of the degree program from which they graduate. Students will pay the rate advertised for the program into which they transfer.

Students complete a university form, Request to Transfer, which the registrar immediately copies to the student, MAP, Business Office, Office of Admission, Office of Financial Aid, and the appropriate school with a copy remaining in the student's file.

Credit and Advanced Placement
A student may receive credit and/or advanced placement for certain courses by successful performance on College Board Advanced Placement Tests, the International Baccalaureate organization, the College Level Examination Program (CLEP), the Indiana University Advanced Placement Tests, and/or examinations offered by an academic department of Marian University. Credit and/or advanced placement is awarded by the specific department. A student who has had superior preparation is encouraged by the university to accelerate his or her academic program in this manner.

Adults may receive credit for prior learning or experience as determined by testing, interview, or records of training. Specific areas in which this applies include USAFI examinations for military personnel, proficiency examinations for licensed practical nurses and registered nurses, and Marian University's accelerated format program (MAP). Other areas are considered on an individual basis.

Transfer Credit Regulations
Marian University accepts credit from accredited colleges and universities where the accrediting body is recognized by the Council for Higher Education Accreditation (CHEA) and the US Department of Education (DOE). To search CHEA and DOE approved accrediting organizations visit https:// www.chea.org/search-accreditors.

All courses and credits are evaluated on a course by course basis and the content must be appropriate to the degree objective of the student. The evaluation process may require use of course description and syllabi to make transfer evaluation decisions. Courses with a minimum grade of "C-" are accepted. Classes with less than a grade of "C-" will not transfer. Grades of "P" and "S," or the equivalent, are not acceptable. Credits, but not the grade points associated with them, are added to the Marian University permanent record. An official evaluation is not made until official records are received and the applicant is admitted.

Continuing students who wish to transfer credits from other institutions must receive prior written approval from the Office of the Registrar and must not be in violation of the residency requirement (see Residency Requirements section for details). Most other institutions require students to be in good academic standing (2.00 cumulative GPA or higher) in order to be accepted for temporary study.

Courses transfer in at the level (100, 200, 300, 400) assigned by the institution which originally awarded credit. Credits from two-year colleges transfer in as 100 or 200 level courses according to Marian University's numbering system.

Military Service Credit
Veterans may receive credit for certain learning that took place while they were engaged in military service. They can request to have their official Joint Services Transcript sent to the Registrar to be evaluated for credit.

College Level Examination Program (CLEP)
CLEP examination is designed to measure knowledge acquired outside the university setting as well as through formal education. Most examinations consist of a 90-minute multiple-choice test. Some English examinations also include an essay portion. University credit can be granted on the basis of test scores. Students may take CLEP examinations prior to or after enrolling at Marian University.

1. Prior to registering for a CLEP examination, contact the Associate Registrar in the Registrar's Office, at 317.955.6053, for approval.
2. Credit will be granted for scores of 50 or above with the exception of upper level world language, which follows the ACE recommended minimum score for credit. Check the chart at xxx for details regarding policies/procedures for taking CLEP tests and the CLEP test equivalent course credit to be awarded if the CLEP exam is passed.
3. Students may not receive credit for a lower level CLEP examination if they have completed higher level courses in the same discipline/field.
4. CLEP credits are not allowed to be earned during the last thirty credit hours of bachelor degree work or the last fifteen credit hours of associate degree work. A student who receives CLEP credits during this time are still required to fulfill their last thirty/fifteen credits at Marian University, thus placing their total earned degree credits at over the minimum required for the degree.
5. A maximum of 30 CLEP credits may be applied toward a bachelor degree. A maximum of 15 CLEP credits may be applied toward an associate's degree.
6. For further information about the CLEP Program in general and to find a CLEP testing site, consult the CLEP website at https://clep.collegeboard.org/.

To view the CLEP equivalency chart, you can visit the website at https://www.marian.edu/current-students/registrar/test-credit-and-dual-credit.

Cross-Discipline Academic Programs

Marian University offers various cross-discipline academic programs which provide a value-added experience for our students. These programs have specific requirements and are housed within the various schools of Marian University.

Participation in these programs is not restricted to specific academic majors. If you have questions not answered in the text, contact information is provided at the end of each program description.

Army Reserve Officer Training (ROTC)
Through a cooperative program with IUPUI, Marian University students may pursue the Reserve Officer Training Corps (ROTC) Program which leads to a commission in the U.S. Army, Army National Guard or Army Reserve. Marian University is a cross-enrolled school through the Army ROTC Program. All ROTC classes taken are applied as general electives to your Marian University academic record.

The leadership classes are open to all full-time students, without incurring any obligation to continue in the program or to enter military service. The first two years are exploratory in nature and offer one or two hours of academic credit per semester. Students who want to continue through the program and receive a commission upon graduation apply for admission into the advanced program at the end of the second year of ROTC. Selection is competitive. Marian University students who are eligible for scholarships can receive significant scholarship assistance by participating in this program. There are no restrictions on majors for students interested in ROTC. Students who do not continue may still use credits as electives earned toward any degree. For more information call 317.274.2691, e-mail goarmy@iupui.edu, or visit www.iupui.edu/~armyrotc.

Bishop Simon Bruté College Seminary
In 2004, the Bishop Simon Bruté College Seminary was established and named in honor of Bishop Simon Bruté, the first bishop of the Diocese of Vincennes. Bishop Bruté, a physician prior to his ordination to the priesthood and a theology professor and university president following ordination, was revered by early American church leaders for his holiness of life and his vast knowledge of theology.

The college seminary was established to provide students with a program of academic, human, cultural, and spiritual formation grounded in the study of philosophy and theology. While serving as ongoing formation for college men discerning priestly vocations, the seminary program also serves as a solid foundation for the major seminary experience following the completion of university work.

Seminarians ordinarily major in Catholic studies, a program of philosophy and theology courses that is designed to help students prepare for major seminary. The philosophy and theology faculty at Marian University work hard to meet the individual needs of college students. Seminarians also take a wide range of other courses required to receive a Marian University degree; however, it is possible for students to major in other fields of study in addition to the Catholic studies major.

The Bishop Simon Bruté College Seminary works in collaboration with Marian University to protect and develop the seeds of a priestly vocation, so that the students may more easily recognize it and be in a better position to respond to it. As such, the program inspires seminarians to:

- cultivate a life of prayer centered upon the Eucharist.
- live and proclaim the gospel of Jesus Christ through their words and actions.
- honor Mary, the mother and model of the Church, living a life of virtue, love, and obedience based upon her example and guidance.
- develop an understanding of the teachings of the Catholic Church and a commitment to live according to these teachings.
- foster a deep respect for the human dignity of all people along with the human skills and sensitivity necessary for effective pastoral ministry.

Once admitted to the Bishop Simon Bruté College Seminary, all seminarians live together as a community in the seminary located on Cold Spring Road, one mile south of Marian University. This community participates in ongoing formation, daily celebration of the Eucharist, and praying the Liturgy of the Hours together each day. Some of the seminary formation activities include opportunities to participate in Eucharistic adoration three times each week, weekly formation conferences, ministry opportunities, individual spiritual direction, days of recollection, and an annual retreat. A wide range of other activities are offered to enhance the human, spiritual, and cultural formation journey of these men as they discern their vocations.

Students in the Bishop Simon Bruté College Seminary are an important part of the Marian University community. Most seminarians take part in intramural sports or various other clubs and organizations on campus, and all are encouraged to be involved in campus life. Students attend class with other Marian University students and eat their meals in the campus dining hall. While seminarians are expected to make their commitment to formation activities and academic coursework their top priorities, there is generally ample time to take part in the many exciting activities offered on campus.

Requirements
To be admitted to the Bishop Simon Bruté College Seminary, the following criteria must be met:

1. You must be a practicing Catholic who is discerning a vocational call to the priesthood.
2. You must have received a high school diploma and be admitted to Marian University as a student.
3. You must be affiliated as a seminarian with a Catholic diocese or in the process of seeking affiliation with a diocese.

Pending approval from the seminary rector, students may apply to live in the formation house on a trial basis for one semester. During that semester the student is expected to participate in all formation house activities while discerning the possibility of affiliating with his diocese. By the end of the semester, the student must begin the process of affiliation with his diocese if they wish to continue participation in the house of formation.

For more information on this special program, contact the seminary rector, Father Joseph B. Moriarty, at 317.942.4100 or by e-mail at jmoriarty@archindy.org, or visit the web site at www.archindy.org/bsb.

Community Engagement Program
At Marian University, Community Engaged Learning (CEL): Combines academic coursework or co/extra-curricular active and experiential inquiry with the application of institutional resources to generate and sustain relationships with communities through:

- Engagement that addresses concerns identified by community residents and honors community expertise
- Learning objectives co-created with community partner(s)
- Ongoing critical reflection and social leadership development
- Clearly articulated benefits for students, community, and campus partners
- Opportunities to critically examine social issues and situate self within a community setting
- Enactment of the Franciscan Values
- Asset-based and relational practices
- Inspiration and encouragement to build a more socially just world

Co-ops, Internships, and Practica
Marian University offers a variety of experiential programs to undergraduate students. Co-ops, internships, and practica are designed to enrich and supplement the student's academic program with practical experiences in the field. Depending on the program, opportunities may be paid or unpaid. Students can earn a varying number of

credits; see each academic department for 16F0, 260, 360, or 460 course listings. For more information, contact the Director of The Exchange at 317.955.6500 or visit our web site at http://www.marian.edu/exchange.

Global Studies
The primary curricular component of the Richard Lugar Franciscan Center for Global Studies (LFCGS) is the minor in global studies. The minor represents a holistic, interdisciplinary program of academic coursework and experiential learning, one which stresses language skills, international travel and study, specialized courses, and direct contact with globally focused people and organizations. Global studies students attend and participate in LFCGS public events, and meet with speakers and visiting experts on global issues. The global studies minor enables students to address a wide variety of global issues in an ethically conscious manner, and makes a powerful addition to any major in the liberal arts or professional studies.

For information regarding specific courses and requirements to complete the global studies minor, or to apply for a Global Studies Scholarship, see the web site at http://marian.edu/lfcgs or contact the LFCGS director, Adrianna Ernstberger, Ph.D. at aernstberger@marian.edu or by phone at 317.955.6522 or Vickie Carson, Centers Assistant at vcarson@marian.edu or by phone at 317.955.6132.

Health and Well-being Series
The Health and Well-Being Program offers courses to provide students the opportunity to engage in self-reflection and an understanding of their own well-being through the lenses of mind, body and spiritual health. Students will explore the concept of holistic health through multiple disciplinary perspectives and applied learning modalities.

Peace and Justice Studies
Peace and Justice Studies integrates academic studies, spiritual and personal reflection, and community involvement to promote peace and justice on campus, in our neighborhood, country, and world. The program provides students with opportunities to explore and live the Franciscan values of the Marian University and to consider the essential contribution of faith as it informs action and scholarship towards peace and justice. The main components of the Peace and Justice Studies program are:

- Peace and Justice Studies minor (see College of Arts and Sciences for details)
- The Dorothy Day House for Peace and Justice and Peter Maurin House for Peace and Justice
- Immersion trips, experiential learning opportunities, and internships
- A deliberate, living, learning community in first-year housing

For more information regarding specific courses and requirements to complete the peace and justice studies minor, contact the program director, Deeb Kitchen, Ph.D. at dpkitchen@marian.edu or by phone at 317.955.6027 or Vickie Carson, at vcarson@marian.edu or by phone at 317.955.6132

Prerequisites: Professional Programs

Law: Strong communication skills, research and critical thinking skills, and interpersonal skills are all essential to doing well in the legal profession. Law schools heavily rely on student performance on the LSAT among their other admission criteria. Guidance for LSAT preparation is available through Marian University's Exchange which also hosts annual events to provide students who are interested in law the opportunity to meet current legal professionals. The Exchange is also a place where students interested in legal internships can be connected to local opportunities for such experiences. For more information regarding career paths into the legal profession and advising regarding appropriate course work, contact William Mirola, Ph.D., at mirola@marian.edu or by phone at 317.955.6033.

Medical: Certain post-bachelor professional schools—dentistry, medicine, optometry, occupational and physical therapy, pharmacy, veterinary, etc.—require the student to complete prerequisites before being considered for admission. Students may select any academic major and must fulfill the prerequisites of the professional school to

which they intend to apply. For more information, contact Trisha Stabb, Ph.D., at tstaab@marian.edu or by phone at 317.955.6544.

"Rebuild My Church" and San Damiano Scholars

Nearly eight centuries ago in the Italian town of Assisi, 80 miles north of Rome, a young man named Francis prayed in the crumbling little church of San Damiano. As Francis knelt before the crucifix, he heard Christ speak: "Francis, go and rebuild my church, which is falling down." Soon, Francis understood that the voice called him to rebuild not the physical structure, but the Church—the body of believers.

At Marian University, our mission is to be a "Catholic university dedicated to excellent teaching and learning in the Franciscan and liberal arts traditions." As Saint Francis was called to rebuild the church, so we believe that it is part of our responsibility to prepare students for ordained ministry or religious life, for lay leadership, and for careers pursued in light of the call to service from God.

In this spirit, we have established "Rebuild My Church," a multifaceted program that includes opportunities for, scholarships, coursework, guest speakers, pilgrimages, community service opportunities, internships, retreats, and more. This program is designed to help everyone at Marian University explore their faith; their relationship with God, others and themselves; and their calling in life. This becomes the foundation from which we can explore the stewardship of our gifts.

With generous support from Lilly Endowment Inc. and others, Marian University provides a unique educational experience to three groups of students, depending on their aspirations for the future.

The first group includes all of Marian University's more than 3,000 students, who are reached by the program through coursework, guest speakers, special retreats, and community service opportunities. The broader program affords all students, regardless of religious affiliation, the opportunity to explore their faith and the direction of their lives.

A second group consists of students interested in church-related employment or service to their church in a significant volunteer capacity. For example, students could be embarking on courses of study in pastoral leadership, religious education, Catholic school education, religiously affiliated healthcare/nursing, or parish/church business management. Also, students pursuing other major areas of study, such as psychology or music with a minor in pastoral leadership are included in this group.

The third group comprises students considering service to the church through ordained ministry or religious life. San Damiano Scholarships are available for students in the last two groups. Students working toward ordained ministry, religious life, or lay leadership positions in the church are eligible to become San Damiano Scholars. Students do not have to be Catholic to qualify to become a San Damiano Scholar: any student working toward a career in ministry or lay leadership in his or her church may apply.
Each year, Marian University awards many scholarships to promising students who meet specific eligibility requirements and maintain high academic standards to continue in the program.

The San Damiano Scholars are student leaders on the Marian University campus. They have special opportunities to learn and apply the knowledge they acquire through outreach and service to others. Just as important, the broad scope of the "Rebuild My Church" program assures that the educational experience of San Damiano Scholars relates to the educational experience of the rest of the university community. Students chosen as San Damiano Scholars lead a rich and diverse life at Marian University.

For further information, visit http://www.marian.edu/rmc or contact Patrick Verhiley, at pverhiley@marian.edu or by phone at 317.955.6459.

Study Abroad

Marian University values study abroad as a unique learning experience to further understanding and appreciation of other cultures and means of expression, in addition to our own. The study abroad office provides a resource to assist students in their search for programs suitable to their interests and objectives. Programs with academic credit, range in length from a few weeks to a summer, semester, or year abroad. They offer a variety of possibilities; university classroom, field studies in ecology, internships with local organizations, and more. The study abroad director advises students as to approved programs around the world, their requirements and language of instruction, accommodations, and other variables.

Initial advising for the study abroad experience is coordinated by the director of study abroad. Planning should begin 12 months prior to the expected date of departure or six months before a summer experience. The process includes a review of the proposed program and recommendation by the major department.

Short-term programs:

Spring break: A one-week mission outreach program led by Marian University faculty. It is usually an extension of a course in the regular curriculum.

Affiliated program:

By partnership or affiliation, Marian University has opportunities for summer, semester, or yearlong programs with Brethren Colleges Abroad at various locations; at Harlaxton College in Grantham, England; and at Salzburg College in Salzburg, Austria.

To learn more about Study Abroad, contact Laura Avtgis, M.Ed., at larvin@marian.edu or by phone at 317.955.6414, or visit the web site at https://marian.edu/international-programs/study-abroad.

BACHELOR DEGREE PROGRAMS

College of Arts and Sciences Bachelor Degree Programs

The College of Arts and Sciences advances the mission of Marian University by providing and excellent education that profoundly transforms lives, society, and the world. As the core of the university curriculum, these departments proved rich opportunities to develop multidimensional critical thinking, life-long learning, and gain the qualitative and quantitative skills needed to thrive in contemporary situations. In addition, the University offers the necessary requisites for progress to careers in legal and medical professions as well as further study in graduate programs.

Teaching requirements: High school licensure is available in art, biology, chemistry, English, French, German, mathematics, music, and Spanish. With expanded coursework, a license to teach high school social studies can be earned by history, psychology, and sociology majors. Students who wish to teach in a content area must meet all requirements for the chosen field as well as meet the Educators College License requirements. Contact the Educators College for licensing program descriptions and specifiers for any licensure area. All courses are subject to change based upon current requirements of the Division of Professional Standards, Indiana Department of Education.

ART AND DESIGN (ARH, ART)

For more information on the graphic design or the studio art majors, contact Jamie Higgs at jhiggs@marian.edu or liberalarts@marian.edu, or by phone at 317.955.6432.

Major for Bachelor of Arts Degree (B.A.) in Graphic Design: 48 credits including the 12-credit studio foundation program: ART 110, 201, 206, 255, and ARH 235 and 236. Additional requirements include: ART 226, 229, 327, 341, 343, 349, 429, 490, and 491. Six additional hours of 300 level ARH courses including ARH 344 or 346 and one 300 level elective. After completion of the 12-credit studio foundation program, students must pass a foundation portfolio review to continue in the graphic design major. In the junior year, students must successfully complete a junior portfolio review. Only students who have successfully completed the junior review are eligible to enroll in ART 490, 491 and participate in the senior exhibition.

Major for Bachelor of Arts Degree (B.A.) in Studio Art: 45 credits including the 12-credit studio foundation program: ART 110, 201, 206, 255, and ARH 235 and 236. Additional requirements include: ART 221, 490, 491, ART 203 or 200, four additional studio art courses. Six additional hours of 300-level ARH courses including ARH 344 or 346 and one 300-level elective. After completion of the 12-credit studio foundation program, students must pass a foundation portfolio review to continue in the studio art major. In the junior year, students must successfully complete a junior portfolio review. Only students who have successfully completed the junior review are eligible to enroll in ART 490, 491 and participate in the senior exhibition.

Minor in Art History: 18 credits including ARH 235, 236, 347 and the selection of three courses from 330, 335, 337, 342, 343, 344, 346, 347, 357, or 380.

Minor in Graphic Design: 18 credits including ART 110, 206, 229; ARH 235 or 236 and two additional art courses from ART 226, 255, 327, 341, 343, or 380 on a graphic design topic. For COM majors: COM 365 can be substituted for one of the courses from the two additional art courses listed above.

Minor in Studio Art: 18 credits including ART 110, 206, 221; ARH 235 or 236 and two courses from ART 200, 201, 203, 210, 237, or 255.

Specialization in Art Therapy: Students may enter the art therapy program after completing ART 110, 201, 206, 255 and PSY 101 level with a grade of a "C" or higher in each of these classes. This specialization includes the B.A.

in studio art major with the addition of the following ART courses: 203, 371, and 461. Art therapy requires a minor in psychology including PSY 101, 220, 230 and 335. This curriculum is based on the recommendations of the American Art Therapy Association.

BIOLOGY (BIO)

For more information, contact contact Kristy Wilson, Ph.D. at kwilson@marian.edu or by phone at 317.955.6329.

Major for Bachelor of Arts Degree (B.A.) in Biology: To earn a B.A. degree in biology, a student must take 43 credit hours in mathematics and sciences including: (1) 202, 203,204, 205, 291, 490, and 491; and (2) at least 12 credit hours in biology above 200 with at least 6 credits at 300 or above. Students may apply a maximum of 3 total credits of experiential learning in BIO 360, 361, 362, 398, 460 or 498 to these credits. (3) CHE 140/141L and 142/143L; (4) MAT 145 or placement into higher level math course; and (5) PHY 110 or 201. Biology majors must earn a 'C'' or better in all biology courses that fulfill biology major requirements. Students who have not previously completed all the prerequisites for these courses will be expected to take those prerequisites before beginning the required courses.

Major for Bachelor of Science Degree (B.S.) in Biology: To earn a B.S. degree in biology, a student must take 60 credit hours in mathematics and sciences including: (1) 202, 203, 204, 205,291,490 and 491; and (2) at least 12 credit hours in biology above 200 with at least 6 credits at 300 or above. Students may apply a maximum of 3 total credits of experiential learning in BIO 360, 361, 362, 398, 460 or 498 to these credits. (3) CHE 140/141L, 142/143L, and 305; (4) MAT 145 or placement into higher level math course; and (5) PHY 110 or 201. The 60 credit hours in mathematics and sciences must be selected from CHE, MAT, ENV, ESS, PHY, SCI, BIO at 100 level or above, and may apply a maximum of 6 combined credit hours of experiential learning in BIO 360, 361, 362, 398, 460 or 498 to these credits. Biology majors must earn a 'C' or better in all biology courses that fulfill biology major requirements. Students who have not previously completed all the prerequisites for these courses will be expected to take those prerequisites before beginning the required courses.

Depending on the courses selected, a student may earn either a Bachelor of Arts (B.A.) or Bachelor of Science (B.S.) in Biology with one of the chosen specializations.

Specialization in Cell and Molecular Biology (16 credits): 16 credits must be selected from the following courses: BIO 305, 340, 398, 410, 415, 440, 454, 498, BIO/CHE 311, and BIO/CHE 312 or BIO/ESS 411/412L.

Specialization in Environmental Biology (16 credits): 16 credits must be selected from the following courses: BIO 228, 320, 321, 323, 327, 329, 340, 360, 361, 362, 365, 373, 398, 440, 460, 463, 472, 474, or 498.

Specialization in Environmental Science (18 credits): BIO 255 and 365 with at least 4 credits from: CHE 270, BIO 320, 321, or 463 and 4 additional credits from the following: BIO 228, 323, 327, 361, 362, 373, 329, 340, 472, or 474. The student must also take at least 2 credits of internship or research selected from: BIO 360, 398, 460, or 498 to be conducted in the Nina Mason Pulliam Ecolab.

Specialization in Exercise Physiology (16 credits): BIO 226 or 334; 352, and at least 8 additional credits selected from the following courses: BIO 225, 310 or 411, 351, 352L, 398, 412L, 434, 470, 498, ESS 375, 375L, or 445.

Specialization in Health Sciences (16 credits): BIO 226 or 334 and at least 11 additional credits from the following courses: BIO 214 or 340, 216, 225, 301, 305, BIO/CHE 310 or BIO/CHE 311 and BIO/CHE 312 or BIO/ESS 411/412L, BIO 345, 398, 410, 440, or 498.

Minor in Biology: 20 credits in biology at or above 202. A maximum of 3 combined credits from 360, 361, 362, 398, 460, or 498 may be applied to the 20 credit hours of biology required to fulfill the minor.

CHEMISTRY (CHE)

For more information on chemistry degrees, contact Patrick McVey, Ph.D. at pmcvey@marian.edu, mathandscience@marian.edu or by phone at 317.955.6481.

A student wishing to major in chemistry may choose from one of the options below.

Major for Bachelor of Arts Degree (B.A.) in Chemistry: 34 credits in chemistry at or above 140 including 140, 141L, 142, 143L, 300, 305, 325, 490. Also required are MAT 230 and MAT 231 and either PHY 110-111 or PHY 201-202. All students must successfully pass the Major Field Test in chemistry.

Major for Bachelor of Science Degree (B.S.) in Chemistry: 60 credits in the sciences including 140, 141L, 142, 143L, 300, 305, 306, 325, 326, 430, 490, together with either 360 or 2 credits of 498. Also required are MAT 230 and 231 and either PHY 110-111 or PHY 201-202. The remaining courses are chosen from chemistry at or above 140, biology courses numbered 201 and above, physics courses numbered 201 and above, engineering courses numbered EGR 200 and above, and mathematics courses above 231. All students must successfully pass the Major Field Test in chemistry.

Major for Bachelor of Science Degree (B.S.) in Chemistry with a specialization: 60 credits in the sciences including 140, 141L, 142, 143L, 300, 305, 325, and 490. In addition, the student is required to take 2 credits of research (CHE 498) or internship (CHE 360) with suitable focus. Also required are MAT 230 and 231. Students must complete the requirements within one area of a chemistry concentration. All students must successfully pass the Major Field Test in chemistry.

Specialization in Bio-Organic Chemistry: In addition to the requirements stated above, the required courses are 306, 311, 312, 410, BIO 203 and 204, either PHY 110-111 or PHY 201-202, and at least 2 additional credits of chemistry above 140.

Specialization in Chemical Physics: In addition to the requirements stated above, the required courses are 326, 425, MAT 310, PHY 201, 202, 212 and at least 11 credits of specialization electives from the following set: 380/480, 420, (repeat), 430, 435, 498 (credits beyond those previously required above), 499, physics courses numbered 212 and above, and mathematics courses 305 and above.

Specialization in Environmental Science: In addition to the requirements stated above, the required courses are ENV/SCI 170 with 171L or 173L lab, either PHY 110-111 or PHY 201-202, three courses from the following set (CHE 270, 306, 315, 420), and two courses from the following set (BIO 228, 265, 321, 327, 329, 355, 463). Specialization electives may be substituted with departmental permission.

Specialization in Forensic Chemistry: In addition to the requirements stated above, the required courses are CHE 215, 306, 310 or 311, 415 and 420, PHY 110-111 or 201-202, CRJ 270, and one of the following: CHE 315 or BIO 203. Students must also carry out a research project (CHE 498) or an internship (CHE 360) with a suitable focus.

Minor: 20 credits in chemistry at or above 140 including 300 and 305.

Placement testing: Most science students will take CHE 140/141L and 142/143L; however, well-prepared students may be able to place into 300-level CHE courses. Students who place into a 300 level CHE course, and complete that course with a “C” or better, will also receive credit for CHE 140/141L and 142/143L.

COMMUNICATION (COM)

For more information on the communication program, contact Rachel Brown, Ph.D. at rbrown@marian.edu or by phone at 317.955.6560.

Major for Bachelor of Arts Degree (B.A.) in Communication: 42-45 credit hours, excluding COM 101, and including 190, 210, 221, 225,310, 382, 360 (3 credits), 410, and 490; one course from 223, 235, 250, and completion of a 12-credit hour specialization. Also required: one community engaged learning course (may double-count for the major) chosen from ART 341, MGT 325, COM 109, 165, COM 365/MKT 366, COM/SOC 332, ENG 210, FRE 230, GER 230, SPA 230 or 335.

The following specializations are only open to majors in communication. Courses cannot double-count for the major and a specialization.

Specialization in Multimedia Journalism: 12 credits including COM 104, 245, 326; and one course from ENG 210, 302, or 322.

Specialization in Strategic Communication: 12 credits including COM 165, 245, COM 365/MKT 366; and one course from COM/ENG 239, COM/MKT 445, or MKT 301.

Specialization in Creative Media: 12 credits including COM 104, 324, 367; and one course from ART 229, 255 or COM/THE 275.

Specialization in Community Leadership: 12 credits including COM 109, COM/SOC 332, 333; and one of course from ENG 210, COM 365/MKT366, or SOC 325.

Minor in Communication: 18 credits including COM 101. A maximum of six enhancement credits (COM 201, 203, or 205) can count towards the minor. Up to 9 credits of the following courses may be substituted for COM classes under the 18 credit hour requirement: ART 229, 255, ENG 210, 302, 322, MKT 301, SOC 325 or 375.

COMPUTER SCIENCE (CST)

For more information on the computer science program, contact Paul Bible, Ph.D. at pbible@marian.edu or by phone at 317.955.6523.

Major for a Bachelor of Science (B.S.) in Computer Science: 60 credits including CST 150, 171, 200, 220, 250, 340, 420, 490, 491; 315 or 320; 318, 450, or 451; and one additional CST elective 300 level or above; MAT 230, 231, 250, 310, and either MAT 322 or MAT 409. The remaining credits are chosen from CST 300 or above, CHE 151 and above, BIO 202 or above, PHY 201 or above, EGR 200 or above and MAT 305 or above.

Minor: 18 credits in CST.

CRIMINAL JUSTICE (CRJ)

For more information on the criminal justice program, contact Michelle Meer, M.S.W., at mmeer@marian.edu or by phone at 317.955.6482.

Minor: 18 credits including CRJ 270; 12 credits selected from the following courses: CRJ 330, 331, 332, 333, 371, 380, 460; and 3 additional credits from the following courses: SOC 305, 320, 325, 336.

ENGLISH (ENG)

For more information on the English program, contact Rachel Brown, Ph.D. at rbrown@marian.edu, liberalarts@marian.edu or by phone at 317.955.6560.

Major for Bachelor of Arts Degree (B.A.) in English: 36 credits, excluding ENG 101 and including 123, 204, 216, 224, 321, 490; 18 credits divided across each of the following groups: 6 in English in Action (105, 109, 113, 210, 239, 302, 309, 322, 326, 367, 370, 401, 470); 6 in Diverse Communities and Texts (315, 316, 317, 319, 320, 324, 330, 340, 347, 354, 366, 368, 369, 375); 6 in Theory & Research (203, 253); If double majoring in secondary education, students should select either ENG 203 or ENG 253 instead of taking both classes. Required secondary education courses toward the English major must include: 201, 208, 209, and 347.

Minor in Creative Writing: 18 credits including ENG 109, 113, 204, 302, 309, 370, 401, 470.

Minor in English: 18 credits, excluding ENG 101, and including at least six credits of 300 and/or 400-level English courses.

Minor in English as a Second Language: 18 credits including EDU 318, 328, 358, ENG 324, 360 or 460, and a three-credit ENG elective at the 200-level or higher. Education students completing a 5-year bachelor's to master's program may substitute an additional three-credit elective at the 200-level or higher in place of ENG 360 or 460 and will be required to complete internship requirements during their clinical residency in order to be licensed.

Minor in Writing and Social Leadership: 18 credits including ENG 203, 302, 322. Remaining credits chosen from ENG L20, 105, 109, 201, 208, 209, 210, ENG/COM 239, 252, 309, 321, 326, ENG/COM 367, 401, 360/460 (approved as writing internship), COM 225, 324, 326, 367, and/or other department-approved writing courses. Writing-intensive course in major area of study counts toward writing minor.

FRENCH (FRE)

For more information on the French program, contact Julia Baumgardt, Ph.D. at jbaumgardt@marian.edu or by phone at 317.955.6644.

Minor in French Studies: 18 credits including 9 credits from FRE 101, 102, 200, and/or 201, and 9 additional credits of French electives.

Minor in French for the Professions: 18 credits including: 9 credits from FRE 101, 102, 200, and/or 201; 6 credits of French electives selected from: FRE 310, FRE 330/MGT 332, and 331; and 3 additional credits of French electives. Management and marketing majors should take MGT 332 to have it count as a 3-credit international elective.

GERMAN (GER)

For more information on the German minors, contact Julia Baumgardt, Ph.D. at jbaumgardt@marian.edu or by phone at 317.955.6644.

Minor in German Studies: 18 credits including GER 101, 102, 200 and 9 credits of German electives.

Minor in German for the Professions: 18 credits including GER 101, 102, 200, 201; and 6 additional credits of German electives selected from: GER 310, GER 330/MGT 333, 331. Management and marketing majors should take MGT 333 to have it count as a 3-credit international elective.

GLOBAL STUDIES PROGRAM (GLS)

For more information on the global studies program, contact Adrianna Ernstberger, Ph.D. at aenrstberger@marian.edu or by phone at 317.955.6522.

Major for Bachelor of Arts Degree (B.A.) in Global Studies: 36 credits including GLS 101, 102, 200, 201, 460, 9 additional credits of world languages beyond the TJP Core requirement, and completion of 12 credits from one of the following specializations:

Specialization in Arts, Media & Culture: In addition to the requirements stated above, 12 credits from the following global studies and world languages courses are also required: GLS/COM 190, GLS/HIS 205, GLS/ART 206, GLS/HIS 213, GLS 290, GLS/GER 317, GLS 327/ARH 337, GLS 336/SPA 335, GLS/ENG 340, GLS 341/MUS 340, GLS/ARH 344, GLS/ARH 347, GLS/THL 357, GLS/PSY 367, GLS 368/ENG 366, GLS/ENG 375, GLS/COM 382, or GLS/HIS 404.

Specialization in Commerce, Technology, and Economic Systems: In addition to the requirements stated above, 12 credits from the following courses are also required: GLS/BUS 100, GLS 290, GLS/EGR 301, GLS/HIS 316, GLS/MGT 329, GLS/LSM 330, GLS/MKT 338, GLS/MGT 363, GLS/PSY 367, GLS/ LSM 370, GLS/FIN 411, GLS/FIN 420, GLS/MGT 450, FRE 330, FRE 331, GER 330, GER 331, SPA 330, or SPA 331.

Specialization in Diplomacy, Policy and Law: In addition to the requirements stated above, 12 credits from the following courses are also required: GLS/BUS 100, GLS 210/HIS 200, GLS/HIS 220, GLS 290, GLS/HIS 308, GLS/HIS 320, GLS/THL 321, GLS/COM 333, GLS/HIS 335, GLS/HIS 337, GLS/THL 358, GLS 368/ENG 366, GLS/PSY 367, GLS/COM 382, or GLS/HIS 406.

Specialization in Health, Sustainability and the Environment: In addition to the requirements stated above, 12 credits from the following courses are also required: GLS/BIO 202, GLC/CHE 270, GLS 290, GLS/SCI 305, GLS/PSY 313, GLS/HIS 322, GLS/ENG 323, GLS/ENG 326, GLS 364/BIO 365, GLS/SOC 366, GLS/PSY 367, GLS/HIS 439, GLS/HIS 445, GLS 446/NSG 445, SPA 213, or SPA 214.

Specialization in Languages, Linguistics & Translation: In addition to the requirements state above, 12 credits of any world languages course beyond those taken to satisfy TJP and GLS Core requirements. Credits can be combined from multiple languages.

Specialization in Service, Justice and Human Rights: In addition to the requirements stated above, 12 credits from the following courses are also required: GLS/THL 219, GLS/SWK 237, GLS 290, GLS/PSY 313, GLS/HIS 316, GLS/THL 321, GLS/SPA 325, GLS/HIS 335, GLS/LSM 350, GLS/THL 358, GLS/PSY 367, GLS/HIS 406, GLS/HIS 409, GLS/THL 423, GLS/THL 472, or SPA 125.

Minor: 18 credits including GLS 101, 200, 201, 460, and 6 credits of any additional global studies or world language courses.

HISTORY (HIS)

For more information on the history program, contact Adrianna Ernstberger, Ph.D. at aenrstberger@marian.edu or by phone at 317.955.6522.

Major for Bachelor of Arts Degree (B.A.) in History: 36 credits including 101, 200, 216, and 217; remaining 24 credits selected from HIS courses. History majors double majoring in elementary education or secondary education must take 210 as one of their HIS electives.

Minor: 18 credits, including 100 or 101; 200, 216 or 217; remaining 12 credits selected from HIS courses.

INTERDISCIPLINARY PROGRAMS

For more information on the minor in classics, contact Wendy Westphal, Ph.D. at wwestphal@marian.edu or by phone at 317.955.6026.

Classics Minor: 18 credit hours (6 courses) chosen from any six of the following: ARH 330, ENG 319, LAT 200, 201, PHL 203, THL 129 and 130.

LIBERAL ARTS

For more information on liberal arts, contact Holly Gastineau-Grimes, Ph.D., , at hgastineaugrimes@marian.edu or by phone at 317.955.6576.

The B.A. in Liberal Arts is only available for those participating in the Women's College Partnership at Indiana Women's Prison.

Major for Bachelor of Arts Degree (B.A.) in Liberal Arts: 36 credits selected from two of three chosen areas listed below. Courses required in the general education curriculum cannot double count for courses within the major.

- 18 credits from social and behavioral sciences subject areas CRJ, HIS, LAW, PBH, POL, PSY, or SOC.
- 18 credits from arts and humanities courses/subject areas ARH 235, 236, ART 139, COM, ENG (excluding 101 and 112), FRE, GER, LAT, MUS 127, PHL, SPA, or THL.
- 18 credits from math and science subject areas BIO, CHE, ENV, MAT, PHY, or SCI.

MATHEMATICS (MAT)

For more information on mathematics programs, contact Matthew DeLong, Ph.D. at mdelong@marian.edu, mathandscience@marian.edu or by phone at 317.955.6477.

Major for Bachelor of Arts Degree (B.A.) in Mathematics: 45 credits. 33 credits in mathematics including 230, 231, 250, 305, 310, 490, one of 315 or 322, one of 409 or 440, and 6 additional credits at or above 230. Also required are CST 150 or CST 171, and two science courses, one of which must be a laboratory course, chosen from BIO 202 or above, CHE 140 or above, ENV/SCI 170 or above, or PHY 110 or above. A 2.30 GPA in the major is required. Only courses with a grade of C- or better will count in satisfying major requirements.

Major for Bachelor of Science Degree (B.S.) in Mathematics: 60 credits. At least 42 of the 60 credits must be in mathematics, including 230, 231, 250, 305, 310, 409, 440, 450, 490, and at least 12 additional credits at the 300 level or above. Also required are CST 171 and 200. The remaining 10 credits are chosen from the following: MAT 300 or above, CST above 200, BIO 202 or above, CHE 140 or above, PHY 201 or above, and FIN 311 or above. A 2.30 GPA in the major is required. Only courses with a grade of C- or better will count in satisfying major requirements.

Major for Bachelor of Science Degree (B.S.) in Mathematics with a Specialization: 60 credits including MAT 230, 231, 250, 305, 310, 322, 323, 490, and CST 171. Students must also complete the requirements of one of the following mathematics specializations: Actuarial Science, Applied Computer Science, Applied Mathematics, or Statistics. A 2.30 GPA in the major is required. Only courses with a grade of C- or better will count in satisfying major requirements. This includes courses taken in specializations.

Specialization in Actuarial Science: In addition to the requirements stated above, the following courses are also required: MAT 370, 422, 423, ACC 250, and at least two courses from MAT 350, CST 200 or above, MIS 310, and MIS 320. A mathematics advisor must approve the remaining credits.

Specialization in Applied Computer Science: In addition to the requirements stated above, the following courses are also required: MAT 350, 409; CST 200, 250, 340 and 371. The remaining credits are chosen from the following:

MAT 300 or above, CST above 200, BIO 202 or above, CHE 140 or above, PHY 201 or above, ECN 301 or above, and FIN 311 or above.

Specialization in Applied Mathematics: In addition to the requirements state above, the following courses are also required: MAT 211, 315, 350, 425, 409 or 450, CST 200, PHY 201, and PHY 202. The remaining credits are chosen from the following: MAT 300 or above, CST above 200, BIO 202 or above, CHE 140 or above, PHY above 202, ECN 301 or above, FIN 311 or above, and engineering courses for DDEP students.

Specialization in Statistics: In addition to the requirements stated above, the following courses are also required: MAT 422, 423, CST 200 and at least 9 additional MAT credits at the 300-level or above. The remaining credits are chosen from the following: MAT 300 or above, CST above 200, BIO 202 or above, CHE 140 or above, PHY 201 or above, ECN 301 or above, and FIN 311 or above.

Minor in Mathematics: 18 credits at or above 230, including 230, 231, 310. A 2.30 GPA in the minor is required. Only courses with a grade of C- or better will count in satisfying minor requirements.

Minor in Mathematics for Elementary Educators: Elementary Education Major, 18 credit hours including MAT 115, 116, 130, and 2 additional classes from MAT 215 or 230, 335, 409, CST 150.

Secondary Education Teaching Requirements: Students who wish to teach in this content area are required to major in mathematics and complete 322 and 330. They also major in secondary education. Consult the Klipsch Educators College for description of courses required.

MUSIC (MUS)

For more information on music programs, contact Shawn Royer at sgoodman@marian.edu or by phone at 317.955.6649.

Music majors and minors are required to abide by the Department of Performing Arts Handbook guidelines. Students must achieve a minimum grade of "C" in every course required for the major or minor and may only repeat a course two times.

Major for Bachelor of Arts Degree (B.A.) in Music: 50-54 credits including: 0.5 credits each of MUL 125, 126, 225, 226; MUS 125, 126, 166, 167, 251, 266, 267, 325, 326, 328, 330, 340, 348, 349, 350, 490, eight credits of applied lessons on the major instrument or voice, 4 credits in a major ensemble, both a solo junior and senior recital, and completion of a track.
Track requirements:

Instrumental track – MUS 231 and one credit in a chamber ensemble;
Vocal track – MUS 226, 227, 228.

Major for Bachelor of Arts Degree (B.A.) in Music Education: 73-75 credits including: EDU 122, 123, 322, 327; 0.5 credits each of MUL 125, 126, 225, 226; MUS 125, 126, 166, 167, 231, 251, 266, 267, 325, 326, 328, 330, 340, 348, 349, 350, 430, 461, 490, seven credits of applied lessons on the major instrument or voice, 3.5 credits in a major ensemble, and completion of a track.
Track requirements:

Instrumental track – MUS 331, 342, 344, 346, 354, 375
Vocal track – MUS 227, 228, 356, 357, 376

Required supporting courses for licensure include: EDU 318, 473, 491; PSY 220; and SPD 230.

Contact Shawn Royer for P-12 licensing program descriptions and specifics for each licensure area. All courses are subject to change based upon current requirements from the Division of Professional Standards, Indiana Department of Education.

NOTE: All music majors must attend on-campus recitals, off-campus musical performances, successfully complete a Keyboard Proficiency Exam, and give a junior and/or senior recital.

Each incoming freshman or transfer student is considered a pre-music major. Upon successful completion of the required Upper Divisional at the completion of the fourth semester, the student is formally accepted as a music major and proceeds with upper division courses and recitals. For transfer students, this exam is administered at a time deemed appropriate by the faculty.

Minor in Music: 20-21 credits including MUS 125, 126, 127, 166, 167; MUL 125, 126; one course selected from MUS 143, 231, 251, 257, 268, 328, 330, 340; six semesters of participation in MUS 102, 103, or 169 at .5 credit per semester or other ensemble by permission of the department; and six semesters of applied lessons at .5 credit per semester.

Minor in Pastoral Music Ministry: 19 credits including MUS 257, 357; THL 170, 337, and THL 205, 208 or 236; 2 credits in MUL 100-level/200-level/300-level/400-level Private Lessons, and 2 credits in MUS 108/208/308/408. An audition is required. This minor does not fulfill the general education requirement for students pursuing majors in Theology, Music, or Pastoral Ministry. The second-level general education requirement for Theology may be used to satisfy this minor (which includes THL 205, 208, 236, or 337).

Musical ensembles
Non-music majors are welcome to participate in any musical ensemble for credit. A combined total of 12 credits accumulated in ensembles and other enhancement courses may be included in the 128 required degree credits.

APPLIED MUSIC

Students may enroll in individual instruction in music at the 100 (non-major or secondary) level for either .5 or 1 credit; or the 200 (music major) level for 1 credit. Individual instruction is offered every semester. A fee per credit is charged for all degree seeking students. See the semester course schedule for offerings and fees. Each applied lesson takes place at an arranged time between the student and the professor. Each .5 credit course requires one half-hour applied lesson per week and each one credit course requires one hour applied lesson per week.

PEACE AND JUSTICE STUDIES

This minor is interdisciplinary, drawing from courses across the curriculum. Students explore theories of peace and justice, examine and analyze the economic, social, and political causes of injustice, and consider ways to create peace through structural justice. In addition students learn how academic institutions and research methods can be used in the service of peace and justice in our communities and globally.

For more information on the peace and justice studies program, Deeb Kitchen, Ph.D. at dpkitchen@marian.edu or by phone at 317.955.6027.

Minor in Peace and Justice Studies: 18 credits including POL 155, SOC 145; 3 credits of SOC 360 or an approved community engaged learning experience; 3 credits from COM 352, CRJ 270, 371, POL 353, 357, 359, SOC 265, 270, 305, 320, 325, or 375; 3 credits from ENV/SCI 170, GLS/SOC 377 or PBH 201; 3 credits from COM 201, 221, 333, PHL 215, 240, THL 321, or 322.

PHILOSOPHY (PHL)

For more information on philosophy programs, contact J.T. Noble, Ph.D. at jnoble@marian.edu, liberalarts@marian.edu or by phone at 317.955.6573.

Major for Bachelor of Arts Degree (B.A.) in Philosophy: 36 credits including PHL 130, 150, 215, 240, 320, 330, and 490.

Minor: 18 credits, including PHL 130.

Specialization in Ethics: 18 credits, including PHL 215, PHL 498, and THL 216 or 218, and the balance of additional credits chosen from the following set: BIO 321; PHL 115, 240, 315, or POL 230; PHL 325; BUS 401; NUR 310; POL 155 or SOC 145; THL 316, and 322.

Specialization in Pre-Theology: 12 credits, including THL 103, 105, 218, and either 226 or 228. Students must also complete PHL 203, 205, 349, and 350 as part of their philosophy major electives. This specialization is only open to philosophy majors.

PSYCHOLOGICAL SCIENCE AND COUNSELING (PSY)

For more information on the psychology program, contact Jeff Kellogg, Ph.D. at jkellogg@marian.edu, liberalarts@marian.edu or by phone at 317.955.6076.

Students with a desire to graduate with a degree in psychology should seek the counsel of an academic advisor in the psychology department to clarify the department's requirements for graduation.

Major for Bachelor of Arts Degree (B.A.) in Psychological Science: A minimum of 37 credits including PSY 101, 201, 205, 220 or 365, 230 or 335, 250, 305 or 445, 325 or 367, 350 or 351, 490; two credits of 360, 460 or 497; and two additional elective courses selected from 300, 310, 313, 330, 340, 341, 355, 370, 371, 373, 385, 430. If PSY 205 (or an equivalent course) did not include SPSS, then PSY 215 is required. Psychology majors must receive a grade of "C" or higher in all psychology classes that fulfill department requirements.

Major for Bachelor of Science Degree (B.S.) in Psychological Science: A minimum of 61 credits including PSY 101, 201, 205, 220 or 365, 230, 250, 305, 325 or 367, 335, 350, 445, 490; two credits of 360, 460 or 497; and 2 courses from PSY 300, PSY 405, CST 150 and 18 additional hours in PSY, BIO, CHE, PHY, CST or MAT. If PSY 205 (or an equivalent course) did not include SPSS, then PSY 215 is required. Psychology majors must receive a grade of "C" or higher in all psychology classes that fulfill department requirements.

Specialization in Clinical Psychology: 14-15 credits including PSY 220 or 365, 230, 370, 430, and 460. For psychology majors only.

Specialization in Latino Community Mental Health: 21 credits. A major or minor in Spanish is required. Required courses are SPA 213, SPA 335, PSY 367, with the remainder of credits coming from the Spanish major or minor. Students must earn a grade of C or better in the 3 required courses. Non-psychology majors must also take PSY 220, 230, and SOC 265. Other courses strongly recommended are PSY 330, 335, and 365.

Specialization in Sport Psychology: 13-14 credits including PSY 310, 340, 370, ESS 352/BIO 352, and PSY/ESS/COL 360. Non-majors who complete PSY 230 and 335, or receive permission, may also enroll in the sport psychology specialization.

Minor in Psychological Science: 18 hours of PSY classes. Students must achieve a minimum grade of "C" in every course used towards the minor.

PUBLIC HEALTH (PBH)

For more information on the public health major, contact Laura Gano, Ph.D. at lgano@marian.edu or by phone at 317.955.6142.

Major for Bachelor of Arts Degree (B.A.) in Public Health: 33 credits including the following required core classes: PBH 201,PBH/BIO 301, PBH/SOC 460, PBH 490, SOC 205 or PSY 205 or BIO 205, SOC/GLS 377, and an additional 15 elective credits from the three following categories: one course from SOC 305, 320, 325; one course from PSY 250,

SOC 301, SWK 350; and an additional 9 elective credits from BIO 225, COM 190, 365, CRJ 270, 330, ENG 323, ESS 236, 336, GLS/PSY 367, PHL 325, POL 320, PSY 230, 330, SOC 255, 266, SWK 270, 310, THL 316. Public health majors must receive a grade of 'C' or higher in all core required classes.

Major for Bachelor of Science Degree (B.S.) in Public Health: 48 credits including the following required core PBH classes: PBH 201, PBH/BIO 301, PBH/SOC 460, PBH 490, SOC 205 or PSY 205 or BIO 205, SOC/GLS 377. In addition to the core: 3 elective credits from: SOC 305, 320, and 325; 9 elective credits from: COM 190, 365, CRJ 270, 330, ENG 323, GLS/PSY 367, PHL 325, POL 320, PSY 230, 330, SOC 255, 266, SWK 270, 310, THL 316; plus 18 elective credits from: BIO 151,202, 203, 214, 216, 225, 226, 265, 320, 321,340, 345, 355, CHE 100, 270, 315, ENV/SCI 170, ENV/SCI 171L, ENV/SCI 173L, ESS 236, 336, SOC 255, and an additional 12 elective credits in the math and sciences at 200 level or above. Public health majors must receive a grade of 'C' or higher in all core required classes.

Minor in Public Health: 18 credits (6 courses) including PBH 201, PBH/BIO 301, SOC/GLS 377, plus an additional 9 credits from BIO 225, COM 190, 365, CRJ 270, 330, ENG 323, ESS 236, 336, GLS/PSY 367, PBH 460, PHL 325, POL 320, PSY 230, 330, SOC 255, 266, SWK 270, 310, THL 316.

SOCIOLOGY (SOC)

For more information on the sociology program, contact Deeb Kitchen, Ph.D. at dpkitchen@marian.edu, liberalarts@marian.edu or by phone at 317.955.6027.

Major for Bachelor of Arts Degree (B.A.) in Sociology: 33 credits including 101, 205, 301, 450, 451, and 490. A minimum grade of "C" is required for all core courses required for the major.

Minor: 18 credits, excluding SOC 100 and including 101.

SOCIAL WORK (SWK)

For more information on the social work program, contact Michelle Meer, M.S.W. at mmeer@marian.edu or by phone at 317.955.6482.

Major for Bachelor of Social Work (B.S.W.) in Social Work: 54 credits including SOC 101, 205; SWK 110, 145, 200, 251, 270, 310, 350, 360, 410, 415, 460, 461, and 490; SWK 320 or 325. Required General Education Courses HIS 100, PSY 101.

Minor in Social Work: 18 Credits including SOC 101, SWK 110, 200, 270, 310, and 350.

Specialization in Social Work: For psychology and sociology majors only. 18 credits including PSY 220; SOC 265; SWK 270, 310, 350, and PSY/SOC 460. Sociology majors completing this specialization may substitute SWK 350 for SOC 301 in the major. Psychology majors completing this specialization may substitute SWK 350 and PSY 230 for PSY 250 and 300 in the major.

SPANISH (SPA)

For more information on the Spanish program, contact Julia Baumgardt, Ph.D. at jbaumgardt@marian.edu, liberalarts@marian.edu or by phone at 317.955.6644.

Major for Bachelor of Arts Degree (B.A.) in Spanish: 33 credits required above the 101-level including SPA 102, 200, 201, 220, 230, 310/311, 490, and 498. A minimum grade of “C” is required for all Spanish courses. Credits earned in an approved study abroad program may count toward a major. Heritage Speakers of Spanish (students whose home language is Spanish), should take SPA 311 instead of SPA 310. Students who are not heritage speakers of Spanish must take SPA 310.

Minor in Spanish Studies: 18 credits including SPA 102, 200, 201, 310 or 311, and 6 credits of Spanish electives..

Minor in Spanish for the Professions: 18 credits including SPA 102, 200, 201, 310 or 311 and 6 credits from the following: 125, 213, 214, 325, 330, 331 or 337. Spanish 330 and 331 are cross-listed with MGT 334. Management and marketing majors should take MGT 334 to have it count as a 3-credit international elective.

THEATRE (THE)

For more information on the theatre program, contact Ben Tebbe, by e-mail at btebbe@marian.edu or by phone at 317.955.6236.

Major for Bachelor of Arts Degree (B.A.) in Theatre: A minimum of 39 hours including THE 110, 120, 130, 231, 245, 250, 310, 360, and 490. A limit of 3 credits of 105 may count toward the major.

Minor in Theatre: 18 hours of THE classes including THE 110. A limit of 3 credits of 105 may count towards the minor.

THEOLOGY (THL)

For more information on theology programs, contact J.T. Noble, Ph.D. at jnoble@marian.edu, liberalarts@marian.edu or by phone at 317.955.6573.

Major for Bachelor of Arts Degree (B.A.) in Theology: 36 credits including THL 105, 208, 218, 226, 228, 336, 405, and 490; three credits from THL 311, 324, 325, 329, 330, 428; three credits from 232, 308, 332; three credits from 316, 319, 321, 322, 337, 338, 361, 371, 423, 472, and 474. PHL 350 is also required.

The following specializations are only open to majors in Theology:

Specialization in Biblical Studies: 12 credits including THL 311 and nine credits to be chosen from THL 324, 325, 329, 330, and 428.

Specialization in Teaching Theology/Religion in Catholic Schools: 12 credits, including THL 361, 371, 460, and three credits chosen from 321, 322, or 423. Students earning this specialization must also earn a minor in applied educational studies. The applied educational studies minor does not lead to a teaching license. See Education (EDU) section for requirements.

For a Specialization in Pre-Theology, only open to philosophy majors, see **Philosophy (PHL)** section.

Major for Bachelor of Arts Degree (B.A.) in Pastoral Leadership: 48 credits including THL 105, 208, 218, 226, 228, 336, 405, and 490; 338, 371; 474 or 475; three credits from THL 324, 325, 329, 330, 428; three credits from 321, 322, 337, 361, 423, 472; either six credits in PSY (220; 230 or 365) or six credits in SOC (101, 265); PHL 350; and continuous mentoring and internship participation.

Minor in Catholic Studies: 24 credits including THL 105 and PHL 130 taken at Marian University; two courses chosen from THL 103, 216 or 218 or 208, 232, 236, 322, 338, 381; two courses chosen from PHL 205, 215, 240, 350, 381; and two Catholic studies courses seated in other disciplines.

Minor in Pastoral Leadership: 21-22 credits including THL 105; one course from 170, 272, 361, 371 [NUR majors may substitute NSG 427 and 435, or 478]; one course from 208, 232, 308, 332, 336, 337; one course from 226, 228; one course from 218, 219, 316, 319, 321, 322, 338; one course from 405, 423, 428, 472, 474; 270 (non-San-Damiano minors will substitute an additional 3 credit THL course in consultation with the Theology faculty).

Minor in Theology: 18 credits including THL 105; one course from THL 208, 232, 308, 332, 336, 337; one course from THL 226, 228; one course from THL 218, 219, 316, 319, 321, 322, 338; one course from THL 405, 423, 428, 472, 474; one additional 3-credit THL course at the 300-400 level (excluding mentoring and internships).

Certificate Program in Pastoral Leadership: 32 credits including THL 105, 170, 205, 208, 216 or 218, 228, 236, 361, 474, 490, and continuous mentoring and internship participation. *Note: Ordinarily, persons wishing to enter the certificate program already possess a bachelor degree.*

Catholic Educator Program (CEP): In collaboration with the Archdiocese of Indianapolis, Marian University offers CEP courses in order that teachers in Catholic schools might be first and foremost "witnesses of the faith." Ten credits are required including EDU 400; THL 104, 136, 142, 126, 128, 116, 114, and the remaining content of 361.

Persons entering the **Pastoral Leadership Program** may have certain national, ministry-specific, program certifications accepted as partial fulfillment of requirements. Contact department chairperson.

Klipsch Educators College Bachelor Degree Programs

The vision of Marian University is to provide an education distinguished in its ability to prepare transformative leaders for service to the world. The Educators College aspires to be the nation's best developer of educational talent by preparing and developing educators who consistently achieve exemplarly learning outcomes for all student served by our graduates.

For more information on degree programs listed below, please contact the office at 317.955.6089.

EDUCATION (EDU)

The teacher education programs are fully accredited by the Indiana Office of Educator Licensing and Development (OELD) and and operating under the accreditation of the National Council for the Accreditation of Teacher Education (NCATE).

Education majors must consult the department for specific Indiana licensing requirements. Candidates must successfully achieve qualifying scores on all required state assessments in order to be awarded a teaching license. Candidates must meet the developmental licensing standards as specified by the Indiana Office of Educator Licensing and Development.

Candidates pursuing a program should check with their advisors or the department regarding periodic changes being made in programs to meet Indiana Licensing requirements. The yearly licensure reports and other information are posted: https://www.marian.edu/educators-college/resources/report-cards

Requirements

1. Prior to placement in a clinical teaching experience, the student must provide the college with a satisfactory criminal history as required by each clinical site. Failure to meet the requirements prohibits the student from enrolling in a course with a clinical component. In addition, all KEC candidates are required to complete Safe and Sacred Training through the Archdiocese of Indianapolis. This training certificate is valid for five years.
2. Candidates must meet the requirements of the Pathway program in order to progress through KEC.
3. Candidates must successfully pass state and university program requirements to be recommended for an Indiana license.
4. For retention in the teacher education programs, students must earn and maintain an overall 2.50 cumulative GPA; a 2.50 in all courses required for the major; and meet other Pathway expectations. Requirements are listed on the Klipsch Educators College Canvas page.

Pathway 1 –Admission to Klipsch Educators College

1. Successful completion of at least 30 credit hours
2. Successful completion or currently enrolled in the following Education courses (Grade of C or higher)
    a. MAT 115 and MAT 116 (Special Education P-12 and Elementary Education only)
    b. SPD 130 (Special Education P-12 only) or SPD 230 (General Education Candidates)
    c. EDU 190 and EDU 224
    d. ENG 112 and COM 101 with the required minimum grade
3. Submitted appropriate background check and completed Safe and Sacred Training
4. Top 50% on the ACT or SAT according to the state of Indiana or successful completion of the Praxis CORE
5. 2.50 overall Marian GPA
6. Completed Pathway I application, virtual teaching simulation, and written reflection

Pathway 2 – Professional Development

1. Successful completion of Pathway I
2. Successful completion of 60 credit hours

3. Successful completion or currently enrolled in the following professional education courses earning a grade of C or better:
    a. EDU 255, 290, 307, 318, 390 and 419
    b. EDU 444 (Elementary Education only)
    c. EDU 346, 347,348 (Special Education and Elementary Education only)
    d. SPD 233, 254, 338, 369 (Special Education P-12 only)
4. Intern candidates need to have completed all requirements for graduation except EDU 473 and EDU 491
5. 2.5 overall Marian GPA
6. Completion of pedagogy and content area exams for state licensure
7. Completed application for either internship or residency which must include the following artifacts: resume, cover letter, and formal interview

Pathway 3 – Candidate Residency Matching

1. Successful completion of Pathway 2
2. Successful completion or currently enrolled in the following Education courses with a grade of "C" or higher:
    a. EDU 446, 490, 505
    b. SPD 439 (Special Education P-12 only)
3. 2.5 overall Marian GPA
4. Completed application for residency, including the following artifacts: Formal Interview with proposed residency partners
5. Tailored resume and cover letters
    a. Introduction video for residency candidates to articulate their own philosophy and strengths to partners for a residency match.

Major for Bachelor of Arts Degree (B.A.) in Elementary Education
A candidate must take a minimum of 67 credits in EDU 190, 224, 255, 290, 307, 318, 346, 347, 348, 390, 419, 444, 446, 447, and 490; HIS 216, 217; MAT 115, 116; PSY 220; SCI 301; and SPD 230; candidates will not be eligible for licensure until they complete the 12-credit semester-long clinical internship coursework, EDU 473 and 491. All Elementary Education majors are required to earn a minor in alicensable area.

Candidates must maintain a cumulative 2.5 GPA and a 2.5 GPA in all education major and education minor requirements. All courses required for an education major or minor must receive a grade of "C "orhigher. Candidates must earn a minimum grade of "B-" in ENG 112 and a minimum grade of "B-" in COM 101.

Successful completion of Pathway to Graduation assessments.

Complete courses for a minor in a licensable area. See the Educators College for complete list of licensable areas.

Major for Bachelor of Arts Degree (B.A.) in Elementary Education with a Master of Arts in Teaching (M.A.T.) or a Master of Arts in Education in Special Education (M.A.Ed.) – 5 year program
The Elementary Education program is a ten-semester program that includes rigorous education coursework with a year-long clinical residency. The requirements above for a Bachelor of Arts Degree (B.A.) in Elementary Education all apply. In addition, candidates must complete the requirements for the Master of Arts in Teaching or Master of Arts in Education in Special Education as listed in the graduate catalog.

Major for Bachelor of Arts/Science Degree (B.A./B.S.) in Secondary Education
Candidates must take a minimum of 40 credits including EDU 190, 224, 255, 290, 307, 318, 351, 390, 419, 446, 447, and 490; PSY 220; and SPD 230; candidates will not be eligible for licensure until they complete the 12 credit semester-long clinical internship coursework, including EDU 473 and 491.

Candidates must maintain a 2.5 cumulative GPA and a 2.5 GPA in all education major and education minor requirements. All courses required for an education major or minor must receive a grade of "C" or higher. Candidates must earn a minimum grade of "B-" in ENG 112 and a minimum grade of "B-" in COM 101.

Successful completion of Pathway to Graduation assessments.

Candidates majoring in education pursuing licensure in Secondary Education for Middle School and High School Teaching (grades 5-12) should be enrolled concurrently in a content area major. The degree of B.S. or B.A. is dependent upon the content major. Specific content and education courses are approved by the Educators College and the Office of Educator Licensing and Development of the Indiana Department of Education.

Major for Bachelor of Arts/Science Degree (B.A./B.S.) in Secondary Education and a Master of Arts in Teaching (M.A.T.) or a Master of Arts in Education in Special Education (M.A.Ed.) – 5 year program
The 5-year Secondary Education program is a ten semester program that imparts deep knowledge, critical thinking and skills in approved content areas and rigorous Bachelor and Master level education coursework embedded throughout the program culminating in an extended, standards-based clinical residency. The requirements above for a Bachelor of Arts Degree (B.A./B.S.) in Secondary Education all apply. In addition, candidates must complete the requirements for the Master of Arts in Teaching or Master of Arts in Education in Special Education as listed in the graduate catalog.

Major for Bachelor of Arts Degree (B.A.) in Education (P-12)
Candidates must meet the 2.50 GPA requirements in all areas of licensure and earn a minimum grade of "C" in all courses in the major and for licensing. Candidates must earn a minimum grade of "B-"in ENG 112 and a minimum grade of "B-" in COM 101. Candidates must take a minimum of 40 credits including EDU 190, 224, 255, 290, 307, 318, 351, 390, 419, 446, 447, 490; SPD 230; and PSY 220. Candidates will not be eligible for licensure until they complete the 12 credit semester-long clinical internship coursework, including EDU 473 and 491.

Candidates majoring in education pursuing licensure for All Grade Teaching (grades P-12) should be enrolled concurrently in a content area major in one of the following: Studio Art, Spanish, or Health and Physical Education.

Successful completion of the Pathway program and graduation assessments.

Major for Bachelor of Arts (B.A.) in Education (P-12) candidates who also have content area degrees in Spanish and a Master of Arts in Teaching (M.A.T.) – 5 year program
The 5-year P-12 Education program is a ten-semester program that imparts deep knowledge, critical thinking, and skills in approved content areas and rigorous bachelor's and master's level education coursework embedded throughout the program culminating in a year-long clinical residency. The requirements above for a Bachelor of Arts Degree (B.A.) in Education (P-12) all apply. In addition, candidates must complete the requirements for the Master of Arts in Teaching or as listed in the graduate catalog.

Specialization in Faith-Based Teaching: Catholic School Educator Preparation Program Candidates committed to faith-based teaching have the opportunity to nurture their own faith as they develop into teachers. The Catholic School Educator Preparation Program (CSEPP) parallels the traditional program but emphasizes the role of the faith-based teacher to help children develop their spiritual lives.

Whenever possible, candidates will be assigned to Catholic schools for clinical placements throughout their coursework. All other Educators College requirements apply. Completing this program leads to a concentration in faith-based teaching. Candidates complete additional coursework in theology. For San Damiano Scholars and other candidates seeking this concentration, required theology and education courses are THL 105S, 106S, 270, 361, and EDU 400.

Components of the program include:
- Creed of the church
- Liturgy of the church

- Sacraments of the church
- Old Testament
- New Testament
- The person of Jesus Christ
- Praying with children
- Catechism of the Catholic Church
- Teaching of religion
- Mission and history of Catholic schools

In their first year, candidates visit all school partner sites. During their second and third years, candidates take directed theology courses and education methods courses, and engage in various activities at the selected schools. Clinical Internship takes place at the mentor school during the appropriate semester.

SPECIAL EDUCATION (SPD)

Major for Bachelor of Arts Degree (B.A.) in Special Education: P-12
Candidates must take a minimum of 57 credits including EDU 190, 224, 255, 290, 307, 318, 346, 347, 348, 390, 419, and 490; SPD 130, 233, 338, 354, 369, and 439; MAT 115 and 116; PSY 220. Candidates will not be eligible for licensure until they complete the 12-credit semester-long clinical internship coursework, including EDU 473 and 491. Special Education Majors are required to earn a minor in a licensable area.

Candidates are required to maintain a 2.50 cumulative GPA and a 2.5 GPA in all education major and education minor requirements. All courses required for an education major or minor must receive a grade of "C" or higher. Candidates must earn a minimum grade of "B-"in ENG 112 and a minimum grade of "B-" in COM 101.

Successful completion of the Pathway program and graduation assessments. Candidates successfully completing the major and the pathway assessments are eligible for a Mild Intervention license in P-12.

Major for Bachelor of Arts Degree (B.A.) in Special Education: P-12 and a Masters of Arts Degree in Teaching (M.A.T.) or a Master of Arts in Education in Special Education (M.A.Ed.) – 5 year program
The 5-year Special Education program is a ten-semester program that includes rigorous bachelor's and master's level education coursework during the program with a year-long clinical residency. The requirements above for a Bachelor of Arts Degree (B.A.) in Special Education: P-12 all apply. In addition, candidates must complete the requirements for the Master of Arts in Teaching or Master of Arts in Education in Special Education as listed in the graduate catalog.

Minor in Applied Educational Studies: 18-19 credit hours including EDU 190, 224, SPD 130 or 230, and nine credit hours selected from the following: EDU 307, 318, 390, 419, 444, 446, MAT 115. This minor is for students interested in earning an education minor but not a teaching license.

Minor in Foundations of Education for Music Educators: Candidates who major in music education (vocal or instrumental) on a licensure track must complete 27 credits including EDU 122, 123, 318, 322, 327, SPD 230 and earn at least a grade of "C" in each course. Candidates must also complete EDU 473 (9 credits) and 491.

Minor in Education Licensure: Candidates interested in pursuing an education minor and earning a secondary 5-12 or P-12 teaching license in an approved discipline in the future must complete 18 credits including EDU 307, 318, 351, 419, 447, SPD 230 and earn at least a grade of "C" in each course. A clinical internship will be required post-graduation. The pre-requisite for EDU-307 can be waived for students pursuing this minor.

Minor in Mathematics for Elementary Educators (see mathematics for requirements).

Minor in Special Education: Candidates majoring in Elementary Education or Secondary Education may elect to add a teaching minor in Special Education. This minor allows the graduate to teach in classrooms with students who meet the disability criteria for mild interventions, grades P-6 or 6-12 depending on their primary licensed area. Requirements for this additional license include SPD 130 or 230, 233, 338, 369, 354, 369, 439. One segment of the clinical internship must be in a special education setting.

APPLIED EDUCATIONAL STUDIES

The Applied Educational Studies major is a professional education program leading to a Bachelor of Arts degree. The Applied Educational Studies major is grounded in education-related course content. The common learning component, clinical experiences, and internships provide professional skills geared toward a chosen career path. This interdisciplinary degree is an option for candidates planning to work in fields related to youth services, educational training or management, curriculum/education development, child advocacy, educational civic or nonprofit organizations, and/or educational stakeholders external to a P-12 classroom setting. State required licensure testing (i.e. Praxis, CASA, etc.) is not required for this major as this degree does not lead to a teaching license.

Major for a Bachelor of Arts Degree (B.A.) in Applied Educational Studies:
Candidates must achieve a minimum grade of "C" in every course required for the major. Candidates must take 39 credits in EDU 190, 224, 290, 307, 318, 390, 474, 490, 491; PSY 310; SOC 332; SPD 130 or 230.

In addition all candidates are required to earn a minor or otherwise fulfill the university's transformational journey program requirements in the broad integrative knowledge category.

HEALTH AND PHYSICAL EDUCATION (HPE)

Major for Bachelor Degree (B.A. or B.S.) in Health and Physical Education: 35 credits: HPE 128, 151, 152, 153, 154, 155, 228, 249, 265, 269, 363, 370, 410, 420, 453, and 490. For the B.S., an additional 25 credits in courses from business, exercise and sport science (excluding HPE enhancement course numbered 100-121) mathematics, psychology, or science are also required. Students must receive a minimum grade of a "C" in all courses required for the major. For students double majoring in secondary education or education (P-12), EDU 491 will replace HPE 490. For retention in the teacher education programs, students must earn and maintain an overall 2.50 cumulative GPA, a 2.50 in all courses required for the major, and meet other performance expectations. Requirements are listed on the School of Education web site.

Minor in Health Education Teaching: 25 credits, including ESS 120, 230, 352; HPE 249, 370; SCI 102; plus 7 credits of ESS or HPE electives.

Minor in Physical Education (Physical Education License only): 19 credits including HPE 128, 228, 363, 410, 420, 453, and any three of the following: HPE 151, 152, 153, 154, and 155.

Teaching requirements: Students who wish to teach in this content area must meet all requirements for the major field, and also meet the Educators College developmental licensing requirements. Contact the Educators College for high school licensing program descriptions and specifics for each licensure area. All courses are subject to change based upon current requirements from the Division of Professional Standards, Indiana Department of Education.

GRADUATE PROGRAMS IN EDUCATION

The Educators College offers graduate level education in addition to the undergraduate programs listed above. Interested individuals should contact the educator's college for additional information. The program courses and requirements can all be found in the Marian University Graduate Catalog.

Clark H. Byrum School of Business Bachelor Degree Programs

The Byrum School advances the mission of Marian University through its innovative and experiential curriculum. Students learn by doing as they develop solutions to live business problems. The Byrum School's experiential approach fosters the development of leaders who will make ethical and informed decisions in their daily lives.

The Byrum School of Business offers a bachelor of science degree in the areas of accounting, business analytics, finance, logistics & supply chain management, management and marketing. All students complete a 42-credit common core of courses plus additional coursework that is specific to each major. The core consists of 2 nine-credit experiential courses, BUS 109 and 309, plus an additional 24 credits from AIM 123 – Introduction to Business Analytics, BUS 200 – Careers in Business: Research and Internships, BUS 205 – Business Statistics, MKT 240 – Principles of Marketing, MGT 250 – Principles of Management, BUS 360/365 -Internship, BUS 400-Careers in Business: Job Search and Professional Development, BUS 401 -Business Ethics and an elective business experience.

Byrum students can choose to supplement their major with a specialization in business in sports, digital marketing, entrepreneurship, human resource management, insurance, and professional selling. The Byrum School offers minors in accounting, analytics and information management, business, and finance. The minor in business consists of BUS109 plus nine credits of approved electives and is restricted to students outside the Byrum School. The other minors are available to all Marian students. With the exception of second internships, the three courses chosen for a specialization cannot double count toward a major or minor. The International elective required for management majors and marketing majors cannot double count as an upper level elective. Minors and double majors must include a minimum of 12 credits that are not applied to a specialization, another minor, or another major in the school of business.

For more information, please contact the Clark H. Byrum School of Business office at business@marian.edu or by phone at 317.955.6765.

ACCOUNTING (ACC)

The accounting program's academic credits are accepted by the Indiana State Board of Public Accountancy for qualification to sit for the Uniform CPA (Certified Public Accountant) Examination and the Institute of Management Accountants CMA (Certified Management Accountant) Examination.

Major for Bachelor of Science Degree (B.S.) in Accounting: 75 credits including: 42 credit business core plus 33 credits of required courses; ACC 250, 310, 320, 321, 430, 431, 440, 455; AIM 320; FIN 111, 311.

150-Hour Accounting Program: The State of Indiana requires that a first time CPA exam candidate must obtain at least 150 credit hours of college education, including a bachelor or higher degree conferred by an accredited college or university. This law applies only to individuals who plan to sit for the CPA examination. Students receive a B.S. degree in accounting from Marian University after completion of the traditional four-year program of 128 credit hours. Students choosing to complete the 150-Hour Accounting Program may do so through a variety of options. With approval, undergraduate and graduate courses from other accredited colleges and universities may apply.

Minor: 18 credits consisting of ACC 250, 310; FIN 111 and 9 credits of electives from ACC 320, 321, 430, 431, 440, 455, FIN 311. Open to majors outside the School of Business.

BUSINESS ANALYTICS (AIM)

Major for Bachelor of Science Degree (B.S.) in Business Analytics: 61 credits including: 42 credit business core; AIM 223, 323, 423; CST 150; MGT 330; one course from AIM 320, CST 171, MAT 322, MGT 350, MKT 344, 374. The core requirement for elective business experience should be satisfied with an internship in business analytics.

Minor in Analytics and Information Management: 18 credits including: AIM 123, 223, 323, (320 or 423), CST 150, BUS 205 or equivalent course in statistics.

FINANCE (FIN)

Major for Bachelor of Science Degree (B.S.) in Finance: 63 credits including: 42 credit business core; 12 credits including ACC 250; FIN 111, 311, 455; and 9 credits selected from AIM 320, FIN 350, 352, 356, 357, 360, 411, 430.

Minor: 18 credits consisting of FIN 111, 311; ACC 250 and 9 credits of electives from FIN 350, 352, 356, 357, 360, 411, 430, 455. Open to majors outside the School of Business.

LOGISTICS AND SUPPLY CHAIN MANAGEMENT (LSM)

Major for Bachelor of Science Degree (B.S.) in Logistics and Supply Chain Management: 60 credits including: 42 credit business core; LSM 240, 320, 330, MGT 350; 6 credits from LSM 350, 370, 380, 390, MKT 444.

MANAGEMENT (MGT)

Major for Bachelor of Science Degree (B.S.) in Management: 60 credits including: 42 credit business core; MGT 430; a 3 credit international elective selected from FIN 411, MGT 329, 332, 333, 334, 363, 450, MKT 338; and 12 credits selected from FIN 311, MGT 301, 302, 325, 329, 330, 350, 351, 352, 372, 379, 395, 450 (cannot double count as international elective). Management majors must receive a grade of "C" or higher in all upper division management courses.

MARKETING (MKT)

Major for Bachelor of Science Degree (B.S.) in Marketing: 60 credits including: 42 credit business core; MKT 446; a 3 credit international elective selected from FIN 411; MGT 329, 332, 333, 334, 363, 450, MKT 338, and 12 credits selected from MKT 301, 338, 341, 342, 344, 348, 374, 442, 444, 445, MGT 325. Marketing majors must receive a grade of "C" or higher in all upper division marketing courses.

Specializations for School of Business Majors:
Business in Sports: 12 credits including MGT 250; remaining 9 credits chosen from MGT 311, 358, MKT 348, PSY 340, or a second internship in field, with School of Business approval.

Entrepreneurship: 12 credits including MGT 250 and 301; remaining 6 credits chosen from ACC 250, MGT 302, 358, 372, MKT 344, or a second internship in field, with School of Business approval.

Human Resources Management: 12 credits including MGT 250; remaining 9 credits chosen from 351, 352, 358, 361, 362, 363, or a second internship in field, with School of Business approval.

Insurance: 12 credits including FIN 357; remaining 9 credits chosen from FIN 111, 360, MKT 342, 444, or a second internship in field with School of Business approval.

Digital Marketing: 12 credits including MKT 240; remaining 9 credits chosen fom 301, 341, 366, 374, 445, COM 365, 445, or a second internship in field with School of Business approval.

Professional Selling: 12 credits including MKT 240; remaining 9 credits chosen from 341, 342, 442, 444, or a second internship in field with School of Business approval.

Minor in Business: Available to students with a major outside the Byrum School. 18 credits consisting of BUS 109 and 9 additional approved hours chosen from ACC, AIM, BUS, FIN, LSM, MGT, and/or MKT

Leighton School of Nursing Bachelor Degree Programs

Accreditation
The baccalaureate degree program in nursing at Marian University is accredited by the Commission on Collegiate Nursing Education http://www.ccneaccreditation.org.

Program Admission and Progression
The programs prepare the student for the National Council Licensure Examination for Registered Nurses (NCLEXRN). The decision regarding who may take the NCLEX-RN examination rests with the Indiana State Board of Nursing.

When seeking admission to the Leighton School of Nursing, applicants must meet with an academic advisor. Application deadlines are determined prior to each semester. Admission to clinical nursing courses is competitively based on a clinical admission decision tree. For detailed information on the specifics of this policy, contact the Leighton School of Nursing at 317.955.6250. Please note that curriculum and admission requirements are subject to change. Science credits or transfer equivalents (chemistry, anatomy and physiology, and microbiology) may be no older than seven (7) years at the time of admission to Marian University.

Marian University takes reasonable steps to ensure a clinical spot for all qualified students. Students must meet all of the requirements of the school of nursing for the awarding of degrees. Students transferring into the Leighton School of Nursing are required to have a GPA of 2.80/4.0 for admission. Please note that nursing courses from other institutions are not automatically accepted.

The Indiana State Board of Nursing Regulations requires that all students in the nursing program must achieve a grade of "C" or higher in all courses required for degree completion, including all required general education courses in order to qualify to take the National Council Licensure Exam (NCLEX) for Registered Nurses.

In addition, students must meet the following Marian University School of Nursing requirements: 1) A student must earn a "C+" or higher in all nursing and required prerequisite courses; 2) A student may withdraw from only one required nursing course during the program 3) A student must earn a satisfactory grade (S) in the clinical component of a nursing course and a "C+" (77 percent) or higher in the theory component in order to pass and progress to subsequent nursing courses; students who fail either component of a course must repeat both components.

Students must successfully complete NSG 201, NSG 211, NSG 221, NSG 241, and NSG 251 before taking 300 level nursing courses.

Receiving a grade lower than a "C+" (77 percent) in any two nursing courses (NUB, NUR, or NSG prefix) results in automatic dismissal from the nursing program; the student is ineligible for readmission to the nursing program at Marian University for a period of five years. After five years have passed, the student may submit a written petition to the Admissions Committee for a readmission decision.

IMPORTANT: All students, upon admission to the clinical courses, must submit a full criminal background check which is available through the Indiana State Police and a multi-panel drug screen. Students will not be allowed to begin clinical until the criminal check and drug screen are completed, received, and reviewed by the Leighton School of Nursing. Students are responsible for notifying the Dean of the Leighton School of Nursing or Dean's designee of any changes in their criminal and/or drug screen status. For further information concerning program progression, you may contact the Leighton School of Nursing at 317.955.6250 or by e-mail at nursing@marian.edu.

Bachelor of Science in Nursing (NSG)

Traditional BSN Track- a 4 year program for those students seeking a bachelor degree in nursing.

Minimum admission requirements include:

- Admitted to Marian University
- Marian University cumulative GPA of 2.80
- All required pre-requisite and transformational journey program courses successfully completed (letter grade C or higher)
- Science credits or transfer equivalents (chemistry, anatomy, physiology, and microbiology) may be no older than seven (7) years at the time of the admission to the University
- Successful completion of NSG 129 offered by Marian University with a grade of C+ or higher
- Application completed in full and submitted on time
- Proof of English Language Proficiency (survey provided upon application)
    - If English is not your native language or you are not a citizen of a country in which English is an official language (contact your nursing admissions advisor for an updated list of exempt countries), you must provide proof of one of the following for English language proficiency.
        - Test of English as a foreign language (TOEFL IBT) with overall score of 83 and including a minimum speaking score of 26.
        - International English Language Testing System (IELTS) Academic Test with an overall score of 6.5 and including a minimum speaking score of 7.
        - Duolingo score of 120 or higher.
        - SAT Evidence-Based Reading and Writing score of 560 or higher (21 ACT English subscore) or, your SAT Evidence-Based Reading and Writing score is 660 or higher (27 ACT English subscore), regardless of where you are attending or have attended secondary school.
        - Provide proof of a conferred Bachelor's level or higher degree from an institutionally accredited college or university in the United States.
        - Provide proof of attendance of formal secondary or post-secondary education in the United States for at least 4 years.

If these requirements are not met, we still encourage your application. Your application may be eligible to be reviewed through an additional process, which may require further action.

Conditional Requirements of Admission:

- Pre-requisite science GPA of 2.80 prior to nursing clinical courses
- Completion of all clinical compliance requirements

For additional nursing program requirements, please contact your nursing admissions advisor.

Required nursing courses include:
NSG 129, 201, 211, 221, 241, 251, 307, 317, 331, 335, 343, 422, 431, 441, 451, 493, and two credits in nursing electives. A grade of "C+" or better is required in each course.

Completion of the transformational journey program along with the following program supported courses is also required: PSY 205; PSY 220 and 230.

Accelerated BSN Track – for students with a minimum of a previous bachelor degree in a discipline other than nursing.

Minimum admission requirements include:

- Completed previous baccalaureate or graduate degree from an accredited college/university with a cumulative GPA of 2.80 or higher.
- All required pre-requisite and supporting courses successfully completed (letter grade C or higher)
- Science credits or transfer equivalents (chemistry, anatomy, physiology, and microbiology) may be no older than seven (7) years at the time of the admission to the University
- Application completed in full and submitted on time
- Proof of English Language Proficiency (survey provided upon application)

    - If English is not your native language or you are not a citizen of a country in which English is an official language (contact your nursing admissions advisor for an updated list of exempt countries), you must provide proof of one of the following for English language proficiency.

        - Test of English as a foreign language (TOEFL IBT) with overall score of 83 and including a minimum speaking score of 26.
        - International English Language Testing System (IELTS) Academic Test with an overall score of 6.5 and including a minimum speaking score of 7.
        - Duolingo score of 120 or higher.
        - SAT Evidence-Based Reading and Writing score of 560 or higher (21 ACT English subscore) or, your SAT Evidence-Based Reading and Writing score is 660 or higher (27 ACT English subscore), regardless of where you are attending or have attended secondary school.
        - Provide proof of a conferred Bachelor's level or higher degree from an institutionally accredited college or university in the United States.
        - Provide proof of attendance of formal secondary or post-secondary education in the United States for at least 4 years.

If these requirements are not met, we still encourage your application. Your application may be eligible to be reviewed through an additional process, which may require further action.

Conditional Requirements of Admission:

- Pre-requisite science GPA of 2.80 prior to nursing clinical courses
- Completion of all clinical compliance requirements

For additional nursing program requirements, please contact your nursing admissions advisor.

Required nursing courses include:
NSG 129, 201, 211, 221, 241, 251, 307, 317, 331, 335, 343, 422, 431, 441, 451, 493, and two credits in nursing electives. A grade of "C+" or better is required in each course.

Completion of the following support courses are also required: PSY 205, THL 105, a second theology course 200 level or above. A grade of "C" or better is required in each course.

RN-BSN Track- Registered nurses seeking a Bachelor of Science degree in nursing will enroll in Marian's Adult Program (MAP).

Marian University at Oklahoma City, OK
The Accelerated BSN program track is approved by the Oklahoma Board of Nursing. Graduates of this state-approved program are eligible to apply to write the National Council Licensure Examination (NCLEX) for registered nurses. Applicants for Oklahoma licensure must meet all state and federal requirements to hold an Oklahoma license to practice nursing. In addition to completing a state-approved nursing education program that meets educational requirements and successfully passing the licensure examination, requirements include submission of an application for licensure, a criminal history records search, and evidence of citizenship or qualified alien status [59 O.S. §§567.5 & 567.6]. To be granted a license, an applicant must have the legal right to be in the United States (United States Code Chapter 8, Section 1621). In addition, Oklahoma law only allows a license to be issued to U.S. citizens, U.S. nationals, and legal permanent resident aliens. Other qualified aliens may be issued a temporary license that is valid until the expiration of their visa status, or if there is no expiration date, for one year. Applicants who are qualified aliens must present to the Board office, in person, valid documentary evidence of:

1. A valid, unexpired immigrant or nonimmigrant visa status for admission into the United States;
2. A pending or approved application for asylum in the United States;
3. Admission into the United States in refugee status;
4. A pending or approved application for temporary protected status in the United States;
5. Approved deferred action status; or
6. A pending application for adjustment of status to legal permanent resident status or conditional resident status.

The Board has the authority to deny a license, recognition or certificate; issue a license, recognition or certificate with conditions and/or an administrative penalty; or to issue and otherwise discipline a license, recognition or certificate to an individual with a history of criminal background, disciplinary action on any professional or occupational license or certification, or judicial declaration of mental incompetence [59 O.S. §567.8]. These cases are considered on an individual basis at the time application for licensure is made, with the exception of felony convictions. An individual with a felony conviction cannot apply for licensure for at least five years after completion of all sentencing terms, including probation and suspended sentences, unless a presidential or gubernatorial pardon is received [59 O.S. §§567.5 & 567.6].

Marian University at Nashville, TN
The Accelerated BSN program track at Marian University at Nashville, Tennessee is authorized by the Tennessee Higher Education Commission. This authorization must be renewed each year and is based on an evaluation by minimum standards concerning quality of education, ethical business practices, health and safety, and fiscal responsibility.

Transferability of Credits
Marian University is a special purpose institution which provides excellent teaching and learning in the Franciscan and liberal arts traditions. Students should be aware that transfer of credit is always the responsibility of the receiving institution. Whether or not credits transfer is solely up to the receiving institution. Any student interested in transferring credit hours should check with the receiving institution directly to determine to what extent, if any, credit hours can be transferred. Refer to the Disclosure on the Transferability of Credits Form for Marian University at Nashville, Tennessee.

Grievance Procedure for Tennessee Students:
The student can expect and should request from the instructor information about class standing during the course of the semester. Questions about procedure, requirements, and the grading system can thereby be resolved between student and professor. However, if at the end of a term, a student has cause to question the computation or "fairness" of a final grade, an appeal process is available to review the case.

1. The student must consult with the individual instructor concerning the grade. The meeting is to be documented by means of a memorandum of record containing the meeting date, a summary of the results of the meeting, and the signatures of student and instructor.

2. The student next meets with the dean of the appropriate school, presenting the documents generated in previous steps. This meeting is to be documented by means of a memorandum of record containing the meeting date, a summary of the results of the meeting, and the signatures of the student and dean. If there is no resolution at this level, then move to step three.
3. The student must submit a written appeal to the Dean of Academic Affairs with a copy to the dean with whom the student met in the previous step. The written appeal must state what is requested concerning the grade, the reasons that the assigned grade is not considered a complete or fair assessment of work accomplished in the course, and must be accompanied by the documents of record generated in each of the previous steps. The time limit for filing the written appeal with the dean of academic affairs is six weeks from the release of grades.
4. The dean of academic affairs presents the written case and documentation to the Vice President for Academic Affairs (VPAA). If the VPAA determines that further clarification is needed to reach a decision, a meeting is arranged involving the student, the instructor, and the VPAA for discussion of the appeal. The purpose of this meeting is primarily clarification of the situation.
5. After considering all the information received, the final decision on the fairness of the grade is made by the VPAA. In this context, "fairness" applies to the objective and unbiased assignment of the grade. If the VPAA determines that the grade was unfairly assigned, this decision is conveyed to the instructor, the chairperson, and/or dean of the school for objective and unbiased correction. The student will receive written documentation of the outcome.

If a complaint is not settled at the institutional level, the student may contact the Tennessee Higher Education Commission, Nashville, TN 37243-0830. Telephone: 615.742.5293

Designated University Employees:

Dr. Dorothy Gomez
Dean, Leighton School of Nursing
Marian University
3200 Cold Spring Road, Indianapolis, IN 46222
317.955.6168
dgomez@marian.edu

William Harting
Assistant Provost for Accreditation and Administration
Marian University
3200 Cold Spring Road, Indianapolis, IN 46222
317.955.6016
bharting@marian.edu

Ruth Rodgers
Vice President for Student Affairs & Dean of Students
Marian University
3200 Cold Spring Road, Indianapolis, IN 46222
317.955.6321
rrodgers@marian.edu

EXERCISE AND SPORT STUDIES (ESS)

For more information, please contact the Loren Bertocci, Ph.D. at lbertocci@marian.edu or by phone at 317.955.6345.

Major for Bachelor of Science Degree (B.S.) in Exercise Science: 60 credits including BIO 225, ESS 120, 270, 291, 335, 351, 352L, 375L, 491, one of BIO 226, BIO 334 or ESS 524; one of ESS 340 or 341; one of CHE 100 or 140/141L-142/143L; one of BIO 205, PSY 205 or SOC 205; one of ESS 352-375 or 550; one of ESS 335 or 535; with the remaining courses from a list of courses in BIO, CHE, ESS, MAT, PHY, and PSY. Possible courses include: BIO 151, 203, 204, 214, 216; one of BIO/CHE 310, 311-312, ESS 411 or 511; CHE 305, 306; ESS 245, 280, 285, 336 or 536, 350, 360, 380, 390, 412L, 434 or 534, 445 or 545, 470 or 570, 480, 498; MAT 145, 215, 230, 231; PHY 110, 111; PSY 220, 230, 330, 350. Students must maintain a cumulative GPA of 2.0 in all classes within the major.

Minor in Exercise and Sports Science: 18 credits including ESS 120 and 15 credits selected from ESS 236, 245, 265, 270, 335, 336, 340, 341, 350, 351, 352, 353, 355, 360, 375, 390, 434, 445, 470. Students must maintain a cumulative GPA of 2.0 in all classes within the Minor.

Major for a Bachelor of Science Degree (B.S.) in Nutrition, Fitness, and Wellness: 60 credit hours including: BIO 226; ESS 120, 291, 350, 445, 491; PBH 201; PSY 341; CHE 100 or CHE 140, 141L, 142, 143L; ESS 353 or ESS 352, 352L, 375, and 375L; and at least three courses chosen from ESS 236, 270, 336, 371, 470. The remaining credits may be selected from BIO, CHE, ESS, PBH, and PSY. Students must maintain a cumulative GPA of 2.0 in all courses within the major.

Major for Bachelor of Science Degree (B.S.) in Physiology of Exercise: 60 credits including ESS 120, 291, 352L, 375L, and 491; one of ESS 434 or 534; one of ESS 352-375 or 550; CHE 140/141L, 142/143L, and 305; one of BIO 226, 334, or 524; one of BIO 205, PSY 205 or SOC 205; one of BIO/CHE 311-312, BIO/ESS 411, or ESS 511; with the remaining courses from a list of courses in BIO, CHE, ESS, and PHY. Possible courses include: BIO 203, 204, 225, 305, and 345; CHE 306; ESS 270, 280, 285, 350, 351, 360, 380, 390, 412L, 480, 498; PHY 110, PHY 111; one of BIO 214 or 340; one of ESS 335 or 535; one of ESS 336 or 536; one of ESS 445 or 545; one of ESS 470 or 570. Students must maintain a cumulative GPA of 2.0 in all classes within the major.

Major for Bachelor of Science Degree (B.S.) in Sport Performance: 60 credit hours including ESS 120, 170, 245, 259, 265, 270, 291, 335, 340, 350, 351, 353, and 491. Strongly encouraged are BIO 151, ESS 360, and ESS 390. The remaining credits can come from courses in BIO, BUS, CHE, ESS (excluding HPE), MAT, PHY, PSY, or any other natural or physical science. Students must maintain a cumulative GPA of 2.0 in all courses within the major.

E.S. Witchger School of Engineering

Consistent with Marian University's vision to provide a distinguished education and prepare transformative leaders, the mission of the E. S. Witchger School of Engineering (Witchger engineering) is to provide students with an excellent engineering education that prepares them for successful professional careers and to be transformative leaders in their communities, the region and the world. Witchger engineering achieves this through its innovative, hands-on curriculum grounded in the Franciscan intellectual and liberal arts traditions.

Witchger Engineering offers bachelor of science degrees in the areas of biomedical engineering, chemical engineering, civil engineering, computer engineering, mechanical engineering, and engineering physics. The engineering curriculum is comprised of approximately 1-year of general math and science requirements, a 27-credit common core of foundational engineering courses, and between 45-48 credits of additional discipline specific coursework. The common engineering core consists of EGR-101, 151, 155, 221, 241, 261, 301, 317, and 490.

Each program's educational objectives state that within a few years of graduation, alumni will: become practicing engineers and/or hold related positions in industry, government or academia; continue to pursue learning through advanced degrees or advanced engineering study; and model ethical and leadership behavior in their professions. The outcomes for each degree program ensures that graduates have the ability to solve complex engineering problems by applying knowledge of mathematics, science, and engineering; ability to design solutions to meet specified societal needs and constraints; ability to communicate effectively to a range of audiences; ability to understand and discern ethical and professional responsibilities; ability to function effectively on teams; ability to develop experiments, analyze and interpret data; ability to acquire new knowledge and use varied learning strategies.

In addition to 4-year engineering degrees offered by Witchger Engineering, Marian University offers a dual degree engineering program in collaboration with the Purdue School of Engineering and Technology at Indianapolis (IUPUI). This is a 5-year engineering program wherein students earn a Bachelor of Science degree from one of Marian University's programs and at the same time earn a Bachelor of Science in Engineering degree from IUPUI. In this program, the general education and foundational engineering courses are taken at Marian University and upper division courses taken at IUPUI. In this program, students can complete engineering degrees in: biomedical engineering, computer engineering, electrical engineering, energy engineering, mechanical engineering, and motorsports engineering.

For more information about engineering offerings at Marian University, please contact the E. S. Witchger School of Engineering at WitchgerEngineering@marian.edu or by phone at 317.955.6600.

Program Admission and Progression

Engineering is a rigorous and technical academic program of study that requires resilient, hard-working students. Students admitted to WSOE will need to be academically prepared to succeed. Marian University takes a holistic approach to admission and assessing student readiness. As a test-optional university, admission at Marian University is based upon careful review of student transcripts, performance in math, science, and engineering courses taken. Additional evaluation criteria include demonstrated ability in other coursework, a desire to take challenging course loads in high school, and application essays. Typically, students with a GPA higher than 3.0 will automatically qualify for admission to Witchger Engineering. For students below this level, the admissions team will assess extenuating circumstances, including socio-economic, first-generation, and other factors in determining admissions.

Once admitted to Witchger Engineering, each student will be assigned an engineering academic advisor who will advise students on academic issues, function as career mentors, and serve as liaisons with other units on campus. Students must meet with their advisors each semester prior to course registration for the ensuing semester. These regular student-advisor meetings will discuss progress towards degree completion, any academic difficulties, as well as internship and career planning. Students should consult their advisors before adding or dropping a course.

For graduation, students must complete all courses in the engineering core with a grade of C- or better.

BIOMEDICAL ENGINEERING (BME)

For more information about biomedical engineering, please contact Tanja Greene, M.S.BME at tgreene@marian.edu or by phone at 317.955.6667

Major for Bachelor of Science in Biomedical Engineering Degree (B.S.BM.E): All students complete a 27-credit common engineering core of courses, a 30-credit math and science core consisting of MAT 230, 231, 305, 310, 315; CHE 141, 142L; PHY 201, 202; plus 46 additional coursework hours that are specific to biomedical engineering. The biomedical engineering major consists of the engineering core, the math and science core, and BIO 204, 334; CHE 142, 143L; EGR 326, 365, 451; BME 226, 330, 352, 366, 451, and 492. An additional 6 credits can be chosen from any EGR, MEN, BME, CEN, CPE, or CVE course numbered 400 or above. A grade of C- or higher is required in all engineering coursework.

CHEMICAL ENGINEERING (CEN)

For more information about chemical engineering, please contact Tanja Greene, M.S.BME at tgreene@marian.edu or by phone at 317.955.6667.

Major for Bachelor of Science in Chemical Engineering Degree (B.S.C.EN.): All students complete a 27-credit common engineering core of courses, a 30-credit math and science core consisting of MAT 230, 231, 305, 310, 315; CHE 141, 142L; PHY 201, 202; plus 48 additional coursework hours that are specific to chemical engineering. The chemical engineering major consists of the engineering core, the math and science core, and CHE 142, 143L, 305, 325; EGR 230, 326, 365, 451; CEN 262, 361, 376, 435, and 492. An additional 6 credits can be chosen from any EGR, MEN, BME, CEN, CPE, or CVE course numbered 400 or above. A grade of C- or higher is required in all engineering coursework.

CIVIL ENGINEERING (CVE)

For more information about civil engineering, please contact Jeffrey Carvell, Ph.D. at jcarvell@marian.edu or by phone at 317.955.6504.

Major for Bachelor of Science in Civil Engineering (B.S.CV.E.): The Witchger School of Engineering offers a bachelor of science degree in civil engineering. All students complete a 27- credit common engineering core of courses, a 30-credit math and science core consisting of MAT 230, 231, 305, 310, 315; CHE 140, 141L; PHY 201, 202; plus 45 additional coursework hours that are specific to civil engineering. The civil engineering major consists of the engineering core, the math and science core, and EGR 222, 226, 326, 365; CVE 301, 327, 328, 338, 411, and 492. Additionally, civil engineering majors must take either CVE 330 or CVE 332, and at least three (3) credits in any science course outside of CHE and PHY courses. An additional 9 credits can be chosen from any EGR, MEN, BME, CEN, CPE, or CVE course numbered 400 or above. A grade of C- or higher is required in all engineering coursework.

COMPUTER ENGINEERING (CPE)

For more information about computer engineering, please contact Hansika Sirikumara, Ph.D. at hsirikumara@marian.edu or by phone at 317.955.6450.

Major for Bachelor of Science in Computer Engineering Degree (B.S.CP.E.): The Witchger School of Engineering offers a bachelor of science degree in computer engineering. All students complete a 27-credit common engineering core of courses, a 30-credit math and science core consisting of MAT 230, 231, 305, 310, 315; CHE 140, 141L; PHY 201, 202; plus 46 additional coursework hours that are specific to computer engineering. The computer engineering major consists of the engineering core, the math and science core, and EGR 326, 451; CST 200, 220; CPE 246, 303, 341, 343, 344, 356, 402, 404, and 492. An additional 6 credits can be chosen from any EGR, MEN, BME, CEN, CPE, or CVE course numbered 400 or above. A grade of C- or higher is required in all engineering coursework.

MECHANICAL ENGINEERING (MEN)

For more information about mechanical engineering, please contact Jeffrey Carvell, Ph.D. at jcarvell@marian.edu or by phone at 317.955.6504.

Major for Bachelor of Science in Mechanical Engineering (B.S.M.EN.): All students complete a 27-credit common engineering core of courses, a 30 credit math and science core consisting of MAT 230, 231, 305, 310, 315; CHE 141, 142L; PHY 201, and 202; plus 48 additional coursework hours that are specific to mechanical engineering. The mechanical engineering major consists of the engineering core, the math and science core, and EGR 222, 226, 230, 326, 365, 451; MEN 320,324, 337,362,401, 431, and 492. An additional 9 credits can be chosen from any EGR, MEN, BME, CEN, CPE, or CVE course numbered 400 or above. A grade of C- or higher is required in all engineering coursework.

PHYSICS (PHY)

For more information about engineering physics, please contact Jeff Carvell, Ph.D. at jcarvell@marian.edu or by phone at 317.955.6504.

Major for Bachelor of Science (B.S.) in Applied Physics: 60 credits in the sciences requiring an applied physics core of PHY 201, 202, 212, 220, 440, 2 hours of 460 or 498, and 490, and 2 of the following: PHY 330, 350, or CHE 325. Mathematics requirements are MAT 230 and 231. The remaining courses are chosen from EGR 200 and above, CST 200 and above, MAT 305 and above, and CHE 300 or 425.

Minor in Physics: At least 20 credits in physics, including 212 and at least one course numbered 300 or higher.

Marian's Adult Programs

Marian's Adult Programs (MAP) offers online and accelerated courses and degree programs for working adults who want to pursue additional education while balancing busy professional and personal lives. MAP students set their own pace. The program is focused on what adults want: an accelerated, convenient, hassle-free way to take classes or earn their degree.

MAP offers:

- An Associate of Science degree in Paralegal Studies.
- An Associate of Business Administration
- A Bachelor of Business Administration
- An RN to BSN program for registered nurses who want to complete a Bachelor of Science degree in Nursing.
- A Bachelor of Arts degree in Health and Human Services.
- Online prerequisites for pre-nursing students.

All MAP classes are offered online in five-week terms or an eight-week sessions instead of traditional semesters. All eight-week summer classes have been adjusted to seven-week sessions based on the academic calendar.

To qualify for this program, an official high school transcript, GED, or passing TASC score is required. Transcripts from all prior universities attended are required.

To learn more, visit the website at http://www.marian.edu/map. You may also contact MAP at MAP@marian.edu or by phone at 317.955.6271.

BUSINESS ADMINISTRATION

Major for Associate of Business Administration (A.B.A.) in Business Administration: 33 credits including: 21 credits in ACC 210, 211; PSY 205, 240, 250, 301; ECN 200; 12 credits of required courses in the management specialization.

Major for Bachelor of Business Administration (B.B.A.) in Business Administration: 48 credits including: 36 credits in AIM 123, ACC 210, BUS/PSY 205, MKT 240, MGT 250, BUS 210, 301, 401, 495; ECN 200; ENG 239; FIN 310; 12 credits of required course in the management specialization.

Minor in Business Administration: 18 credits including MKT 240, MGT 250, BUS 301 and 330; 6 hours from one of the following sets of classes (MGT 372 and MIS 330), (ECN 200 and FIN 310), or (ECN 200 and MGT 352). This minor is not open to students majoring in Business Administration, Marketing or Management.

HEALTH AND HUMAN SERVICES

Major for Bachelor of Arts (B.A.) in Health and Human Services: 40-41 credits including a core of: PBH 100, 201, 301, 330, 340, and 495; MGT 250 and BUS 330; SOC 325, 377, and 451; and remaining courses listed under one of the following tracks:

a. General track: SWK 110; SOC 100 and 305
b. Pre-nursing track: SWK 110 or SOC 305; 1 lab science course selected from BIO 214, 225, 226 or CHE 100 and 108L.

NURSING

Completion RN-BSN Program

Admission requirements:
a) Admission to Marian University
b) Associate degree or diploma with a major in nursing from an Accreditation Commission for Education in Nursing (ACEN) accredited program
c) Active RN licensure in Indiana
d) GPA of 2.50/4.00 from prior nursing program

Required nursing courses are: NSG 201, 310, 328, 343, 410, 441, 450 and an NSG elective (2 or 3 credits).

RN-BSN students with an associate degree in nursing from another institution will be awarded 53 credits toward their BSN degree at Marian University. These 53 credits will account for their earned associate level nursing degree.

Additional designated courses are required by nursing as part of the general education requirements. Whether transferred in or completed at Marian University, all BSN and RN-BSN students are required to successfully complete: COM 101; ECN 200 or HIS 102; ENG 112; ENG 239; HUM 210; PHL 130; PSY 101, 220 or SOC 101; PSY 205; PSY 230; SPA 101; THL 105, 216. FYS 110: First Year Seminar is waived for all RN-BSN students. An additional 15 non-nursing elective hours are required.

PARALEGAL STUDIES (LAW)

Major for Associate of Science (A.S.) in Paralegal Studies: 32 credits including: LAW 104, 215, 216, 256, 261, 262, 272, 285, 290, 292, 350 and 360. Also required BUS 301; COM 101; ECN 200; and ENG 239. A "C+" or higher is required in ENG 112, 239; LAW 215, 216.

MINORS

The psychological science minor is offered fully through the MAP program. See the PSYS section for requirements. Other minors listed in this Catalog may be available for completion based on students' previous transfer coursework and course offerings in MAP.

ASSOCIATE DEGREE PROGRAMS

College of Arts and Sciences Associate Degree Programs

AGRICULTURE (AGR)

For more information, please contact Natalie Tucker at ntucker@marian.edu or 574.936.8898x300. The associate degrees in agriculture program is only available to students enrolled at our Ancilla College campus in Plymouth, IN.

Major for Associate in Science (A.S.) in Agriculture: 39 credits including AGR-102, 105, AIM-123, BIO-202, and ECN-200; a choice from one of the following specializations: animal science or agribusiness; and 4-7 credits of general electives that cannot double count as courses used to fulfill general education or specialization requirements. **LOCATION:** Ancilla Campus, Plymouth, IN.

Specialization in animal science: 16-17 credits including: AGR-221, 299, CHE-142, CHE-143L, MGT-250; MAT-230 or STA-205.

Specialization in agribusiness: 19 credits including: AGR-203 and STA-205; CHE-IOO or (CHE-142 with 143L); three courses selected from ACC-210, AGR-299, COM-250, LSM-240, MGT-250, MKT-240, or 342.

LIBERAL ARTS

For more information, please contact Dr. Holly Gastineau-Grimes at hgastineaugrimes@marian.edu or 317.955.6576. The associate degree in liberal arts program is available to students enrolled at St. Joseph College, the Women's College Partnership, and Ancilla College in Donaldson, IN.

Major for Associate in Arts (A.A.) in Liberal Arts: 27-37 credits including: a choice from one of the following specializations: biology, communication and English, history, human services, organizations and society, social sciences, or world languages; and 12 credits of general electives that cannot double count as courses used to fulfill general education or specialization requirements. **LOCATION:** Ancilla Campus, Plymouth, IN. and St. Joseph College and Women's College Partnership.

Specialization in biology: 21-25 credits including: BIO-202; BIO-203 or 214; CHE-140, 141L; MAT-145 or STA-205; two courses selected from BIO-203, 214, 216, 225, 226, 301, (CHE-142 with 143L). Students planning to continue with a bachelor's degree in biology should take BIO-203.

Specialization in communication and English: 15 credits selected from COM-150, 190, 250, ENG-123, 204, COM/ENG-239, or 367.

Specialization in history: 15 credits selected from HIS-216, 217 and 9 additional credits in history.

Specialization in human services: 21 credits selected from STA-205, PSY-220, SWK-110, 200, and 310; two courses selected from SWK-251, 270, CRJ-270.

Specialization in social sciences: 21 credits including: PSY-101, 220, 230, SOC-101, and STA-205; two courses selected from CRJ-270, PSY-325, 340, SWK-110, or 200.

Specialization in organizations & society: 15 credits selected from COM/ENG-239, COM-250, ECN-200, MGT-250, PSY-220, 310, 325, SOC-101, 320, or STA-205.

Specialization in world languages: 15 credits selected from one language subject - French, German, or Spanish, or 12 credits of Latin and 3 credits from a course with the subject LAC.

VETERINARY NURSING (VNP)

For more information, please contact Marianne Dosmann at mdosmann@marian.edu or 574.936.8898x379. The associate degree in veterinary nursing program is only available to students enrolled at our Ancilla College campus in Plymouth, IN.

Major for Associate of Applied Science (A.A.S.) in Veterinary Nursing: 46 credits including; VNP-100, 101, 112, 113L, 120, 130, 200, 210, 220, 225, 230, 240, 250, 255, 265, 270, 285, 298, and 299. *Note: BIO 214 (microbiology) is the required General Education science course. **LOCATION:** Ancilla, Donaldson, IN.

Klipsch Educators College Associate Degree Programs

For more information, please contact Lana Singleton lsingleton@marian.edu or 574.936.8898x353. The associate degrees in education program is only available to students enrolled at our Ancilla College campus in Plymouth, IN.

EDUCATION (EDU)

Major for Associate in Arts (A.A.) in Education: 30 credits including; EDU-190, 224, 290, 307, and SPD-230.; a choice from one of the following specializations: elementary education, secondary education in biology, secondary education in English, or secondary education in history; or P-12 education in Spanish; and 1-2 credits of general electives that cannot double count as courses used to fulfill general education or specialization requirements. This Associates degree program is not sufficient for students to sit for certification or licensure to teach. **LOCATION:** Ancilla Campus, Plymouth, IN.

Specialization in secondary education in biology: 20 credits including: BIO-202, 203, CHE-140, 141L, 142, 143L, and STA-205.

Specialization in elementary education: 15 credits including: HIS-216, 3 additional credits in history, MAT-115 and 116.

Specialization in P12 education in Spanish: 15 credits including: 12 credits in Spanish numbered 200 or above; and MAT-130 or above.

Specialization in secondary education in English: 16 credits including: ENG-209, 215, 223, and MAT-130 or above; and two courses selected from ENG-123, 204, 210, or 367.

Specialization in secondary education in history: 15 credits including: HIS-216, 217, 6 additional credits in history and MAT-130 or above.

Byrum School of Business Associate Degree Programs

For more information, please contact Dr. Tom Gjerde at tgjerde@marian.edu or 317.955.6455. The associate degree in business program is available to students enrolled at our St. Joseph College and Ancilla College in Plymouth, IN.

BUSINESS (BUS)

Major for Associate in Science (A.S.) in Business: 39 credits including; ACC-210, BUS-200, ECN-200, MGT250, MKT-240, and STA-205; a choice from one of the following tracks: business information technology, general business, sales and supply chain management, sports management; and 10 credits of general electives that cannot double count as courses used to fulfill general education or specialization requirements. **LOCATION:** Ancilla Campus, Plymouth, IN and St. Joseph College.

The sport management track is only available to students enrolled at the Ancilla College campus.

Specialization in business information technology: 12 credits including: AIM-123, AIM-223, COM-250, and CST150.

Specialization in general business: 12 credits including: AIM-123, FIN-111, COM-250, and one course selected from AIM-223, CST-150, LSM-240, MGT-311, MKT-342, or PSY-340.

Specialization in sales and supply chain management: 12 credits including: AIM-123, COM-250, LSM-240, and MKT-342.

Specialization in sport management: 12 credits including: AIM-123, COM-250, MGT-311, and PSY-340.

Associate of Science (A.S.) in Business Information Technology with a specialization: 30 credits including a business core of ACC-210, FIN-111 and MGT-250; a computer science core of AIM-223, CST-150, and MAT-140. Students must also complete the requirements of one of the following business information technology specializations: Business Data/Analytics, Tech and Sales, or Computer Science.

Specialization in Business Data/Analytics: In addition to the requirements stated above, the following courses are also required: AIM-320, BUS-205, MGT-330, and 2 credits in a special topics course (CST-280) at the discretion of the department.

Specialization in Tech Sales: In addition to the requirements stated above, the following courses are also required: AIM-320, MKT-240, MKT-342, and 2 credits in a special topics course (CST-280) at the discretion of the department.

Specialization in Computer Science: In addition to the requirements stated above, the following courses are also required: CST-200, MAT-230, and 2 credits in a special topics course (CST-280) at the discretion of the department.

Exercise and Sport Science in Exercise Science Associate Degree Programs

For more information, please contact Dr. Loren Bertocci, Ph.D. at lbertocci@marian.edu or by phone at 317.955.6345. The associate degree in exercise science program is available to students enrolled at our Ancilla College in Plymouth, IN.

EXERCISE SCIENCE (ESS)

Major for Associate in Science (A.S.) in Exercise Science: 34 credits including ESS-120, 270, PSY-340, and STA-205; a choice from one of the following specializations: Nutrition, Fitness and Wellness, Sport Performance, Exercise Science; and up to 6 credits of general electives that cannot double count as courses used to fulfill general education or specialization requirements.

This associates degree program is not sufficient for a student to sit for and pass one of the nationally-recognized certifications that are commonly required for anything above an entry-level position in a related industry. In contrast, it is designed to prepare students for transition to Marian's Bachelors in Exercise Science Program or possibly a similar program at another university. **LOCATION:** Ancilla Campus, Plymouth, IN.

Specialization in exercise science: 22 credits including: BIO-225, 226, CHE-140, 141L, 142, and 143L; and 4 credits selected from BIO, CHE, ESS, PBH, or PSY.

Specialization in nutrition, fitness and wellness: 22 credits including: BIO-226, ESS-236; (CHE-IOO with 108L) or (CHE-140 with 141L); 9-10 credits selected from BIO, CHE, ESS, PBH, or PSY.

Specialization in sport performance: 22 credits including: BIO-225 or ESS-265; (CHE-IOO with 108L) or (CHE-140 with 1411); ESS-236; 9-12 credits selected from BIO, CHE, ESS, PBH, or PSY.

CATALOG OF COURSES

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