

FIRST AND LAST NAME

PHONE | EMAIL

SUMMARY

High achieving scholar-athlete with leadership, community, and social media management experience. Detail oriented, organized and collaborative with the desire to gain experience in candidate sourcing, screening, and researching alongside a dedicate team of HR professionals.

EDUCATION

Marian University, Indianapolis, IN:

Bachelor of Science in Marketing

Expected May 2025

- Minor: Communication | Concentration: Human Resource Management

GPA: 4.0

CERTIFICATIONS

Google Analytics for Beginners Certification

Expires: November 2025

Semrush Academy Local SEO Certification

Expires: October 2023

ACADEMIC PROJECTS

New Media Marketing

Fall 2022

- Created content using Canva to share out information on organ donation on multiple social media sites throughout the semester
- Strategically planned and scheduled social media posts to increase followership and awareness of organ donation

Business Competition

Fall 2021

- Collaborated with team of 5 to create all aspects of business plan for an on-campus venture
- Led group in organization and task prioritization to complete end of semester “Shark Tank” style presentation

PROFESSIONAL EXPERIENCE

Lake Village Presbyterian Church, Lake Village, IN:

Church Secretary Marketing Assistant

May 2022-August 2022

- Designed, updated, and maintained the church website using Wix platform
- Designed monthly church newsletters utilizing Microsoft Publisher to be sent out to over 250 members
- Led and coordinated community outreach activities, ie. Vacation Bible School, Fish Fry, Golf Outing
- Assisted food pantry recipients, as well as other church office duties when needed

Child Care-Self Employed

August 2016-Present

- Trusted to supervise, provide daily care and discipline for children ages 2-12 for numerous families

EXTRA CURRICULAR EXPERIENCE

Marian University

Golf

August 2021-Present

- Recruited and awarded scholarship for athletic performance
- Utilize time management skills between athletics and academics to maintain a 4.0 GPA

National Student Leadership Society

February 2022-Present

- Engage in leadership and personal development opportunities through national honor society
- Participate in events that deepen understanding of leadership

Newton County 4-H, 10 Year Member

- Numerous Champion and Reserve Champion awards; State Fair Entries